

Academics

Student Responsibility

Academic integrity is a cornerstone of teaching and learning at California Baptist University. It is expected that all members of the university community will uphold high intellectual and ethical standards. It is the responsibility of students to protect their own work from inappropriate use by others and to protect the work of other people by properly citing the sources of references and ideas. It is the responsibility of students to ensure that examinations are honestly held and that work for a course is honestly done.

Academic Dishonesty

Academic dishonesty includes, but is not limited to, plagiarism and cheating. Plagiarism is the use of another's words or ideas, verbatim or paraphrased, consciously or unconsciously, without giving credit to the creator of the work. Cheating is the unauthorized use or exchange of information before or during an examination, unauthorized collaboration on an assignment, submitting the same work for more than one course, or buying or selling work for a course. Similarly, it is cheating to conspire to do any of the above or to aid or assist those who do. (See page 23-24 in the [Student Handbook](#) for complete details.)

Student Handbook

Specific information regarding academic policy and requirements is contained in the [California Baptist University Student Handbook](#). It is the responsibility of the student to fulfill all requirements as stated in the handbook. The University reserves the right to change policies at any time when such changes are necessary.

Class Attendance

Students are expected to attend all class meetings and adhere to the attendance policy of the faculty member of record for the course. Students who miss a class due to a University-sponsored event will not be penalized by means of lost points or any other punitive academic measure. Students are responsible for making up any work missed during their absence, and professors who assess class participation may require a reasonable assignment to make up for lost class time.

Academic Advising

The Academic Advising Office provides schedule advising and registration for all students. Academic Advising staff works in cooperation with faculty advisors assigned to students by major or program. Academic Advising staff meets with each student to develop appropriate academic schedules and review the student's academic course plan. Students are encouraged to make appointments to discuss degree requirements, academic scheduling, 90-unit evaluation, and pre-graduation checks. All academic forms, pre-registration, and registration are processed through the Academic Advising Office.

Office of Student Success

The Office of Student Success provides academic support for Students. The OSS offers workshops, tutoring, testing, peer mentoring, and study support services to Students. The OSS also works in partnership with such programs as athletics, music, and international programs to assist Students in meeting academic goals while participating in such programs. OSS staff assists Students in developing an individual academic success plan, which may include the following: midterm progress checks, regular study time in the OSS, tutorial services, or participation in a peer mentoring program.