



2025

Annual Security and Fire Safety Report

**Containing Crime Statistics for
2024, 2023 and 2022**

**CALIFORNIA BAPTIST UNIVERSITY MAIN CAMPUS,
PHYSICIAN ASSISTANT STUDIES CAMPUS
AND RELATED NON-CAMPUS PROPERTIES**

Prepared by: Department of Safety Services
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Clery Act Overview

The “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” commonly referred to as the “Clery Act,” requires institutions of higher education receiving federal financial aid to report certain crime statistics on college campuses and to provide other safety and crime information to members of the campus community. Subsequent legislation has expanded the types of information collected and required additional disclosures to further inform the campus community. California Baptist University provides this report annually to comply with the letter and intent of the Clery Act.

Background

The current Clery Act is the latest version of law initially passed by Congress in 1990 as part of the Higher Education Act, “The Student Right-to-Know and Campus Security Act of 1990.” Amendments to the law in 1998, renamed “The Student Right-to-Know and Campus Security Act” as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” Additional amendments expanded campus responsibilities for recording statistics, increased the sources from which colleges must collect information, and revised reporting methods and deadlines. Department of Education regulations implementing those amendments defined and clarified reporting obligations for various geographic locations; responsibilities of counselors; additional categories of crimes to be reported and new policies to be disclosed; and requirements of institutions to maintain a publicly available crime log.

Clery Act Requirements

The Clery Act includes the following substantive requirements.

1. Compilations and Disclosure of Campus Crime Statistics.

The act requires each institution to disclose annual crime statistics and specific disciplinary actions for the current reporting year and the two (2) previous calendar years, presenting them in specific categories including “on-campus, on-campus student housing fac, non-campus buildings or property, and public property adjacent to the school.”

2. Disclosure of Campus Safety Policies.

3. Availability of a Crime Log listing incidents occurring on campus.

Annual Crime Statistics and Incident Reports

This document includes statistics for the following two campuses:

1) The **main campus** located at 8432 Magnolia Avenue, which includes the following locations:

- The Health Science Campus located at 3532 Monroe Street.
- The Nursing Annex located at 3780 Adams Street.
- The Wellness Center located at 3626 Monroe Street.
- The following non-campus properties:
 - o Adams Business Park – 2900 Adams Street in the City of Riverside
 - o Aviation at Riverside Airport - 6865 & 6867 Airport Drive in the City of Riverside
 - o Aviation at Chino Airport – 7000 Merrill Avenue in the City of Chino

2) The separate **Physician Assistant Studies** campus, located at 10370 Hemet Street in the City of Riverside.

California Baptist University (CBU) annually accumulates statistical information on criminal activity occurring during the prior calendar year from the CBU Department of Safety Services and any law enforcement agency that provides reporting, investigative, and/or enforcement services to the CBU properties. That information is reviewed to ensure accurate reporting, reported to the U.S. Department of Education, and published in this Annual Security Report. By October 1 of each calendar year, the Annual Security Report is published and made available to all current students, faculty, and staff members through the following means: electronic notification of availability; direct link to the document itself and instructions for obtaining a written copy; posting of the report document on the University's website; and upon request to applicants for employment, enrollment (including parents), and the Secretary of the U.S. Department of Education. California Baptist University reserves the right to update or revise the contents of the report at any time.

To view the statistics provided to the U.S. Department of Education or compare with other colleges/universities, please visit the U.S. Department of Education, Office of Postsecondary Education (OPE), OPE Campus Security Statistics Website: <http://ope.ed.gov/security/>

California Baptist University offers educational modalities that include traditional classroom instructor/student presentations, exclusively online education, and hybrid classes that blend online education with regularly scheduled in-person classroom attendance.

This report uses the following terms and definitions.

Campus – Any building or property owned or controlled by CBU within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes. These buildings include residential halls, any building or property that is owned by the institution but controlled by another person, those frequently used by students, and those that support institutional purposes such as food or retail vendors.

On-Campus Student Housing Facilities – Any student housing owned or controlled by CBU or located on property owned or controlled by the institution within the reasonably contiguous geographic areas that make up the campus. This includes traditional dormitories or residence halls, houses if at least the underlying property is owned by the institution, and apartment-style housing.

Public Property – Public Property is the off-campus area surrounding and adjacent to the CBU campus including streets and the public sidewalk on the opposite side of such streets from University property.

Non-Campus Property – Any building or property owned or controlled by CBU that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Definitions of terminology for the "Criminal Offense" categories are those required by the Clery Act and taken from the Federal Bureau of Investigation's (FBI) Universal Crime Reporting (UCR) system. Those definitions may be found in Appendix "A" of this report.

Definitions related to the investigation of domestic violence, dating violence, stalking, and sexual assault

"Domestic Violence" – a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the Complainant; a person with whom the Complainant shares a child in common; a person who is cohabitating with or has cohabitated with the Complainant as a spouse or intimate partner; a person similarly situated to a spouse of the Complainant under the domestic or family violence laws of the jurisdiction receiving grant monies under the Violence Against Women Act (VAWA); or any person

against an adult or youth Complainant who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

"Dating Violence" – violence committed by a person who is or has been in a social relationship of a romantic or intimate sexual nature with the Complainant and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.

"Stalking" – engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress, which includes the use of technology (such as via the Internet or similar means).

"Sexual Assault" – generally any non-consensual physical contact of a sexual nature, however slight, with any object or body part by a man or a woman upon a man or a woman.

Definition of "Consent" in Reference to Sexual Activity

"Consent" – Affirmative consent is the basis of the analysis applied to unwelcome sexual contact. Lack of affirmative consent is the critical factor in any incident of sexual misconduct. For purposes of University policy, consent must be "affirmative consent" which is defined as conscious and voluntary agreement to engage in sexual activity. It is the responsibility of persons involved in the sexual activity to ensure that they have the affirmative consent of others to engage in the sexual activity with whom they intend to engage in sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved or the existence of past sexual relations between them should never by itself be assumed to be an indicator of consent.

- a. Consent is informed, freely and actively given, and requires clear communication between all persons involved in the sexual encounter.
- b. Consent is active not passive. Consent must be communicated verbally, and it must be mutually understandable. Silence cannot be interpreted as consent.
- c. Those who initiate sexual contact are responsible to make sure they understand fully what those with whom they are involved want and do not want sexually.
- d. Consent to one form of sexual activity does not imply consent to other forms of sexual activity.
- e. Previous relationships or consent does not imply consent to future sexual acts.
- f. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion. Coercion is defined as unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another.
- g. Effective consent cannot be given by minors, mentally disabled individuals, or persons incapacitated as a result of drugs or alcohol.
- h. Sexual activity with someone who is known to be--or should known to be--mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout) is a violation of this policy.
- i. Incapacitation is a state in which persons cannot make a rational, reasonable decisions because they lack the ability to understand the who, what, when, where, why, or how of their sexual interaction.
- j. Those who are incapacitated by mental disability, sleep, involuntary physical restraint, or the taking of a so-called "date-rape" drug are covered by this policy. Possession, use, and/or distribution of any of "date-rape" substances, including but not limited to Rohypnol, Ketamine, GHB, Burundanga, etc. is prohibited, and administering one of these drugs to another for the purpose of inducing incapacity is a violation of this policy.
- k. Use of alcohol or drugs will never function to excuse behavior that violates this policy.

CAMPUS SECURITY RESPONSIBILITIES AND POLICIES

Department of Safety Services

To the extent reasonably achievable, it is the goal of California Baptist University to protect members of the University community and the property of California Baptist University. Under the general direction of the President and Senior Vice President for Student Services, the administrative office responsible for campus security is the Department of Safety Services (DSS).

DSS officers employed by the University are non-sworn security officers and derive their enforcement powers under Section 837 of the California Penal Code. DSS consists of a full-time staff including a director, two assistant directors, department supervisors, officers, dispatchers, and support staff, augmented by a cadre of part-time student workers who perform less critical tasks.

DSS enforces all University adopted regulations and traffic/parking control rules. DSS personnel conduct patrols of main campus properties, buildings, residence halls, and other housing units on foot, bicycle, and in vehicles. Extension campuses and non-campus properties are not routinely patrolled by DSS; however, non-CBU security vendors and/or law enforcement personnel provide oversight and emergency response to incidents at those locations. DSS officers from the main campus are assigned to respond to occurrences at those sites as needed. DSS is available 24 hours per day, year round, by telephone, text messaging, call boxes, a smartphone personal safety app, and at centrally located main campus facilities.

Generally, the DSS jurisdiction extends only to University owned/leased property boundaries, including those of extension campuses and non-campus properties as well as off-campus University events. The Student Handbook authorizes additional areas and conditions for extended authority for violations of University rules and regulations.

CBU has completed a memorandum of understanding (MOU) with the Riverside Police Department, the agency with primary jurisdiction over all University-owned properties within the City of Riverside. Because CBU facilities located outside the city have no residential or regularly attending populations, or are used infrequently, MOUs have not been completed in those jurisdictions. The Department works closely with municipal, county, and state officers to assist those agencies in the investigation of any incidents that occur on or involve University properties or its community.

Criminal offenses occurring on University properties located within the City of Riverside are reported or referred for reporting to the Riverside Police Department (RPD) by DSS or other University staff. The RPD may involve DSS staff in these investigations as that agency deems appropriate. Criminal offenses are prosecuted in the Superior Court of California, County of Riverside, located at 4075 Main Street, Riverside.

Criminal offenses occurring on University properties located within other jurisdictions are reported or referred for reporting to the law enforcement agency for the specific area. The responsibility for investigation of such crimes is that of the law enforcement agency with jurisdiction.

In cases of serious crimes, DSS officers notify or offer to notify the law enforcement agency with jurisdiction so that an appropriate criminal investigation can be promptly initiated. In less serious incidents, or those where the victim does not desire such action, the contact information for the law enforcement agency is provided to the victim and/or reporting party.

Reporting Criminal Actions and Emergencies

CBU strongly encourages those who have been the victim of any type of crime or other misconduct to report the incident promptly, to seek all available assistance, and to pursue University conduct charges and criminal prosecution of the offender. Offenses may be reported to the Riverside Police Department, CBU Department of Safety Services, or any office listed below. Depending upon type of incident, the occurrence will be investigated by the appropriate agency or office or by referral to the appropriate department of the

University. CBU takes complaints very seriously and will work with Complainants to ensure their safety and to remedy the situation. Reporting resources are listed below.

Reporting Resources

- Emergencies (Riverside Police Department):
 - 911
- Non-Emergencies (Riverside Police Department):
 - (951) 787-7911
- Department of Safety Services
 - (951) 343-4311
 - Emergency call boxes (blue phones) are placed at strategic locations throughout the main campus to provide an additional resource for use in contacting DSS.
- Student Services
 - (951) 343-4217
- Title IX Coordinator (Student Services) at (951) 343-4948
- Residence Life Office (951) 552-8000
- Human Resources Office (951) 552-8655
- CBU Counseling Center (951) 689-1120 (depending upon applicable law and wishes of the Complainant, reports to the Counseling Center may be held in confidence or forwarded to another department for investigation)

Confidential Reporting of Crimes

Victims or witnesses may report crimes on a confidential basis for inclusion in the Annual Security Report by delivering a written statement to the California Baptist University Department of Safety Services. The University encourages campus mental health and pastoral counselors to inform clients of their opportunity to provide confidential statements for inclusion in the Annual Security Report using the same process. Additionally, campus mental health and pastoral counselors are encouraged to provide summaries of any occurrences for inclusion in the Annual Security Report without providing any information that would tend to identify the reporting party unless that party gives permission for the disclosure.

University Recognized Student Organizations with Off-Campus Facilities/Housing

The University neither owns, leases, rents, occupies, authorizes, nor acquiesces to the use of any non-campus properties by student organizations or as off-campus housing facilities for such groups. Accordingly, there is no agreement or procedure in place for law enforcement agencies to monitor or report back to the University any conduct occurring at such locations.

Crime Logs

DSS maintains a daily activity and crime log that contains specific information relevant to the California Baptist University campus community, including Clery Act and non-Clery Act crimes. Logs for the prior sixty (60) days may be inspected any time in the DSS office on the main campus during normal business hours. Logs more than sixty (60) days old are also available for inspection during normal business hours by appointment with no less than two (2) business days' notice. All logs are retained for seven (7) years.

Admittance to University Properties and Facilities

Access to Campus Facilities and Residences

Access to the University is generally available to any person currently affiliated with the University, authorized guests of those persons, or individuals transacting business with the University during service hours appropriate to the request/need. Access by any person to specific areas of the campus is described in the following paragraphs.

Access to University Campuses and Non-Campus Properties

The public portion of all University facilities is accessible at designated entrance points during hours scheduled for conducting of business appropriate to that facility. Gated entries are generally open during business or posted hours. All gates are closed/locked after business hours except the main gates to the main campus. Main gates are continuously available for access for permitted purposes except in cases of emergency.

Access to Academic, Recreational, and Administrative Facilities

Staff, faculty, and students at California Baptist University are permitted access during applicable hours to academic, administrative, and recreational facilities on campus. Certain offices, labs and other areas are protected by intrusion alarms and closed circuit monitoring cameras. Department of Safety Services employees may be contacted to provide access to authorized persons.

Access to Residence Halls, Apartments, and Individual Housing Units

Residential areas of the University are locked 24 hours per day and are accessible only to resident key/code/access card holders, permitted guests in accordance with the University's visitor policy, and University employees upon a resident request or as-required basis for maintenance, safety, or rule violation. Entrance doors to secured areas may not be propped open, except with University authorization. Lost keys/access cards or compromised codes require re-keying or new codes issued by the University's Facilities and Planning Department.

The University does not have a policy or procedure of randomly searching residential areas. The University may inspect areas any time there exists evidence or reasonable suspicion of a health, safety, or maintenance hazard, security issue, criminal activity, or rule/policy violation. Authorization to inspect or search for other than routine maintenance issues is conducted under authorization of the Director of the Department of Safety Services or Associate Vice President for Students Services prior to initiation of the action.

Access by the Public to Cultural or Recreational Events

Members of the public are permitted access to on-campus cultural or recreational events but are restricted to the facilities in which the event is staged and any supporting facilities such as public restrooms, parking lots, sidewalks, and "event gathering" areas.

Access to Facilities (Visitors)

Students who invite others onto campus are responsible for conveying applicable University regulations to their visitors and accept responsibility for conduct of their guests throughout their visits. Students wishing to have a visitor stay overnight must follow the Resident Life visitor policy of the University published in the Student Handbook.

Access to Campus Facilities (Faculty and Staff)

Keys, access codes, and access cards are regulated by the University Key Policy and provided only to employees as approved by their supervisors or on a "need-to-enter" basis. Facility keys and codes are not issued to students other than those employed by the University. Lending of keys, access codes, and access cards to unauthorized persons is prohibited.

Trespassing Prohibited

The properties of CBU are considered "private property" and persons without lawful business on the campus will be asked to leave. Those who do not comply will be arrested for trespassing. Uncooperative visitors, employees, or students who refuse to identify themselves as requested by University personnel are trespassing and may, after warning, be arrested.

Alcoholic Beverages

The on-campus manufacture, distribution, dispensing, possession, sale, or use of alcoholic beverages in any form by any person, regardless of age, is a violation of the policies of California Baptist University and will be referred for judicial proceedings. Such violations may also be referred to the appropriate law enforcement agency.

Illegal Drugs

The manufacture, distribution, dispensing, possession, sale, or use of controlled substances identified in Federal or State law or regulations is a violation of the policies of California Baptist University and will be referred for judicial proceedings. Such violations may also be referred to the appropriate law enforcement agency.

Alcohol or Drug Abuse Programs

The University provides referrals to alcohol and drug assistance programs for requesting students, faculty or staff members, and in appropriate cases as part of sanctions resulting from judicial action. Some of those options include online alcohol abuse education programs and substance abuse programs.

Additional opportunities for assistance are also available through employer provided and/or private medical insurance programs.

Emergency Response and Evacuation Procedures

The University has in place several systems to provide notification to the campus community upon confirmation of a significant or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on or near campus. Those technologies include an outdoor speaker system; text, email, and voice messaging; computer pop-up notifications; and an automated calling system.

Upon notification or discovery that a significant or dangerous condition exists, the Director of the Department of Safety Services will evaluate the information as soon as practicable, determine the accuracy and need for making notification to the campus community, and direct the activation of notification processes best suited to inform the desired area or group, unless such notification will in the judgment of responsible authority compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Additional information may be provided to the larger community as necessary to comply with law or as useful for community members to better understand the occurrence(s) and take any necessary actions/precautions.

CBU maintains teams of staff members trained in evacuating student, staff, faculty, and visitors to places of safety and accounting for those evacuated to a centralized information collection point. These systems are tested at least annually with the test(s) documented as to date, time, and announced or unannounced. Each test is documented in an incident report prepared by DSS with the report containing relevant information such as time of test, type of test, and performance of individual components. The report is then distributed for review and correction of any identified component/performance deficiency. As part of the announcement of these tests, information on emergency response and procedures is publicized to the university community with specific instruction as to viewing the university's Emergency Management Plan.

Timely Warnings and Emergency Notifications

In the event that an on- or off-campus situation arises that in the judgment of the Director of the Department of Safety Services constitutes an ongoing or continuing threat, a campus-wide "timely warning" and/or "emergency notification" will be issued. Warnings and notifications are issued through any or all of the notification systems described in "Emergency Response and Evacuation Procedures" immediately above.

The need for timely warnings is determined in full compliance with applicable law. Generally, timely warnings are issued for Clery Act reportable crimes (homicide, sex offenses, robbery, aggravated assault, burglary, vehicle theft, and arson) and might also be issued for other crimes where an ongoing or continuing threat is identified. Emergency notifications may be issued in cases of non-criminal, dangerous conditions, such as a gas or water leak or natural disaster such as earthquake.

Upon notification or discovery that there is an ongoing threat on or near the campus, the Director of the Department of Safety Services will send, or cause to be sent, a timely warning to affected populations or the entire campus community providing sufficient information to understand the occurrence and take reasonable steps to prevent a recurrence. A timely warning might not be issued if issuing such notification would compromise efforts to assist a victim or respond to an emergency. Once such consideration is resolved, a warning would be subsequently issued unless such warning is no longer justified.

Emergency notifications will be sent when there is an immediate threat on or near the campus.

Missing Student Notifications

The University has in place policies and procedures to receive, document, investigate, and make all required notifications in response to any report of a student missing more than twenty-four (24) hours who resides in on-campus housing. A student believed to be missing should be reported to the Department of Safety Services so that a prompt and thorough campus investigation may be commenced. DSS will work with the Associate Vice President for Student Services to investigate any report of a missing student and the Associate Vice President for Student Services will make all notifications required under the law.

Students living in residential areas of the University are expected to provide confidential emergency contacts to be notified if the student is missing. Appropriate local law enforcement agencies will be notified within 24 hours of a student being reported missing. University practice also requires that parents or guardians of students under the age of 18 years of age and not emancipated be notified if the student has been reported missing for more than 24 hours.

Location of Registered Sex Offender Information

The State of California requires that sex offenders register with the police or sheriff's department in the jurisdiction in which they reside. The State makes this information available to law enforcement agencies. In Riverside, this information is available to the public at the Riverside Police Department at 4102 Orange Street, Riverside, or directly via the internet at the Megan's Law website.

Programs to Inform About Crime Prevention

California Baptist University makes every reasonable effort to encourage students, faculty, and staff aware of ways to prevent crime on the campus of CBU. This objective is accomplished in several ways.

The University encourages students, faculty, and staff to report criminal activity of any kind in a timely manner, disseminate information on the prevention of crimes, and to notify the campus community of occurrences of crimes required to be disclosed in the Annual Security Report and other known criminal activity or security problems that may reasonably pose a foreseeable threat to the safety or operation of the campus.

New students participate in orientation briefings at the beginning of every school year. A part of these events is dedicated to creating a safe environment through awareness and proper reporting of crimes, unusual incidents, or violations of the Student Code of Conduct to the proper authority.

The University electronically publishes and makes available a Student Handbook at the beginning of each school year. The Student Handbook describes rules of conduct on University property and includes information on safety and decorum as well as methods of reporting unusual incidents or violations to the proper authority.

Residential students attend meetings within their residential community at the beginning of each semester. During these meetings, students are instructed on housing rules, methods of creating and maintaining a safe environment within their housing areas and the campus, and proper reporting of crimes, unusual incidents, or violations to the proper authorities.

The Senior Director of Residence Life and Housing Services, or designate, directs safety meetings and disseminates applicable information throughout the student housing community through staff, resident meetings, and bulletins.

Periodic notices are provided to inform and alert the community of known occurrences of serious and/or recurring crimes along with precautionary measures that may be taken to avoid new occurrences.

The University provides an after-hours safety escort program. Any student, faculty, staff member, or visitor may telephone DSS and request a DSS escort to their vehicle or on-campus residence.

The University makes available annually a web-based Title IX instructional program designed to provide students with information and resources regarding Title IX and the Violence Against Women Act. This assessment includes multiple video modules followed by an assessment. The training features topics such as, but not limited to, prevention of and response to dating violence, domestic violence, stalking, and other crimes as well as concepts for bystanders to intervene safely in appropriate situations.

During new employee orientation, newly hired employees receive instruction in CBU policies, procedures, crime prevention, and reporting of crimes. This instruction is reinforced during periodic communications to the campus.

Under California state law, the University requires all employees to complete Sexual Harassment/Title IX training as well as training to prevent violence in the workplace.

The University provides at no cost to University users access to a personal safety app that facilitates access by smart phone to the CBU Department of Safety Services, safety escorts, and safety information.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

Statement of Policy Concerning University's Prohibition of Offenses of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

California Baptist University is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect in an environment free of discrimination on the basis of sex, which includes all forms of sexual misconduct. Sex discrimination violates an individual's fundamental rights and personal dignity. California Baptist University considers sex discrimination in all its forms to be a serious offense. This policy refers to all forms of sex discrimination including but not limited to sexual harassment, domestic violence, dating violence, sexual assault, sexual violence, and stalking by employees, students, or third parties.

Programs to Prevent Sex Discrimination Including Domestic Violence, Dating Violence, Sexual Assault, and Stalking

Because CBU recognizes sex discrimination as an important issue, the University offers educational programming to faculty, staff, and students to prevent sex discrimination. The training is presented in a culturally relevant and inclusive manner and includes a statement that the university prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking.

Sex discrimination educational programming provided to residential students addresses matters such as a definition of what constitutes sex discrimination, the causes of sex discrimination, myths involved with sex discrimination, the relationship between sex discrimination and alcohol use, what to do if you are assaulted, the nature of a rape examination, an explanation of the University sex discrimination policy, how to file

charges within the University conduct system and/or with the local police department, men's issues and sexual assault, and campus community resources to assist both the Complainant and the Respondent.

The University provides annually a web-based Title IX instructional program designed to provide students with information and resources regarding Title IX and the Violence Against Women Act. This assessment includes multiple video modules, followed by an assessment. The training features topics such as, but not limited to, prevention of and response to dating violence, domestic violence, stalking, and other crimes as well as concepts for bystanders to intervene safely in appropriate situations.

Bystander Intervention

The University encourages students, faculty, and staff to offer help and assistance to others in need. Students may be hesitant to offer assistance to others out of fear that they may get incriminate themselves and be subject to Judicial Action (for example, a student who has been drinking underage might hesitate to help complainant of sexual misconduct make a report to the Department of Safety Services). The University policy is that of limited immunity for students who offer help to others in need. While policy violations cannot be overlooked, the University will provide educational options, rather than punishment, to those meeting the criteria of limited immunity.

University Procedures Following Reports of Domestic Violence, Dating Violence, Sexual Assault, or Stalking

The University has in place procedures to support victims of sexual violence including domestic violence, dating violence, sexual assault, and stalking. The University Title IX policy governs procedures related to the reporting of complaints, complaint resolution, confidentiality, and prohibition upon retaliation of complainants. Preponderance of the evidence is the standard of evidence for any institutional conduct proceeding arising from such a report.

Reporting Procedure for Allegations of Dating Violence, Domestic Violence, Sexual Assault, and/or Stalking

All incidents of sex discrimination including sexual misconduct or retaliation should be reported to the Title IX Coordinator or any University Official. The Title IX Coordinator will provide for the adequate, reliable, and impartial investigation of all complaints. Once a complaint of sex discrimination is made, an investigation of the report shall be pursued toward completion, typically within sixty (60) calendar days.

To ensure a prompt and thorough investigation, the complainant should provide as much of the following information as possible: name, department, and position of the person or persons allegedly causing the sex discrimination; description of the incident(s) including the date(s), location(s), and the presence of any witnesses; names of other students or employees who might have been subject to the same or similar sex discrimination or retaliation; if applicable, any steps the Complainant has taken to try to stop the sex discrimination or retaliation; if the complainant is an employee, the alleged effect of the incident(s) on the complainant's position, salary, benefits, promotional opportunities, or other terms or conditions of employment; and any other information the complainant believes to be relevant to the sex discrimination, harassment, or retaliation.

JUDICIAL ACTION

Students accused of violating University policy are subject to judicial action. Judicial action includes three (3) components: Investigation, Hearing, and the imposing of Sanctions, if appropriate. Depending upon the severity and location of the occurrence, the judicial action will be administered by the Director of Student Conduct or designee.

Qualifications of Investigators and Hearing Officers

Investigations and hearings are conducted by officials of the university who receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking as well as the proper conduct of investigations and hearings to protect the safety of victims and promote accountability of those responsible.

Investigation is the obtaining of facts and statements related to an incident or matter by University officials and may include interviewing of any person(s) with relevant knowledge of the incident or other reasonable means of verifying information related to an alleged violation. Investigations are conducted in a timely manner.

An investigation into the report will be conducted by the Title IX Coordinator or assigned investigators. The investigation will be concluded as quickly as possible, typically within sixty (60) days or within a reasonable amount of time required to complete the investigation. The investigation may include interviews of the parties involved, including witnesses, and the gathering of other relevant information. The investigation will be conducted in a manner so that it is adequate, reliable and impartial.

Parties to the complaint will be afforded equal opportunities to recommend witnesses for interviews and present other relevant evidence.

At any time during the investigation, the investigator may recommend that interim protections or remedies for involved parties or witnesses be provided by appropriate University officials. These protections or remedies may include separating the parties, placing limitations on contact between the parties ("no contact orders"), suspension, or making alternative academic, workplace or student housing arrangements. Failure of any party to comply with the terms of interim protections may be considered a separate violation of the Standard of Student Conduct.

A resolution will be determined at the conclusion of the investigation. The parties involved will be given notice of the outcome in writing within one (1) day of the determination. If it is determined that a student has violated CBU's Title IX Policy, these findings will be forwarded to the Title IX Coordinator for disciplinary action. CBU policies related to hearings and appeals for students will apply. If it is determined that an employee has violated CBU's Title IX Policy, these findings will be forwarded to the vice president overseeing the employee's area and the Director of Human Resources for disciplinary action. CBU policies related to hearings and appeals for employees will apply.

The University will take reasonable steps to prevent the recurrence of sex discrimination or retaliation in any form. If a reoccurrence takes place, those responsible for such behavior may be subject to Judicial Action under the Standard of Student Conduct or disciplinary action under Employee Handbook if the person is an employee.

The University will take all necessary steps to remedy the discriminatory effects on the complainant(s) and others. Examples of such remedies may include order of no contact, residence hall relocation, classroom re-assignment, or other appropriate remedies.

Hearing is the process by which evidence is presented to a hearing officer or panel and provides an accused student the opportunity to hear and present evidence and other factual information related to an alleged violation. All hearings are closed and the proceedings may be kept confidential at the discretion of the University.

The standard used to determine accountability is a "preponderance of the evidence" (more likely than not

or greater than 50% chance) that the accused student violated the Standard of Student Conduct.

In Title IX cases (e.g., alleged dating violence, domestic violence, sexual assault, or stalking offenses), the accuser and the accused have the opportunity to have an advocate present during a hearing. Refer to the Student Handbook or the appropriate employee policy for more information.

Parties involved will be given written notice of the outcome within one (1) day of the determination.

Sanctions are imposed by a University Official responsible for the administration of the judicial action upon a finding the accused student violated the Standard of Student Conduct. Sanctions may affect a student's good standing with the University for a stated period of time or permanently. Possible sanctions include the following (not listed in a prescribed order).

Warning – verbal or written admonishment for unacceptable behavior with advisement to change the behavior.

Restitution/reimbursement or Fine – requirement to make restitution or reimbursement or to pay a fine for damage or misuse of property, misuse of services, or failure to follow University policy or procedure.

Discretionary Sanctions – requirements to participate in prescribed educational programs, complete community service, read a book, write a paper, coordinate a living-area program, attend campus programs, or any other activity deemed appropriate for the violation of the Standard of Student Conduct.

Loss of privileges – restriction from certain opportunities such as visitation in residential areas, student leadership, campus employment, or another sanction appropriate to the violation of the Standard of Student Conduct.

Residence Life probation – a specified period of time during which a residential student has opportunity to exhibit the ability to adhere to the Standard of Student Conduct and Residence Life rules. During this time, any further violations of University Policy may result in a Residence Life suspension or expulsion.

Student conduct probation – a specified period of time during which a student has opportunity to exhibit the ability to adhere to the Standard of Student Conduct. During this time, further violations of University Policy may result in suspension or expulsion from the University.

Residence Life suspension – separation of the student from University-owned housing for a specified period of time (conditions for readmission may be required).

Residence Life expulsion – permanent separation of the student from University-owned living areas.

University suspension – a specified period of time during which a student may not remain on any part of the University premises, visit the campus, or participate in academic program(s) and/or other activities of the University. A student who is suspended for disciplinary reasons may petition for readmission at the conclusion of the period of suspension.

Administrative Discretion – an immediate loss of privileges to reside or remain on University Premises or participate in any academic or other activity held on University Premises imposed when the seriousness of a reported offense warrants removal from campus. Students placed on interim suspension will be advised of the allegations as well as the judicial process. Administrative Discretion will be for a

specified period of time and followed by a Hearing. Allegations that may warrant interim suspension include but are not limited to the following:

Sexual misconduct;

Hosting or in any way assisting or promoting a gathering that includes underage consumption of alcohol, illegal drugs, controlled substances, or any indication of being under the influence of alcohol;

Sale, distribution, use, or possession of illegal drugs;

Use or possession of dangerous weapons;

Theft of or damage to property;

Abusing and/or impeding the CBU judicial system;

Physical abuse of any person or action that threatens or endangers the emotional wellbeing, health, or safety of any person, including oneself; and/or

Written, verbal, or nonverbal threats of harm to members of the University community or the community as a whole, including oneself.

Expulsion – permanent separation of the student from the University. Expelled students are denied the privilege to remain on University Premises, visit the campus, or participate in any academic or other activity of the University. Only under the most unusual circumstances will an expelled student be readmitted to the University.

Any student upon whom sanctions are imposed and/or placed on probation may become immediately ineligible for service as an athlete, student leader, and/or student representative. Students who fail to comply with the terms and conditions of a sanction are subject to additional judicial action.

The University will upon written request disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code) or a non-forcible sex offense the report on the results of any disciplinary proceeding conducted against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this statement.

No Contact Orders and Restraining Orders

No contact orders are administrative orders issued by the University against one or all parties to a reported occurrence. Such orders are valid only for current students of the University who are subject to its jurisdiction. Violation of no contact orders is actionable under the Student Code of Conduct regardless of disposition of the underlying occurrence.

Restraining orders are court orders issued by a judge or magistrate and have the force of law. The University cannot issue a restraining order but will upon request provide general information on the process by which such orders may be sought.

Confidentiality

All University employees except University Officials designated as “Confidential Resources” must report known felonies to the police, either directly or through Safety Services. University Official designated as Confidential Resources are not required to disclose knowledge of felonies reported to them except when necessary to prevent harm, but they are required to inform of available supportive resources.

Reporting individuals who desire confidentiality may speak with the following Confidential Resources: Counseling Center therapists, the Dean of Spiritual Life, or off-campus rape crisis counselors. Counseling Center therapists are available to help students free of charge and can be seen on an emergency basis. In addition, non-campus clergy and chaplains who are not employed by the University may serve as Confidential Resources except where disclosure is required by law.

All inquiries, complaints, and investigations are treated with discretion. Information is revealed as law and policy permit. However, the identity of the complainant is usually revealed to the respondent(s) of such conduct and any witnesses with the consent of the complainant. Publicizing information about alleged sex discrimination or retaliation is strictly prohibited and a violation of University policy.

The Title IX Coordinator will maintain all information pertaining to a complaint or investigation in secure files.

DSS is required by federal law to report violations of this policy for federal statistical reporting purposes. All personally identifiable information of individual cases is kept confidential, but statistical information is reported to DSS regarding the type of incident, date of occurrence, and general location of occurrence for publication in the Annual Security Report to provide an accurate representation of the extent and nature of campus crime and to ensure greater community safety.

The University is required by federal law to issue timely warnings for certain types of reported incidents that pose a substantial threat of bodily harm or danger to members of the campus community. The University will make every effort to ensure that a complainant’s name and other identifying information is not disclosed while still providing enough information for community members to make safety decisions in light of the danger.

Written Notification of Options Available to Victims

Upon notification of an allegation of sexual discrimination, the University will provide written notification to the victim(s) about options for, available assistance in, and processes for requesting changes to academic, living, transportation, and working situations. Such accommodations will be made if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the underlying offense(s) to DSS or a law enforcement agency with jurisdiction.

When the complainant and the respondent participate in the same courses, reside in the same university residence or in proximity to one another, or participate in the same activities (e.g., sports teams), complainants may request that a fair and immediate way to reassign and/or move one of the persons be decided upon by the Title IX Coordinator. The Title IX Coordinator will consult with the appropriate academic dean in making a determination regarding an alternative classroom assignment(s) for the respondent and/or the complainant who has experienced a sex offense and with the Senior Director of Residence Life and Housing Services in making a determination regarding an alternative housing assignment. When a student employee makes a report and the respondent works in the same department or area, the Title IX

Coordinator will work with the appropriate supervisor to make alternative work assignments upon request by the student employee filing the complaint.

The University reserves the right to take whatever measures it deems necessary in response to an allegation of sex discrimination in order to protect an individual's rights and personal safety.

Not all forms of sexual misconduct will be deemed to be equally serious offenses, and the University reserves the right to impose differing sanctions, ranging from a warning to expulsion, depending on the severity of the offense.

Counseling Services Available to Victims

The University provides written information to students and employees about existing resources for mental healthcare, physical healthcare, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community. These notifications are provided in distributions of literature provided to all students and employees, student and employee training sessions, and to any community member who reports having been a victim of sex discrimination.

Students who have experienced any form of sex discrimination, including sexual misconduct may receive free and confidential counseling at the University's Counseling Center (951.689.1120) and/or the Riverside Area Rape Crisis Center (951.686.7273). CBU employees may contact the Human Resources Office or the Title IX Coordinator or reference the Employee Manual for information regarding counseling options. Summaries of available options are contained elsewhere in this report.

Cooperation with Law Enforcement

The University will comply with law enforcement requests for cooperation and such cooperation may require the University to temporarily suspend the fact-finding aspect of a Title IX investigation while the law enforcement agency is in the process of gathering evidence. The University will promptly resume its Title IX investigation as soon as notified by the law enforcement agency that it has completed the evidence gathering process, which typically takes three (3) to ten (10) calendar days, although the delay in the University's investigation may be longer in certain instances.

The University will implement appropriate interim steps during the law enforcement agency's investigation period to provide for the safety of the Complainant(s) and the campus community and the avoidance of retaliation.

Sexual Assault Information

Many reasons may prevent victims from reporting crimes of sexual assault to law enforcement or campus officials, however, the four most common reasons are as follows.

- Lack of clarity regarding the definition of sexual assault and rape.
- Unawareness of on- and off-campus resources.
- Unawareness of basic rights for victims.
- Confusion regarding consent.

Other Important Information

Both men and women can be victims of sexual assault. Regardless of age, race, income level, or education, the experience for the victim is always a violation of their person. It is not uncommon for a sexual assault victim to have feelings of guilt, fear, betrayal, shame, anger, confusion, or thoughts of suicide. These are all normal reactions to a violent crime.

Those who have experienced a recent or past incident of sexual assault can expect confidentiality and support from various University and community-based counseling programs. Victims have the right to be treated with respect and taken seriously, and their choice of action will be respected.

Sexual assault is a general term used to describe many forms of sexual offenses. Any unwanted sexual contact or sexual attention committed by force, fear, duress, menace, trick, or violence is a sexual assault. It includes rape, attempted rape, spousal rape, oral copulation, sodomy, sexual battery, and insertion of a foreign object.

Rape is defined as non-consensual sexual intercourse accomplished through force or threat of force or when a person is unable to consent due to mental disorder, disability, drugs, or alcohol. Rape is not an intimate relationship. Rape is a crime of violence, anger, and power. It is a crime that controls, humiliates, and hurts the victim. A rapist can be anyone: acquaintance, boyfriend, ex-partner, classmate, family member, or co-worker. Any unwanted sexual act that is committed or attempted against a person's will is against the law and a violation of University policy. Sexual assault of any type is never the victim's fault.

Seeking medical treatment is important. Regardless of whether a victim reports the assault, well-being is the first priority. A medical examination will address any physical injuries or problems and may diminish fears about injury, sexually transmitted diseases, or possible pregnancy. Reporting the assault to police generally requires a medical examination take place within seventy-two (72) hours of the assault to document and collect physical evidence. Evidence must not be destroyed by bathing, douching, changing clothes, or cleaning up in any way. The State of California will pay for any medical testing that is necessary for evidence collection.

Reporting Options

Options exist for those who believe they have been sexually assaulted, including any or all of the following.

- Report to the police and file charges.
- Report to the police and not file charges.
- File a civil suit.
- Obtain a restraining order.
- Report to the University as described elsewhere in this report. An investigation will be conducted and any measures reasonably necessary to protect the complainant from further danger or harm will be taken.
- Seek counseling and/or medical attention.

Victims have the right to report or not report the crime that was committed against them. Victims who report often feel emotionally stronger by taking action to help law enforcement investigate and prosecute such attacks and to help campus officials in University judicial proceedings. Reporting the crime may prevent another attack. The decision to tell someone about the crime may be difficult. If requested, the University will assist in law enforcement.

The Department of Safety Services or the Riverside Police Department can be contacted for immediate protection and assistance. The police department will send an officer in uniform to take a report and assist in obtaining other support services.

Those who decide to file a complaint with the University may choose to notify any of the entities described in "Reporting Criminal Actions and Emergencies" section of this report. Communication should identify all parties involved including any witnesses. Those who file a complaint will be contacted to further investigate the complaint. The accuser and accused are entitled by law to the same resources as well as opportunities to have an advisor present during disciplinary proceedings. Both the accuser and accused will be informed of the outcome or any institutional disciplinary proceeding brought alleging a sex offense.

Note: While safeguarding the right to confidentiality, disclosure of the name of the perpetrator of a sexual assault to any University employee other than a designated Confidential Resource will require that

employee to notify the Title IX Coordinator. If information exists that poses a credible threat to the campus community, a warning notice will be released immediately through the Department of Safety Services.

Victim's Rights

Those who are sexually assaulted have the same basic rights and considerations as any crime victim including, but not limited to the following.

- Respect and dignity, regardless of gender, race, income level, physical abilities, cognitive abilities, or sexual, medical, or mental health history
- Timely access to emergency and crisis counseling services
- Presence of an advocate while receiving victim services
- Serious consideration of any allegations of sexual assault
- Freedom from any responsibility for the assault
- Freedom from any pressure by campus personnel to report the sexual assault if you do not wish to do so
- Presence of a family member, friend, or advocate during campus judicial proceedings
- Receiving information regarding the outcome of the judicial proceedings involving a sexual assault
- Receiving information regarding options in changing academic and living situations
- Receiving information about the legal rights, resources, and restitution requirements of the California Victims of Crime Program
- Receiving information about safety planning and protection services
- Receiving information about appropriate follow-up treatment, medical testing, and counseling

On-Campus Resources

California Baptist University makes counseling services available to victims of sexual assault through the Counseling Center. Additional information regarding the Counseling Center is available by telephone (951-689-1120), through "Inside CBU," or on the CBU website at www.calbaptist.edu.

Off-Campus Resources

The following is only a partial listing of potentially available off-campus resources and is not an endorsement of their services.

- Riverside Police Department
 - Emergency: 911
 - Other calls: (951) 787-7911 / (951) 354-2007
 - RPD Website / <http://www.riversideca.gov/rpd/>
- Riverside Rape Crisis Center – (951) 686-7273 / <https://rarcc.org/>
- California Youth Crisis Line – (800) 843-5200 / www.youthcrisisline.org/
- Alternatives to Domestic Violence – 24-hour crisis line for Seeking Shelter, (951) 683-0829 or (800) 339-7233 / www.alternativestodv.org/programs/crisisline.html
- National Teen Dating Abuse Helpline – (866) 331-9474; TTY – (866) 331-8453 / www.ncdsv.org/ncd_linkshotlines.html. Text "loveis" to 22522.
- Domestic Violence Hotline – (800) 799-7233 / www.thehotline.org/
- Riverside County Services – see listed services in telephone directory or their website

Crime Statistics – Main Campus

<u>CRIMINAL OFFENSES</u>	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
MURDER AND NON-NEGLIGENT MANSLAUGHTER	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
RAPE	2022	3	2	0	0
	2023	1*	0	0	0
	2024	4	1	0	0
FONDLING	2022	1	1	0	0
	2023	1	1	0	0
	2024	6	2	1	0
INCEST	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
STATUTORY RAPE	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
ROBBERY	2022	0	0	0	0
	2023	0	0	0	0
	2024	1	0	0	1
AGGRAVATED ASSAULT	2022	1	0	0	0
	2023	0	0	0	0
	2024	0	0	1	0
BURGLARY	2022	8	4	0	0
	2023	3	2	0	0
	2024	7	7	0	0
MOTOR VEHICLE THEFT	2022	5	0	0	0
	2023	4	0	0	0
	2024	4	0	1	0
ARSON	2022	0	0	0	0
	2023	0	0	0	1
	2024	0	0	0	0
HATE CRIMES	2022	0	0	0	0
	2023	0	0	0	0
	2024	1	0	0	0

<u>UNFOUNDED CRIMES</u>	2022	0
	2023	0
	2024	0

<u>VAWA OFFENSES</u>	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2022	0	0	0	0
	2023	0	0	0	0
	2024	1	0	0	0
DATING VIOLENCE	2022	3	1	0	0
	2023	1	1	0	0
	2024	4	4	0	0
STALKING	2022	5	3	0	0
	2023	8**	4	0	0
	2024	4	3	0	0

<u>ARRESTS</u>	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
DRUG LAW VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	1
	2024	0	0	2	4
WEAPONS LAW VIOLATIONS	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	1	0

<u>DISCIPLINARY REFERRALS</u>	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2022	34	34	0	0
	2023	44	44	0	0
	2024	28	28	0	0
DRUG LAW VIOLATIONS	2022	14	14	0	0
	2023	6	6	0	0
	2024	13	13	0	0
WEAPONS LAW VIOLATIONS	2022	0	0	0	0
	2023	4	4	0	0
	2024	1	1	0	0

*This statistic was amended to reflect 1 rape that occurred in 2023, but was reported in 2024.

**This statistic was amended to reflect 1 stalking that occurred in 2023, but was reported in 2024.

Crime Statistics – Physician Assistant Studies Campus

This location began operations as a separate campus in 2024

<u>CRIMINAL OFFENSES</u>	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
MURDER AND NON-NEGLIGENT MANSLAUGHTER	2024	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2024	0	0	0
RAPE	2024	0	0	0
FONDLING	2024	0	0	0
INCEST	2024	0	0	0
STATUTORY RAPE	2024	0	0	0
ROBBERY	2024	0	0	0
AGGRAVATED ASSAULT	2024	0	0	0
BURGLARY	2024	0	0	0
MOTOR VEHICLE THEFT	2024	0	0	0
ARSON	2024	0	0	0
HATE CRIMES	2024	0	0	0

<u>UNFOUNDED CRIMES</u>	2024	0
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<u>VAWA OFFENSES</u>	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2024	0	0	0
DATING VIOLENCE	2024	0	0	0
STALKING	2024	0	0	0

<u>ARRESTS</u>	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2024	0	0	0
DRUG LAW VIOLATIONS	2024	0	0	0
WEAPONS LAW VIOLATIONS	2024	0	0	0

<u>DISCIPLINARY REFERRALS</u>	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2024	0	0	0
DRUG LAW VIOLATIONS	2024	0	0	0
WEAPONS LAW VIOLATIONS	2024	0	0	0

Section 2

Disclosure of Fire Safety Information and Statistics

Act Overview

Under legislation enacted at the time of reauthorization of the Higher Education Opportunity Act in 2009, institutions of higher learning were required, for the first time, to collect and report fire safety information and statistics on occurrences to the Department of Education. The same legislation also requires publication of this information in an Annual Fire Safety Report to the university community, which is included as a part of this Annual Security Report.

Act Requirements

The legislation contains the following substantive requirements.

1. The Annual Fire Safety Report must contain statistical information on the following:
 - a. Numbers of fires and cause of each fire;
 - b. Number of deaths and/or injuries related to each fire; and
 - c. Value of property damage related to the fire.
2. In addition, the Annual Fire Safety Report must contain:
 - a. Description of the fire safety system for each on-campus student housing facility;
 - b. Number of fire drills held during the previous calendar year;
 - c. Institutions policies or rules on portable electrical appliances, smoking, and open flames in student housing facilities;
 - d. Procedures for student housing evacuation;
 - e. Policies for fire safety education and training programs for students, faculty, and staff;
 - f. List of the titles of each person or organization to which individuals should report that a fire has occurred; and Plans for future improvements in fire safety, if determined necessary by the institution.
3. The University must maintain a Fire Log in a format that is easily understood, listing date and time of occurrence, nature of the fire, and general location of the fire. This log must be available on-site and immediately accessible for the most recent sixty (60) day period. Logs more than sixty (60) days old are also available for inspection during normal business hours by appointment with no less than two (2) business days notice. All logs are retained for three (3) years following publication of the last annual report to which it applies (in effect, seven years).

Annual Fire Statistics and Incidents Report

Only the main campus has residential facilities for students. No data, therefore, is reported for any other University owned or utilized properties.

Main Campus – 8432 Magnolia Avenue, Riverside 92504

	2022	2023	2024
Number of Fires	0	1	2
Deaths	0	0	0
Injuries	0	0	0
Loss Value	0	0	0

Disclosure of Fire Equipment, Policies, and Procedures

Description of Fire Safety Systems

The University has several types of residential housing available to students, and fire safety systems are installed based upon the type of construction. The chart below describes each housing area, type(s) of devices installed, and number of fire drills in each area.

Apartments					
Housing Area	Type of Building	Smoke Detectors in Sleeping Areas	Alarm System and Type	Central Station Reporting	Number of Fire Drills ¹
The Colony	Two-Story	Yes	No	No	0
Lancer Arms	Two-Story	Yes	Yes – Manual Pull	Yes	1
The Point	Two-Story	Yes	No	No	0
University Place	Two-Story	Yes	No	No	0
The Village	One-Story	Yes	No	No	0
College Park	Two-Story	Yes	No	No	0
Magnolia Crossing	Four-Story	Yes	Yes-Manual Pull	Yes	1
Tower Hall	Three-Story	Yes	Yes – Manual Pull & Smoke Sensors	Yes	1
Dormitory					
The Cottages	Single-Story	Yes	No	No	0
Simmons Hall	Three-Story	Yes	Yes – Manual Pull & Smoke Sensors	Yes	1
Smith Hall	Three-Story	Yes	Yes – Manual Pull & Smoke Sensors	Yes	1
Houses					
3507 Adams	Single-Story	Yes	No	No	0
3517 Adams	Single-Story	Yes	No	No	0
3537 Adams	Single-Story	Yes	No	No	0
3547 Adams	Single-Story	Yes	No	No	0
3635 Adams	Single-Story	Yes	No	No	0
3827 Adams	Single-Story	Yes	No	No	0
3518 Bellwood	Single-Story	Yes	No	No	0
3528 Bellwood	Single-Story	Yes	No	No	0
3538 Bellwood	Single-Story	Yes	No	No	0
8241 Briarwood	Single-Story	Yes	No	No	0
8251 Briarwood	Single-Story	Yes	No	No	0
8261 Briarwood	Single-Story	Yes	No	No	0

8272 Briarwood	Single-Story	Yes	No	No	0
8282 Briarwood	Single-Story	Yes	No	No	0
8291 Briarwood	Single-Story	Yes	No	No	0
8292 Briarwood	Single-Story	Yes	No	No	0
3741 Broadmoor	Single-Story	Yes	No	No	0
3771 Broadmoor	Single-Story	Yes	No	No	0
3459 Emily	Single-Story	Yes	No	No	0
3473 Emily	Single-Story	Yes	No	No	0
3480 Emily	Single-Story	Yes	No	No	0
3342 Hatten	Two-Story	Yes	No	No	0
8245 Magnolia	Single-Story	Yes	No	No	0
8255 Magnolia	Single-Story	Yes	No	No	0
8267 Magnolia	Single-Story	Yes	No	No	0
8285 Magnolia	Single-Story	Yes	No	No	0
8555 Magnolia	Single-Story	Yes	No	No	0
8605 Magnolia	Single-Story	Yes	No	No	0
8649 Magnolia	Single-Story	Yes	No	No	0
8659 Magnolia	Single-Story	Yes	No	No	0
8712 Magnolia	Single-Story	Yes	No	No	0
8720 Magnolia	Single-Story	Yes	No	No	0
3866 Mattie	Single-Story	Yes	No	No	0
3815 Melody	Single-Story	Yes	No	No	0
3827 Melody	Single-Story	Yes	No	No	0
3483 Monroe	Single-Story	Yes	No	No	0
3752 Monroe	Single-Story	Yes	No	No	0
3762 Monroe	Single-Story	Yes	No	No	0
3770 Monroe	Single-Story	Yes	No	No	0
3387 Nimes	Two-Story	Yes	No	No	0
3394 Nimes	Two-Story	Yes	No	No	0
8298 Oakhurst	Single-Story	Yes	No	No	0
8541 Patricia	Two-Story	Yes	No	No	0
8711 Romain	Two-Story	Yes	No	No	0
3829 Wayne	Single-Story	Yes	No	No	0
3840 Wayne	Single-Story	Yes	No	No	0
3467 Wilma	Single-Story	Yes	No	No	0

3468 Wilma	Single-Story	Yes	No	No	0
3475 Wilma	Single-Story	Yes	No	No	0
3483 Wilma	Single-Story	Yes	No	No	0
3484 Wilma	Single-Story	Yes	No	No	0
3492 Wilma	Single-Story	Yes	No	No	0

¹The housing areas with 0 fire drills noted are apartment type living areas or individual homes with no central station reporting. Residence Life staff provides those residents with instructions on how to respond to smoke detector activations in individual apartments/homes.

Portable Electrical Appliances, Smoking, and Open Flames in Student Housing Areas

The University strictly regulates the use of portable electrical devices, smoking, and open flames in student housing areas. These regulations are distributed to students in the Student Handbook and/or written agreements relating to use of student housing, reviewed with residential students through community meetings where attendance is mandatory, and enforced through regular inspection of premises by Resident Life staff members

Regulations

Portable Electrical Appliances – permitted or restricted based upon the type of housing area in which the device is intended for use. No “heat generating” appliances or appliances utilizing heating coils may be used in any University owned housing area.

Smoking – not permitted anywhere on University-owned property. This prohibition applies to any student housing unit owned by the University.

Open Flames (including use of candles) – not permitted in any student housing unit owned by the University.

Student Housing Evacuation

California Baptist University has adopted “Emergency Management” and “Emergency Evacuation” plans for use in all areas of the school, including student housing areas. Applicable portions of this plan are included in the Student Handbook, reviewed with residential students through community meetings where attendance is mandatory, and practiced through drills. Key members of the Residence Life staff have been trained in responding to fires, earthquakes, or other emergencies requiring evacuation, and in the actual movement of residents away from unsafe areas to assembly areas and accounting for those persons.

Fire Safety Education and Training Programs for Students, Faculty, and Staff

The University disseminates fire safety and training programs to students, faculty, and staff through different forums depending upon the audience. All students receive this information in the Student Handbook disseminated at the beginning of the year and residents receive additional instruction in mandatory community meetings of their residential area.

All faculty and staff members are provided basic instruction in fire safety as a part of their department meetings and key staff members receive additional training consistent with their duties under the "Emergency Management" and "Emergency Evacuation" plans.

These education and training programs are reinforced through monitored fire drills conducted by the University.

Reporting of fires

Any person observing a fire or being notified of a fire should, without endangering their personal safety, do the following:

- Call 911 (from any public or cellular telephone) or 9-911 (from a University owned telephone) to access emergency services including the Riverside Fire Department;
- Activate any "manual pull" station that is immediately available; and
- Telephone the CBU Department of Safety Services at (951) 343-4311 (from any public or cellular telephone) or 4311 (from a University owned telephone).

Plans for Future Improvements in Fire Safety

California Baptist University continually reviews fire safety planning, education, and systems, and in consultation with local fire officials determines necessary improvements. The University is committed to providing a safe environment through establishing and supporting policies and procedures and by implementing change as appropriate.

Fire Logs

DSS maintains a fire log that contains specific information relevant to the California Baptist University campus community. Logs for the prior sixty (60) days may be inspected any time during normal business hours. Logs more than sixty (60) days old are also available for inspection during normal business hours by appointment, but require two (2) business days' notice. All logs are maintained for seven (7) years.

Appendix A–Definition of Terms

The Uniform Crime Reporting (UCR) system, developed by the Federal Bureau of Investigation (FBI) utilizes the following definitions in preparation of documentation and statistics relating the reporting of crime by all municipal, county, state, federal and other law enforcement agencies. Those same definitions are used throughout the “Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act” report.

- **Criminal Homicide-Murder and Non negligent Manslaughter** – The willful (Non negligent) killing of one human being by another.
- **Criminal Homicide-Manslaughter by Negligence** – The killing of another person through gross negligence.
- **Sex Offenses-Forcible** – Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
 - A. Forcible Rape** – The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
 - B. Forcible Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
- **Sex Offenses-Non forcible** - Unlawful, Non-forcible sexual intercourse.
 - A. Incest** – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - B. Statutory Rape** – non-forcible sexual intercourse with a person who is under the statutory age of consent.
- **Robbery** – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)
- **Burglary** – The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.
- **Motor Vehicle Theft** – The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)
- **Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Weapon Law Violations** – The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Drug Abuse Violations** – Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include but are not limited to: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

- **Liquor Law Violations** – The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).
- **Hate Crimes** – An incident wherein sufficient facts are present to lead a reasonable and prudent person to conclude that the offender's actions were motivated in whole, or in part, by a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, sexual orientation, gender identity, ethnicity, national origin, or disability.

Violence Against Women Act (VAWA) Offenses

- **Dating Violence** – Violence committed by a person:
 - Who is or has been in a social relationship of a romantic or intimate sexual nature with the victim; and
 - Where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.
- **Domestic Violence** – a felony or misdemeanor crime of violence committed by:
 - A current or former spouse or intimate partner of the victim,
 - A person with whom the victim shares a child in common,
 - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
 - A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under VAWA], or
 - Any person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Stalking** – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for his or her safety or the safety of others, or suffer substantial emotional distress.

Appendix B-Safety Tips

The following safety tips are reviewed annually and provided as a service to the University community.

All effective crime prevention programs include some measure of individuals watching out for one another. All persons are asked to be alert, security conscious and involved, and to call Safety Services or the Riverside Police Department whenever suspicious or criminal activity is observed. *If you see something, say something.*

Personal Safety

- Walk in groups, especially after dark or in more remote areas on or near campus.
- Use the University's Escort Services anytime you are moving about the campus alone after dark or anytime you feel unsafe. Call the Safety Services Office at (951) 343-4311 (when using University telephone system equipment, dial extension 4311), give your name, location and destination. A Safety Services employee will be sent to your location within a short time to escort you to your destination.
- Be alert for strangers; any person uncomfortably near you, following, or approaching you rapidly, especially from behind or the side; and anyone who appears to present any threat to persons or property.
- Lock your vehicle, bicycle, or other mode of transportation securely.
- Report suspicious persons or acts, unusual circumstances, or criminal activity to Safety Services.
- Call Safety Services or the police if you see anyone, or any circumstance that appears to be suspicious. Do not endanger your safety, but provide as much information as possible.

Crime Prevention – Automobiles

- Keep all doors locked and windows up when you are in your vehicle or leave it unattended.
- Always remove the ignition key when leaving your vehicle.
- Never leave valuables in a car. Lock them in the trunk or, if that's not possible, conceal them fully within the vehicle (glovebox or other cargo hold, completely under the seat or behind the rearmost seat in a truck).
- Park in well-lit, well-traveled designated parking areas. Do not park in deserted areas of the campus.
- Consider installing tamper-proof door locks, alarms and anti-theft devices such as steering wheel locks, secondary ignition switches, or fuel shut-offs.

Crime Prevention – Workplace

- Lock doors when work areas are not being used, when workers are out of sight of the door, and when working at night. Lock windows that are accessible from outside.
- Be sure that self-locking doors shut tightly when leaving the building. Never prop open a lockable door.
- Never open secured doors to allow unrecognized individuals to access buildings.
- Never leave keys in an unlocked drawer, desk or cabinet. Do not tape keys under desk drawers, or in file cabinets.
- Petty cash, stamps, and personal valuable should be locked in a drawer or cabinet. Restrict the number of persons who hold the keys and do not leave keys unsecured.
- Make sure your desk or cabinet(s) have good locks. Report defective locks to the Facilities & Planning Department.
- Report lost or stolen keys immediately to Safety Services and request the locks be changed.
- Do not leave your wallet or keys in plain sight or unattended in a coat pocket or purse. Hold onto your purse or briefcase or lock them in a cabinet.
- Call Safety Services or the police if you see any person or circumstance that appears suspicious or you are the victim or witness a crime. Do not endanger your safety, but provide as much information as possible.