

ISP/USP LEADER APPROVAL-STAFF/FACULTY

SUPERVISOR & VP APPROVAL IS REQUIRED FOR ALL CBU STAFF & FACULTY

Applicant's Name: _____

2018

Dates of Availability*: _____

**Staff or Faculty member will be absent for
ISP team during the timeframe listed above.*

Who is your immediate supervisor? Name: _____

Title: _____

Who is your area Vice President? Name: _____

Area: _____



Your supervisor must authorize your request for time away to participate in USP/ISP. Once you have discussed this possibility with your supervisor, please request that he/she sign this approval section. Your supervisor must sign this authorization before it is submitted to your division VP.

This candidate for ISP Leadership is in good standing in his or her department. We have discussed his or her participation in ISP, and I support his or her decision to apply for a leadership position. I have also granted this faculty or staff member approval to be absent during the timeframe he or she has listed above.

Note to Supervisors: If you have any questions or concerns you would like to discuss prior to signing this authorization, please feel free to call Kerri Horton at x4718.

Signature: _____ Date: _____
Immediate Supervisor

Signature: _____ Date: _____
Area Vice President

**Supervisor—Forward this form with your signature to the division VP.
VP—Forward form with your signature to the Mobilization office.**

Please note--The due date for this form is October 13th.

Please return form to:
Kerri Horton, Logistics Coordinator, Spiritual Life

Forms may also be submitted via email: khorton@calbaptist.edu