52ND SESSION

California Baptist University

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An Institution of the California Southern Baptist Convention

See World in a Whole New Light

2001 - 2002

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University Calendar 2001 - 2002

FALL SEMESTER 2001

August					
11	Student Leadership Development Week				
22-24 Faculty Workshop					
21	Residence Halls/Apartments open for new students (9:00 am)				
21	Orientation begins				
23	New Student Registration				
24-26	New Student Retreat				
26	Residence Halls open for returning students (3:00 pm)				
27	Open Registration and Add/Drop				
28	Classes begin				
28	First day of Late Registration				
September					
3	Labor Day Holiday (no classes)				
5	Last day of Late Registration				
5	Last day to add a class for credit				
12	Last day to turn in Credit/No Credit				
12	Last day to drop a class with refund				
12	Fall Faculty Convocation				
28	Board of Trustees meeting				
October					
15-19	Midterm examinations				
26	Last day to withdraw from a class with "W" (no refund)				
November					
21-25	Thanksgiving holiday				
26	Classes resume				
December					
6	Lighting of the Christmas Tree				
7	Board of Trustees meeting				
7	Christmas Celebration				
10-14	Final examinations				
14	Semester closes				
15	Christmas holiday begins				
15	Residence Halls close for Christmas vacation (12 noon)				
19	Final grades due by 4:00 pm in Registrar's Office				

Offices closed

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University Calendar 2001 - 2002

SPRING SEMESTER 2002

January	
2	Offices open
3	Residence Halls open for new students
3	Spring Orientation for new students
4	New Student Registration
5	Residence Halls open for returning students (3:00 pm)
7	Returning Student Registration and Add/Drop
7	Classes begin
8	First day of Late Registration
14	Last day of Late Registration
14	Last day to add a class for credit
18	Last day to turn in Credit/No Credit
18	Last day to drop a class with refund
21	Martin Luther King Jr. Holiday (no classes)
February	
1	Admission Application Priority Deadline
18	President's Day Holiday (no classes)
25 - March 1	Midterm examinations
March	
2	Postmark deadline for FAFSA and GPA verification form (Cal Grant
2	Financial Aid File Completion Priority Deadline
4-10	Spring Vacation
11	Classes resume
15	Last day to withdraw from a class with "W" (no refund)
28 - 31	Easter Observance
April	
1	Classes resume
17	Honors Day Convocation, 10:15 am
29 - May 3	Final examinations
May	
3	Semester closes
3	Board of Trustees meeting
3	Baccalaureate Service
4	Commencement Activities
6	Residence Halls close
9	Final Grades due by 4:00 pm in Registrar's Office

University Calendar 2002 - 2003

FALL SEMESTER 2002

August					
15	Student Leadership Training Week				
22	Residence Halls/Apartments open for new students				
22 Orientation begins					
23-25 New Student Retreat					
26	New Student Registration				
27	Residence Halls open for returning students				
28	Open Registration and Add/Drop				
29	Classes begin				
29	First day of Late Registration				
September					
2	Labor Day Holiday (no classes)				
4	Last day of Late Registration				
4	Last day to add a class for credit				
4	Fall Faculty Convocation				
9	Last day to drop a class with refund				
9	Last day to turn in Credit/No Credit				
27	Board of Trustees meeting				
October					
21-25	Midterm Examinations				
November					
1	Last day to withdraw from a class with "W" (no refund)				
27-29	Thanksgiving holiday (no classes)				
December					
2	Classes resume				
6	Board of Trustees meeting				
16-20	Final examinations				
20	Semester closes				
21	Christmas holiday begins				
21	Residence Halls close for Christmas vacation				



University Calendar 2002 - 2003

SPRING SEMESTER 2003

January				
2	Offices open			
5 Residence Halls open for new students				
6	Spring Orientation for new students			
6	New Student Registration			
6	Residence Halls open for returning students			
7	Classes begin			
7	First day of Late Registration			
10	Last day of Late Registration			
10	Last day to add a class for credit			
17	Last day to drop a class with refund			
17	Last day to turn in Credit/No Credit			
20	Martin Luther King Jr. Holiday (no classes)			
February				
17	President's Day Holiday (no classes)			
24-28	Midterm examinations			
March				
2	Postmark deadline for FAFSA and GPA verification form (Cal Grant			
1-9	Spring Vacation			
10	Classes resume			
14	Last day to withdraw from a class with "W" (no refund)			
April				
18-20	Easter Observance			
21	Classes resume			
23	Honors Day Convocation, 10:15 am			
28-May 2	Final Examinations			
May				
2	Semester closes			
2	Board of Trustees			
3	Commencement Exercises and Activities			

Residence Halls close (12 pm)



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Final Examination Schedule

FALL SEMESTER 2001			
Monday, December 1	0		
8:00 - 10:00	All	8:00 – 8:55	Monday, Wednesday, Friday classes.
11:00 – 1:00	All	11:15 - 12:10	Monday, Wednesday, Friday classes.
2:00 - 4:00	All	1:25 – 2:20	Monday, Wednesday, Friday classes.
Tuesday, December 1	1		
8:00 - 10:00	All	8:00 – 9:20	Tuesday, Thursday classes.
11:00 - 1:00	All	9:30 - 10:50	Tuesday, Thursday classes.
2:00 - 4:00	All	2:00 - 3:20	Tuesday, Thursday classes.
Wednesday, December	er 12		
8:00 - 10:00	All	9:05 - 10:00	Monday, Wednesday, Friday classes.
11:00 - 1:00	All	12:20 – 1:15	Monday, Wednesday, Friday classes.
2:00 - 4:00	All	2:30 - 3:25	Monday, Wednesday, Friday classes.
Thursday, December 13			
8:00 - 10:00	All	11:00 - 12:20	Tuesday, Thursday classes.
11:00 - 1:00	All	12:30 – 1:50	Tuesday, Thursday classes.
2:00 - 4:00	All	3:30 - 4:50	Tuesday, Thursday classes.
Friday, December 14			
8:00 - 10:00	All	3:35 - 4:30	Monday, Wednesday, Friday classes.

Grades Due December 19, 2001. (By 4:00 pm)

Examinations in other afternoon and evening classes will be given during the final examination week at the time the class regularly meets.



Final Examination Schedule

SPRING SEMESTER 2002			
Monday, April 29 8:00 - 10:00 11:00 - 1:00 2:00 - 4:00	All All All	8:00 - 8:55 11:15 - 12:10 1:25 - 2:20	Monday, Wednesday, Friday classes. Monday, Wednesday, Friday classes. Monday, Wednesday, Friday classes.
Tuesday, May 30 8:00 - 10:00 11:00 - 1:00 2:00 - 4:00	AII AII AII	8:00 - 9:20 9:30 - 10:50 2:00 - 3:20	Tuesday, Thursday classes. Tuesday, Thursday classes. Tuesday, Thursday classes.
Wednesday, May 1 8:00 - 10:00 11:00 - 1:00 2:00 - 4:00	All All All	9:05 - 10:00 12:20 - 1:15 2:30 - 3:25	Monday, Wednesday, Friday classes. Monday, Wednesday, Friday classes. Monday, Wednesday, Friday classes.
Thursday, May 2 8:00 - 10:00 11:00 - 1:00 2:00 - 4:00	AII AII AII	11:00 - 12:20 12:30 - 1:50 3:30 - 4:50	Tuesday, Thursday classes. Tuesday, Thursday classes. Tuesday, Thursday classes.
Friday, May 3 8:00 – 10:00	All	3:35 - 4:30	Monday, Wednesday, Friday classes.

Grades for Graduating Seniors due by 12 noon on Thursday, May 2, 2002

All Grades Due May 9, 2002. (By 4:00 pm)

Examinations in other afternoon and evening classes will be given during the final examination week at the time the class regularly meets.

California Baptist University

Dr. Ronald L. Ellis
President

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CALIFORNIA BAPTIST UNIVERSITY

Dr. Ronald L. Ellis

President

Ann Cramer

Administrative Assistant to the President Phone (909) 343-4210 FAX (909) 343-4511



Dear Friend:

Welcome! On September 29, 2000, California Baptist University celebrated fifty years of ministry through education. Since 1950, commitment to the Great Commission has been a significant component of our vision and passion. In Matthew 28:19-20, Christ commanded His followers to:

Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost, teaching them to observe all things whatsoever I have commanded you; and, lo, I am with you always, even unto the end of the world.

The Cal Baptist family is committed to fulfilling this commandment. Together we learn; together we serve.

This is an exciting time to be a part of California Baptist University. Again welcome.

May God continue to bless!

Roald I Elli

Your Brother in Christ,

Ronald L. Ellis, Ph.D.

President

The University

History

On September 18, 1950, the Los Angeles Baptist Association opened the doors of California Baptist College in El Monte to 120 students who came seeking a liberal arts education in a Christian environment.

In 1955, after four years of continued growth, the college relocated to larger facilities in Riverside. Today, the Spanish-style buildings, which include classrooms, campus housing, a library, offices, maintenance and athletic facilities are located on the eighty-two-acre campus. Growth in all areas paved the way for the institution to become a university on September 25, 1998. California Baptist University continues the tradition of liberal arts education in a Christian environment.

Location and Environment

Located in the Los Angeles Basin, sixty miles east of downtown L.A., Riverside is easily accessible by all modes of transportation. Freeways lead into Riverside from every direction and the city is served by the Los Angeles International and Ontario Airports.

Cal Baptist is surrounded by cultural and scientific opportunities for students of all interests, and the proximity of other colleges and universities makes possible inter-library and inter-cultural exchanges.

Mission Statement

The primary purpose of this corporation is to conduct regular four-year college courses in education, music, sciences and the liberal arts, and to grant certificates, diplomas and any and all degrees evidencing completion of any course of training, together with any and all honorary degrees and to provide training for Baptist youth and others desiring to be affiliated with Baptist theology and theological instruction and such other instruction as may be needful and advantageous in preparing and qualifying ministers and others for Christian work.*

Philosophy Statement

California Baptist University is a Christian liberal arts institution founded by Southern Baptists to serve the world. As such, the university community provides an accepting, caring Christian atmosphere in which the growth of individuals is enhanced by spiritual formation, personal development, vocational preparation, and a sound, academic, liberating education. In the midst of the pursuit of truth, individuals are encouraged to investigate, practice, and refine their aesthetic, moral, social, and spiritual values in order to prepare themselves to make substantial contributions to the cause of Christ as skilled professionals, thinking citizens, and educated persons.

Goals

To implement its philosophy, the university strives:

- 1. To reflect, in life and thought, historic Southern Baptist principles, such as:
 - a. The Lordship of Jesus Christ.
 - b. The competency of the individual soul before God.
 - c. The Scriptures as the authoritative guide for doctrine and practice.
 - d. The separation of Church and State.
 - e. The autonomy of the local church.
- 2. To help students observe and interact with a community that effectively models Christian characteristics and values.
- 3. To offer a selection of programs that will attract a wide range of qualified students.
- 4. To encourage a free exchange of ideas by providing a wide variety of spiritual, intellectual, cultural, and social learning experiences both within and outside the classroom.
- 5. To encourage high standards of scholarship.
- 6. To provide support for students experiencing academic and personal difficulties.
- 7. To encourage each member of the university community to be involved in a lifelong, personal Christian pilgrimage.
- 8. To enable its educators to engage in continuing professional development.
- 9. To develop mature individuals of genuine Christian character who can contribute to churches and effect changes in society for its betterment.
- 10. To develop specific leadership for the churches and general work of the Southern Baptist Convention.



^{*}Articles of Incorporation of the California Baptist College, 1954.

The University

Desired Student Outcomes

California Baptist University desires that each student acquire certain knowledge, skills, values, and aspirations during their collegiate experience. The University seeks to provide academic programs which prepare students for professional careers, as well as co-curricular programs which foster an environment supporting the intellectual, physical, social and spiritual development of each student. Within these arenas of the student experience, the University, through its faculty and administration, has identified student outcomes as desirable and reflective of the impact it seeks to have in the lives of its students.

Upon completion of a degree program, each student of California Baptist University should have developed the following skills:

INTELLECTUAL

- · The ability to effectively express ideas in written and oral form.
- The ability to apply critical thinking in decision-making and problem-solving.
- The ability to evaluate, synthesize and apply information.

PHYSICAL

• An appreciation of and value for the human body and the importance of physical wellness.

PROFESSIONAL

- A thorough knowledge of the student's respective discipline and the skills necessary to succeed in the workplace.
- The ability to appropriately transfer and apply academic learning to the workplace.

SOCIAL

- · An understanding of and appreciation for religious, philosophical, and cultural diversity.
- A healthy sense of self and a personal sense of purpose which enables successful social interaction.
- The ability to relate to others in mature and responsible ways.

SPIRITUAL

- An understanding of a personal Christian pilgrimage.
- The ability to apply Biblical principles to personal integrity and value formation.
- An understanding of the Christian's responsibilities within the Church.
- An understanding of the Christian's responsibilities to family and local and global communities.

Coalition for Christian Colleges and Universities

Because California Baptist University is a member of the Coalition for Christian Colleges and Universities, a consortium of more than 90 private liberal arts Christian colleges and universities, there are a number of off-campus learning opportunities. These include an American Studies program in Washington, D.C., a Contemporary Music Program, a Latin American studies program in Costa Rica, the Los Angeles Film Studies Center, and an increasing number of overseas travel programs that are being developed.

American Studies Program (ASP)

Founded in 1976, the American Studies Program has served hundreds of students from member institutions as a "Washington, D.C. campus." ASP uses Washington as a stimulating educational laboratory where collegians gain hands-on experience with an internship in their chosen field. Internships are tailored to fit the student's talents and aspirations and are available in a wide range of fields. They also explore pressing national and international issues in public policy seminars which are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. ASP bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience. Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in a rigorous course of study to discover for themselves the meaning of Christ's lordship in putting their beliefs into practice. The aim of the program is to help Council schools prepare their students to live faithfully in contemporary society as followers of Christ. Students earn 16 semester hours of credit.

Contemporary Music Program (CMP)

The Contemporary Music Program provides students the opportunity to live and work in community while seeking to understand how God will have them integrate music, faith and business. Both interdisciplinary and multidisciplinary in nature, the CMP offers two tracks: the Artist Track and the Executive Track. The Artist Track is tailored to students considering careers as vocalists, musicians, songwriters, recording artists, performers, producers and recording engineers. The Executive Track is designed for business, arts management, marketing, communications and other majors interested in possible careers as artist managers, agents, record company executives, music publishers, concert promoters and entertainment industry entrepreneurs. Both Artist and Executive track students receive instruction, experience and a uniquely Christian perspective on creativity and the marketplace, while working together to create and market a recording of original music. Both tracks include course work, labs, directed study and a practicum. Students earn 16 semester hours of credit.

Latin American Studies Program (LASP)

Students of CCCU colleges have the opportunity to live and learn in Latin America through the Latin American Studies Program, based in San Jose, Costa Rica. The program introduces students to as wide a range of experiences through the study of the language, literature, culture, politics, history, economics, ecology and religion of the region. Living with a Costa Rican family, students experience and become a part of the day-to-day lives of typical Latin Americans. Students also take part in a service opportunity and travel for three weeks to nearby Central American nations. Students participate in one of four concentrations: Latin American Studies (offered both fall and spring terms); Advanced Language and Literature (limited to Spanish majors and offered both fall and spring terms); International Business and Management (offered only in fall terms); and Tropical Sciences (offered only during spring terms). Students in all concentrations earn 16 semester credits.

Los Angeles Film Studies Center (LAFSC)

The Los Angeles Film Studies Center is designed to train students of Council institutions to serve in various aspects of the film industry with both professional skill and Christian integrity. Students live, learn and work in the LA area near major studios. The curriculum consists of two required seminars focusing on the role of film in culture and the relationship of faith to work in this very influential industry. In addition, students choose two elective courses from a variety of offerings in film studies. Internships in various segments of the film industry provide students with hands-on experience. The combination of the internship and seminars allow students to explore the film industry within a Christian context and from a liberal arts perspective. Students earn 16 semester hours of credit.

China Studies Program (CSP)

The China Studies Program introduces students to the diversity of China, including Hong Kong, Beijing, Shanghai, Xi'an and Xiamen. This interdisciplinary, cross-cultural program enables students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 16 semester hours of credit.

Honours Programme – CMRS, Oxford (HP-O)

Honors and other highly qualified students have the exciting opportunity to study in England through this interdisciplinary semester in Oxford. The rigorous academic program, aimed at increasing critical thinking skills and scholarship from an integrated Christian perspective, allows participants to choose from a wide variety of tutorial study programs in numerous disciplines, including the arts, religion, history, literature and philosophy. Students earn 16 semester hours of credit.

Middle East Studies Program (MESP)

This program, based in Cairo, Egypt, allows Council students to explore and interact with the complex and strategic world of the modern Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle Eastern people. MESP encourages and equips students to relate to the Muslim world in an informed, constructive and Christ-centered manner at a time of tension and change. Students earn 16 semester hours of credit.

Russian Studies Program (RSP)

RSP students are exposed to the depth and diversity of the culture during a semester spent in Russia's three largest cities: Moscow, St. Petersburg and Nizhni Novgorod. In addition to three seminar courses students receive instruction in the Russian Language. Students also participate in a service opportunity in Nizhni Novgorod. Students earn 16 semester hours of credit.



The University

Summer Programme - CMRS, Oxford

This program allows students to spend a summer term studying at the Centre for Medieval and Renaissance Studies (CMRS) in Oxford, England. The program includes multi-disciplinary study of the Renaissance and Reformation through examination of philosophy, art, literature, science, music, politics and religion of early modern Europe in a choice of lectures, seminars and field trips. Students earn 6-9 hours of credits.

Summer Institute of Journalism (SIJ)

Council campuses are invited to choose two student journalists to apply for this four-week, all-expenses-paid experience in Washington, D.C. Fifteen students are selected to participate in the Institute, which lasts from mid-May to mid-June. The Institute develops students as Christian journalists—exhibiting both professionalism and legal/ethical integrity. Students earn 4 semester hours of credit.

Educational Standings

California Baptist University is incorporated under the laws of the State of California as a university of arts and sciences authorized to grant the degrees of Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Master of Arts, Master of Science, and Master of Business Administration.

California Baptist University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC)*. California Baptist University, through its Business Administration Division, is nationally accredited by the Association of Collegiate Business Schools and Programs.

Cal Baptist is accredited for teacher education by the State of California Board of Education. Approval has been given to its multiple-subject and single-subject credential programs from the California State Commission for Teacher Preparation and Licensing in accordance with California Senate Bill 148 (Bergeson Act).

The University is also a member of the Western College Association and holds membership in the Association of Southern Baptist Colleges and Schools, the Association of Collegiate Business Schools and Programs, the Coalition for Christian Colleges and Universities, and the Service members Opportunity Colleges. The University holds membership in the National Association of Schools of Music.

Graduates of California Baptist University are earning advanced degrees in leading colleges, universities, and seminaries of the United States. All women graduates are eligible for membership in the American Association of University Women.

Accreditation letters may be viewed in the Office of the Vice President for Academic Affairs.

*Western Association of Schools & Colleges Association of Senior Colleges & Universities Accrediting Commission for Senior Colleges & Universities 985 Atlantic Avenue, Suite 100 Alameda, CA 94501 Phone: (510) 748-9001 Fax: (510) 748-9797 Web Site: www.wascweb.org

California Baptist University

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STUDENT SERVICES

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Dean of Students

PHILOSOPHY of STUDENT DEVELOPMENT

As a Christian university, Cal Baptist has dual responsibilities to its constituency. As an academic institution, it seeks to promote high scholastic standards, stimulate mental alertness, impart a general knowledge of the natural world and of the history and institutions of human society, and to assist students in choosing and learning an area of specialization for their life's work.

As a Christian institution, the University seeks to promote and follow the spiritual principles set forth by Jesus Christ. In acknowledging these principles, the University places special emphasis on leading its students in an active pursuit of the spiritual values of life and on developing leaders for the Southern Baptist churches of California.

Students at Cal Baptist are individuals involved in academic pursuits and at the same time are members of a Christian community nurturing one another in spiritual growth. The University expects students to take seriously this two-fold responsibility.

The Student Services Division is committed to the intellectual, spiritual, social, aesthetic, and physical development of Cal Baptist students so that they are assisted in becoming autonomous, competent, responsible, and interdependent individuals who use their intellects and skills with wisdom and integrity.

FREEDOM and RESPONSIBILITY

California Baptist University students are entitled to the same freedom as any other citizens of our country. It is the policy of the University to ensure these rights, consistent with the provisions of law, acceptable tastes, and the purposes and goals of the institution. When matriculation in the University requires that conditions be placed upon student freedoms, these conditions and their rationale are clearly delineated.

On this campus, the concepts of freedom and personal responsibility are inextricably bound together. The University community, like any other, functions upon the principle that all members will respect, and indeed will protect, the rights of their fellow citizens. Students are encouraged to develop these values which represent mature, self-disciplined persons who appreciate the privilege of education and are willing to accept its responsibilities.

When persons choose a university, they commit themselves to its philosophy of education and its policies and regulations. Even though students may not agree with a few rules established by the University, it is expected that they will comply with them in a manner conducive to the highest moral standards and in keeping with the discipline of the academic community.

Responsibility for student conduct lies with the Vice President for Student Services, Dean of Students and the Student Services staff. This group defines behavioral expectations and takes appropriate action in support of the rules of the University.

STANDARD of STUDENT CONDUCT

In order to achieve its mission, California Baptist University expects members of the University community to accept responsibility for their personal conduct and to encourage others within the community to do the same.

All California Baptist University students (undergraduate, Evening College, and graduate) are expected to conduct themselves in accordance with the rules and regulations contained within the Student Handbook.

If the conduct of any member of the University community is found to be detrimental to the academic, social, and spiritual development of others within the community, the University (through its various offices and personnel) provides guidance, direction, and, if necessary, discipline.

This Standard of Student Conduct shall apply to any and all lands owned or leased by the University, as well as to any location where a student is engaged in a University activity. Students should understand the commitment to the spirit of the University and realize that their enrollment is viewed as a willingness to abide by and accept the responsibilities of the environment. A detailed discussion of the Standard of Student Conduct is located in the Student Handbook. Failure to abide by the Standard of Student Conduct may result in dismissal from the University.

PHILOSOPHY of DISCIPLINE

The purpose of discipline at California Baptist University is to assist in maintaining individual and community growth. Personal growth and maturity are encouraged most when each member of the University community uses self-discipline and shares the responsibility to care enough about others to confront them when appropriate. The responsibility to confront one another in a loving manner, if functioning properly, should enable inappropriate behavior to be corrected on a personal level.

Unfortunately, situations may arise which warrant a formalized disciplinary process. The disciplinary procedures of the University are designed to provide a just and equitable process of educational discipline. While every effort is made to protect the rights of students, the University does not attempt to duplicate or to emulate court proceedings and should not be viewed as a court. Student disciplinary procedures, student rights, and the appeal process are outlined in detail in the Student Handbook.

STUDENT SERVICES

Student Employment and Career Services

The Job Development and Placement Center is designed to assist students in their personal journey of career exploration and development, as well as their immediate employment needs while attending California Baptist University. In addition to coordinating on-campus jobs for both work study and non-work study positions, the Center assists students to secure off-campus employment. At no expense to the students, the following resources are provided:

- Individual employment and career consultation
- Interactive computer software on topics of career exploration, self assessment, interview techniques and resume writing
- · Local job postings
- Seasonal employment opportunities
- Internships
- Seasonal ministry opportunities, locally, nationally and abroad
- Salary and job trend projections, both locally and nationally
- · Directories of employers, including literature and audiovisual material
- Directory of current employment opportunities in business, government, industry, and other agencies
- Brochures and periodicals
- Graduate and professional school catalogs

Job fairs are held both in the fall and spring semesters as well as workshops on resume writing, job search, and interviewing skills. Additionally, students may produce professional resumes at the Center. Personal assistance in resume and interview preparation is available by appointment.

Intercollegiate Athletics

The Department of Intercollegiate Athletics provides education for the body, mind, and spirit of each Cal Baptist student athlete. Coaches work diligently in the education of students so that they experience athletic, academic, and personal success in their endeavors and encourage Christ-like competition by all participants.

Programs for men include soccer, basketball, baseball, volleyball, swimming, water polo, cross country, and track and field. Women's programs include soccer, basketball, softball, volleyball, swimming, water polo, cross country, and track and field. The programs are under the supervision of the Director of Athletics and are governed by the National Association of Intercollegiate Athletics and the Golden State Athletic Conference.

Athletic health concerns and injuries are managed by a certified athletic trainer and/or team physician.

International Students

The Student Services Office assists students from other countries make a successful transition into the American culture and understand institutional expectations. The Dean of Enrollment Services and the Dean of Students collaboratively process Immigration and Naturalization Service documentation and address programming issues related to international student activities.



Student Services

Public Safety

California Baptist University maintains a Department of Public Safety for the purpose of enhancing the safety and security of the University community. The department assists with the protection of students, employees, and property. Public Safety assumes an educational role in teaching members of the University community to look out for one another.

California Baptist University certifies that it has established a campus security policy, is carrying out that policy, and meets the disclosure requirements of Title IV of the Higher Education Act (HEA) of 1965 regarding campus security policies and crime statistics.

Information in the Emergency Response and Safety Handbook, and Annual Security Report is provided by law annually to all current students, faculty and staff, employees, and upon request to applicants for employment or enrollment (or parents), or upon demand to the Secretary of the Department of Education. The Annual Security Report is distributed by the Department of Public Safety throughout the year to new students at registration, and to new employees with their new-hire-packet.

The Department of Public Safety provides twenty-four hour assistance to the campus community. All areas of the campus are regularly patrolled, and Public Safety Officers may be contacted by dialing 4311 from an on-campus phone or (909) 343-4311 from an off-campus phone. Public Safety may also be contacted by using courtesy phones located on campus. A daily incident log is also available in the Pulbic Safety office for review.

Students who operate a vehicle on campus must register with the Public Safety Department. Current parking permits are issued for the school year at the time of registration. Drivers are expected to comply with the University traffic and safety regulations; non-compliance may result in the suspension of parking and/or driving privileges on campus. Copies of the California Baptist University Vehicle Code are available in the Public Safety Office.

Spiritual Life

The purpose of the Campus Ministries staff is to prepare students for a lifetime of ministry through organized ministry experiences. The desire of Campus Ministries is to offer opportunities for every student at any and all commitment levels. California Baptist University is committed to the basic values of the Christian faith. Since its inception, the University has sought to evidence the Christian life on campus. In this sense, Christian life should exhibit love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. No doctrinal statement has ever been requested from students who enter California Baptist University. Because the University is committed to spiritual values and Christian maturity, it offers students many opportunities to explore and express the Christian faith in ways unique to their own needs and individual interest.

In keeping with this commitment, the University provides courses in Christian Studies and encourages faculty and students to integrate their faith into the classroom experience. Spiritual emphasis weeks are planned for each semester. In addition to these weeks, students are encouraged to participate in Bible studies, evangelism, ministry teams, community service, and missions.

Campus Ministries

Campus Ministries is a vital aspect of student life at California Baptist University. The infrastructure of student leadership, programs, ministries, and mission endeavors are created and implemented to benefit the spiritual development of individual students. Involvement opportunities include: Bible studies, prayer groups, one-on-one discipleship, mission trips, fine arts ministry, conferences, retreats, community ministries, and church related ministries. Involvement is open to all students.

Chapel

The California Baptist University community gathers regularly for worship, communication, fellowship, personal development, and spiritual formulation. As a community deeply rooted in the Baptist tradition of the Christian faith, it is appropriate to expect broad participation in this experience. Chapel services are organized, coordinated, and implemented by the Campus Minister.

A variety of Chapel programs are scheduled throughout each semester. Typically, Chapel services are held each Wednesday and selected Fridays from 10:10 until 11:00 a.m. at Magnolia Avenue Baptist Church, across the street from the campus. Occasionally, Chapel services are held on other days of the week. Members of the Cal Baptist community are expected to participate; attendance is required of traditional undergraduate students enrolled for seven (7) or more units.

Students who are required to be in attendance are enrolled for General Studies 050 (Chapel/Convocation) for which one semester unit is earned each semester. This unit of non-academic credit does not count toward the number of units required for graduation, nor are students required to pay for the unit. Grading for this unit of credit will be on a pass/fail basis; a failing grade in Chapel has a negative effect on a student's semester and cumulative grade point average, and is noted on the student's official academic record. Students are required to attend fifteen (15) chapels each semester.



The Student Services Office is responsible for Chapel attendance records. Students are permitted to make-up one absence each semester. All Chapel attendance records and make-up assignments must be completed by the last day of classes during each regular semester.

Additional information regarding Chapel attendance requirements and exemption requests is available in the Student Handbook.

Church Involvement

As a manifestation of California Baptist University's commitment to the Christian faith, students are encouraged to join a local church, seek opportunities to grow in faith, and serve Christ by ministering to others.

There are many churches in the Riverside area where students can unite with other believers for fellowship, growth, worship, and service. It is the University's desire to see students attend weekly worship services and actively participate in a local church.

Campus Housing

The residential facilities of California Baptist University include two dormitories: Simmons Hall for Women, Smith Hall for men; and two apartment complexes: Lancer Arms and University Place. University policies apply to all California Baptist University students who reside in University-owned housing. Specific housing information may be found in the Student Handbook.

Activities

In addition to maintaining the University's activity calendar, serving as an activity planning resource, and assisting with the oversight of student clubs and organizations, the Activities Office plans and implements campus activities, recreational sports, educational programs, cultural programs, and seminars that reflect the Christian values of the institution.

Associated Students

Undergraduate students enrolled for seven (7) or more units pay a Student Services fee during registration each semester. Payment of this fee gives students membership in the Associated Students of California Baptist University (ASCBU). The ASCBU is committed to the development of the student body at Cal Baptist through the representation of student needs and concerns to the administration and a variety of student programs. The ASCBU organization consists of a three-branch government: the executive, legislative, and judicial. Duties for each branch are performed by the Executive Council, Student Senate, and Judicial Board, respectively. The responsibilities of each branch are outlined in the ASCBU Constitution.

Student Clubs and Organizations

Student clubs and organizations play a vital role on the Cal Baptist campus by encouraging students to pursue their interests, develop meaningful relationships with others, and enhance their academic achievements. A list of chartered clubs and organizations as well as club and organization policy and procedures are available in the Activities Office.

Recreational Sports

The University's recreational sports program maintains a full schedule of athletic and recreational activities throughout the academic year. Activities include a variety of seasonal competitions between organized teams, tournaments, individual competitions, and non-athletic events. The recreational sports calendar is included in the calendar of campus activities and sign-ups are available through the Activities Office.

Counseling Services

The Counseling Center offers a full program of assistance to individuals as they strive to become more effective, productive, and comfortable as students. The university experience is a time of growth and transition during which students are confronted with questions about self, religious faith, relationships, and future plans.

A full-time director and supervised Marriage and Family Therapy Program counselor interns and trainees staff the Counseling Center, located on campus in the Lambeth House, at the corner of Magnolia and Adams Street.

Students may discuss and explore freely, and in confidence, problems or feelings that are important to them. During counseling, concerns may be examined, alternatives explored, and decisions made about future courses of action.



Student Services

Individual intelligence and personality instruments, as well as, personnel trained to administer them, are available through the Counseling Center. Test results are kept confidential and released to authorized personnel at the discretion of the Counseling Center personnel.

Services offered without charge to California Baptist University students include individual, group, academic, pre-marital, and marriage and family counseling.

Student Health Services

Students requiring medical attention within the Riverside area should report to the designated University Student Health Care Provider, Park View Community Hospital, located at 9041 Magnolia Avenue. Urgent Care hours are 12 p.m.–9 p.m., Monday–Friday, and 9 a.m.-6 p.m., Saturday and Sunday. Emergency Room service is available at all times. A valid student identification card and an insurance card must be presented in order to receive medical attention.

Undergraduate students enrolled for seven (7) or more units are automatically charged for medical insurance provided by the University, unless proof of medical insurance is submitted to the Student Services Office. Students must submit proof of insurance prior to the end of the fourth week after classes begin, during the first semester of attendance each academic year. The purchase of student medical insurance is optional for students who are enrolled in graduate or Evening College programs.

Campus residents who need transportation to Parkview Community Hospital, in non-emergency situations, should to contact the Public Safety Department at extension 4311.

F.O.C.U.S (Freshman Orientation and Christian University Success)

The FOCUS (Freshman Orientation and Christian University Success) program is designed to assist new students with the transition to university life and the Cal Baptist community. FOCUS consists of two parts, New Student Orientation and a University Success course. New Student Orientation is designed to provide a complete program of social, educational, and spiritual activities prior to the beginning of each semester. The FOCUS course is required of first-semester freshman students who are enrolled full-time, have completed less than 15 transferable semester units, and are under 20 years of age. Additional information regarding FOCUS enrollment requirements is available in the Student Handbook. Comprised of a semester-long series of small group seminars, activities, and discussions, this course is designed to address the developmental and transitional needs of new students at Cal Baptist. Topics focus on the issues, skills, and relationships that can help students succeed academically, socially, emotionally, and spiritually. Students enroll for General Studies, GST 100 (FOCUS) which carries one semester-unit of credit on a pass/fail basis. Based on years of tradition, but sensitive to the ever-changing needs of university students, FOCUS provides a well-rounded introduction to the Cal Baptist experience.

California Baptist University

Undergraduate Admissions

Doug Wible

Dean of Admissions
Phone (909) 343-4212
Toll free (877) 228-8866
FAX (909) 343-4525

UNDERGRADUATE ADMISSIONS

Doug Wible

Dean of Admissions Phone (909) 343-4212 Toll free (877) 228-8866 FAX (909) 343-4525

Admissions Statement

All students are encouraged to apply for admission to California Baptist University, provided they have an eagerness to learn and a desire to pursue higher education in a Christian environment. Students may apply either by the completion and mailing of the application form or through the California Baptist University website at www.calbaptist.edu.

When to Apply

The priority deadline for students interested in applying for the fall semester is February 1.

The priority deadline for students interested in applying for the spring semester is November 15.

Applications may be submitted after the priority deadlines and will be considered and processed if space is available.

Application Procedures

To be considered for admission students are required to submit the following documents:

- · A completed Application for Admission.
- A \$45.00 non-refundable fee.
- Official high school transcripts sent directly to the Office of Undergraduate Admissions from your high school. (Should you have more than 30 transferable semester units from an accredited college, no high school transcripts are necessary.)
- Official transcripts from all previously attended colleges and universities.
- Application Reference Forms completed by a teacher, counselor, employer, or by the pastor of your church. (Please do not have relatives provide references.)
- The Scholastic Aptitude Test I (SAT I) or American College Test (ACT). (If you have more than 30 transferable semester units from an accredited college, this requirement does not apply.)

When an applicant has submitted all the required documents, an evaluation will take place and a decision rendered.

ADMISSION GUIDELINES

First-time Freshmen

Students will be evaluated on High School curriculum, academic achievement and SAT I or ACT scores.

The college preparatory curriculum should include:

- 1. Recommended Academic Program:
 - · Four years of college preparatory English
 - Three years of mathematics (Algebra, Geometry, and Algebra II)
 - Two years of history (World and U.S.)
 - One semester each of United States government and economics
 - Two years of the same foreign language
 - Two years of laboratory science (Life and Physical)
- 2. Suggested Courses:
 - Fourth year of mathematics
 - · Third year of the same foreign language
 - · Third year of laboratory science
 - Religion
 - Psychology or sociology
 - Fine and performing arts



Admissions Status

Students will be admitted with one of the following academic standings:

Honors

Honors at entrance may be granted to those applicants with a GPA of 3.5 or above and a composite score of 1020 on the SAT I or 21 on the ACT. Students admitted with Honors may take up to 18 units in their first semester.

Standard

Standard entrance may be granted to those applicants with a minimum GPA of 2.5 and a composite score of 920 on the SAT I or 19 on the ACT. Students admitted under Standard status may take up to 15 units their first semester.

The Admissions and Retention Committee will review students who do not meet the requirements for Standard admissions. Upon review of the student's file, one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

Provisional

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in 12 units their first semester.

Denial

Denial may occur when an applicant does not qualify for admission in the above categories. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

Appeals

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeals may include a personal interview and additional academic transcripts. Once the appeal is reviewed, the Committee will render a final decision.

Advance Standing Freshmen

Students who have completed less than 30 units of transferable college credit must complete the Admission Requirements for First-time Freshman. Status will be evaluated on high school transcripts, SAT I or ACT scores, and college transcripts. Students will be admitted with one of the following academic standings:

Honors

Honors at entrance may be granted to those applicants with a GPA of 3.5 or above and a composite score of 1020 on the SAT I or 21 on the ACT. Students admitted with Honors may take up to 18 units in their first semester.

Standard

Standard entrance may be granted to those applicants with a minimum GPA of 2.5 and a composite score of 920 on the SAT I or 19 on the ACT. Students admitted under Standard status may take up to 15 units their first semester.

The Admissions and Retention Committee will review students who do not meet the requirements for Standard admissions. Upon review of the student's file, one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

Provisional

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in 12 units their first semester.

Denial

Denial may occur when an applicant does not qualify for admission in the above categories. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

Appeals

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeals may include a personal interview and additional academic transcripts. Once the appeal is reviewed, the Committee will render a final decision.



Undergraduate Admissions

Transfer Students

Students who have completed 30 or more transferable units from a regionally accredited college or university will be evaluated on the basis of their official college transcripts.

Once evaluated a student may be admitted in the following categories:

Honors

Honors at entrance may be granted to those applicants with a cumulative GPA of 3.3 for all transferable college work. Students admitted with Honors may enroll in up to 18 units their first semester.

Standard:

Standard entrance may be granted to those applicants with a minimum cumulative GPA of 2.5 for all transferable college work. Students admitted under Standard status may enroll in up to 15 units their first semester.

The Admissions and Retention Committee may review students who do not meet the requirements for Standard admissions. Upon review of the student's file one of the following decisions will be rendered: Standard Admission, Provisional Admission or Denial.

Provisional

Provisional entrance may be granted to those applicants who do not meet the Standard entrance requirements, but are approved by the Admissions and Retention Committee. Students admitted on Provisional status may enroll in up to 12 units their first semester.

Denia

Denial may occur when an applicant does not qualify for admission in the above categories. A college transfer student may be denied admission if he or she is on academic suspension or dismissal from another college. California Baptist University also reserves the right to deny admission to applicants who are antagonistic with the philosophy and purpose of the University.

Appeals

Appeals on any decision regarding admission should be made in writing and addressed to the Admission and Retention Committee in care of the University. All appeals will be heard by the Committee. The appeal may include a personal interview and additional academic transcripts. Once reviewed the Committee will render a final decision.

Home Educated Students

California Baptist University welcomes applications from home educated/schooled students. Students must submit the following: a completed application, a \$45 non-refundable fee, official transcripts documenting a four-year high school record from a regional accrediting agency (transcripts through sixth semester are required for evaluation and final transcript with graduation date is required prior to enrollment), two application reference forms completed by a teacher, counselor, or employer or friend and by a pastor of your church (please do not have relatives provide references), and official SAT I or ACT scores. A General Education Diploma (GED) or State Proficiency Exam may be submitted in lieu of high school transcript if none is available. Students with a verifiable cumulative Grade Point Average (GPA) are eligible to qualify for all merit scholarships. To be eligible for federal or state financial aid, an Ability To Benefit factor must be completed. In order to qualify students must have completed either the American College Test (ACT) or have a regionally accredited transcript, a General Education Diploma (GED) or a State Proficiency Exam. For more information contact the Office of Undergraduate Admissions at 1-877-228-8866.

Readmit

Students who have attended California Baptist University, but have for any reason discontinued enrollment for one semester will be required to submit a Readmit application, a \$20 application fee, and official copies of transcripts from all other institutions attended. Readmitted students will enter under the catalog current at the time of re-admission, and will be subject to the admissions and degree requirements outlined in that catalog. The University is not responsible for providing courses or programs which have been discontinued. For more information contact the Office of Undergraduate Admissions Office at 1 (877) 228-8866.

Reapply

Students who have attended California Baptist University, but have for any reason discontinued enrollment for two or more semesters must Reapply for admission. Students in this category must complete all admissions requirements stated under the Transfer Student section of this catalog. Students will enter under the catalog current at the time of readmission, and will be subject to the admissions and degree requirements outlined in that catalog. The University is not responsible for providing courses or programs which have been discontinued. For more information contact the Office of Undergraduate Admissions at 1-877-228-8866.



International Students

California Baptist University welcomes applications from all international students.

Authorization

California Baptist University is authorized under Federal law to enroll non-immigrant alien students.

When to Apply

Application for a particular term must be made according to the following deadlines. The closing dates for receiving international student applications are earlier than for standard applications due to the additional time needed to process documents through Immigration and Naturalization Service.

Session Deadline July 15 **Fall Semester Spring Semester** November 15

Application Procedure

To be considered for admission international students must submit the following:

- A completed International Student Application for Admission
- A \$45.00 non-refundable (U.S. International Money Order) fee
- Official copies of all academic records from secondary schools and colleges, showing dates of attendance, courses taken, and grades received. These records must be provided along with a certified English Translation (for students applying from non-English speaking countries). Students transferring from post-secondary institutions must submit copies of transcripts to the International Education Research Foundation Credentials Evaluation Service for an official evaluation of transferable credit (Brochures available upon request)
- Proof of English proficiency. Students applying from non-English speaking countries must demonstrate English proficiency in order to ensure a successful experience at Cal Baptist. English proficiency may be demonstrated in four ways:
 - 1. A minimum score of 520 on the Test of English as a Foreign Language (TOEFL)
 - 2. A minimum score of 430 on the verbal section of the Scholastic Aptitude Test (SAT)
 - 3. A minimum score of 17 on the English section of the American College Testing Program (ACT)
 - 4. Satisfactory completion (2.0 on a 4.0 scale) of thirty or more transferable semester college credits, including the equivalent of English 113 (English Composition), in a college or university where English is the primary language of instruction
- Application Reference Forms completed by school official where the applicant most recently attended
- The California Baptist University Confidential Financial Statement accompanied by a certified bank statement or affidavit of support indicating sufficient funds for study. Financial support must be guaranteed and certified for the duration of the applicant's academic career at Cal Baptist.

International students must pay semester charges in full at the time of registration. Failure to do so will result in withdrawal from classes and affect international student status.

Special Students

A Special Student is defined as a student who is not working toward a degree at California Baptist University. Students in this category may enroll in up to six (6) semester units of traditional daytime campus based coursework.

Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee

Also one of the following must be submitted:

- Official high school or college transcripts sent directly to the Office of Undergraduate Admissions
- Application Reference Forms completed by a teacher, counselor, or employer, and by the pastor of your church
- The Scholastic Aptitude Test I (SAT I) or American College Test (ACT)

Special Students who later decide to have their credits apply toward a degree at California Baptist University must formally make application for traditional student standing with the Registrar. When an applicant has submitted all the required documents, an evaluation will be made and a decision rendered.



Undergraduate Admissions

Audit Students

An Audit Student is defined as a student who is not taking classes at California Baptist University for credit. For more information on Auditing a class please see the Academic Information section of this catalog.

Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee
- Two recommendation forms completed by a teacher, counselor, employer, or the pastor of your church (please do not have relatives provide references)

When an applicant has submitted all the required documents, an evaluation will be made and a decision rendered.

Rising Senior Program

High school students may be eligible to attend classes at Cal Baptist provided they have completed their junior year of High School and met the following requirements:

- A minimum grade point average of 3.0 in college preparatory subjects
- Satisfactory test scores (PSAT, SAT, or ACT)
- · Recommended by an official of the high school

Such students may enroll in a full program of study (6 units) which will be selected from ENG 113 (English Composition), MAT 133 (College Algebra), MAT 134 (Trigonometry and Analytical Geometry), BIO 143 (Principles of Biology), BEH 113 (Intro to Sociology), or CST 110 and 130 (Old and New Testament Survey).

Application Procedure

To be considered for admission students are required to submit the following documents:

- A completed Special Student Application for Admission
- A \$45.00 non-refundable fee

Also one of the following must be submitted:

- Official high school transcripts sent directly to the Office of Undergraduate Admissions
- Application Reference Forms completed by a teacher, counselor, or employer, and by the pastor of your church
- The Pre Scholastic Aptitude Test (PSAT), the Scholastic Aptitude Test I (SAT I) or the American College Test (ACT)

Advanced Placement Credit

California Baptist University grants lower division credit for Advanced Placement examinations as follows:

- Students who pass the Literature/Composition exam with a score of four (4) or higher shall receive credit for ENG 201 Introduction to Literature for Majors and Minors (does not meet general education requirements).
- Students who pass the Language/Composition exam with a score of four (4) or higher shall receive credit for ENG 113 Composition (does meet general education requirements).
- Students who score three (3) or higher on any non-composition exam will receive credit for the equivalent course.

College Level Examination Program (CLEP)

Students wishing to receive credit for CLEP examinations must provide to the Registrar an official transcript issued by the C.L.E.P. board. Additional information about acceptable CLEP exams and scores, and approval to take CLEP exams for transfer credit must be obtained from the Registrar's Office.

Confirmation Procedure

Once a student has received a letter of admission to California Baptist University, the following steps must be completed for the student to confirm their intent to enroll:

- Complete and return the Permit to Register Card
- Pay the \$200.00 non-refundable tuition deposit. This deposit will go toward the first semester tuition balance

Upon completion, the student has confirmed their intent to enroll at California Baptist University. The University will contact the student regarding the enrollment and registration procedures.





CALIFORNIA **B**APTIST University FINANCIAL AID **Karen Sanders** Director of Financial Aid Phone (909) 343-4236 Toll free (877) 228-8855 FAX (909) 343-4518

FINANCIAL AID

Karen Sanders

Director of Financial Aid Phone (909) 343-4236 Toll free (877) 228-8855 FAX (909) 343-4518

The Purpose of Financial Aid

California Baptist University coordinates and provides financial assistance to students who would otherwise be unable to attend for financial reasons. Financial aid at California Baptist University is administered in accordance with federal, state, and institutional policies. Although every effort is made to provide assistance to as many students as possible, it is important that students understand that they and their parents have the principal responsibility for meeting educational costs. A federal methodology calculation is used in determining eligibility for financial aid, which is available to students through federal, state, and institutional programs.

There are various scholarships, grants, work programs and loans available for students who are eligible for financial assistance. These forms of financial assistance are grouped into the following four categories: federal programs, state programs, institutional programs, and private scholarships. Specific information on each of these sources of financial aid is available in the Financial Aid Office.

Applying for Financial Aid

Students who apply for federal, state, institutional, or private aid must complete a financial aid file annually. To apply for financial aid students must complete a Free Application for Federal Student Aid (FAFSA). This form is available from the Financial Aid Office. Returning students will receive a Renewal FAFSA in the mail from the Department of Education in January or February. These are provided to simplify the re-application process. The Renewal FAFSA can also be done on the web at www.fafsa.ed.gov.

Completion of the FAFSA will generate a Student Aid Report (SAR) which is sent directly to the student. This report provides information regarding the student's Expected Family Contribution (EFC). The Financial Aid Office will receive the FAFSA information electronically provided that California Baptist University is listed as an attending institution, referenced on the FAFSA by the University school code 001125.

Generally the amount of financial aid awarded is based on the financial need of the student. Financial need is generally defined as the difference between the total cost of attending school (tuition, fees, room, board, books, supplies, and other pertinent living expenses) and the Estimated Family Contribution (EFC) as determined through the Federal Methodology Need Analysis. A student whose expected family contribution surpasses the cost of attendance may still qualify for financial aid.

Requirements for Awarding

Financial aid funds are limited and are awarded on a priority basis. Priority for the academic year will be given to students who are approved for admission and complete their financial aid file by March 2. A completed financial aid file consists of the following documents:

- Results of the FAFSA.
- Financial aid transcripts from all colleges, universities, and post-secondary institutions attended since high school.
- Previous year Federal Income Tax Returns (signed copies including all schedules and worksheets) for parents and students must be provided
 only if student is selected for verification as noted on the Student Aid Report.
- Verification Worksheet (also required only if selected for verification).

In order to meet the filing requirements, it is recommended that students file a FAFSA no later than February 1 to meet the priority deadline. Applicants for the Cal Grant programs must file a FAFSA; new applicants must also submit a GPA verification form no later than the deadline established by the California Student Aid Commission (March 2). Students who fail to meet this deadline each year are not eligible to receive a Cal Grant.

Students who are approved for admission and have completed their financial aid file after the priority deadline will still be considered for financial aid. However, options for preferred aid programs may be limited.

The evaluation of a completed financial aid file will result in a formal Offer of Financial Aid for eligible students. This offer must be signed and returned to the Financial Aid Office before funds can be disbursed. Students are encouraged to contact the Financial Aid Office regarding changes in programs.

STUDENT RIGHTS AND RESPONSIBILITIES

Offer of Financial Aid

The Offer of Financial Aid is issued to a student as soon as a financial aid file with all necessary documents is completed and submitted to the Financial Aid Office. This offer must be signed (accepting or rejecting the aid that has been offered) and returned along with other necessary documents to the Financial Aid Office before funds may be disbursed. All departmental and athletic scholarship recipients must sign a separate agreement before the scholarship will be disbursed. All single students receiving institutional aid must sign an agreement to live on campus or with an approved relative.

Students are required to notify the Financial Aid Office of changes in financial, residency or academic status. Changes of this nature will be reviewed and adjustments will be made on the Offer of Financial Aid when necessary. Changes due to marital status cannot be made once a FAFSA has been completed for that academic year.

Students have the opportunity to have their financial aid decision reviewed and explained by their Financial Aid Counselor upon request of an appointment.

Disbursement

Generally, a student's total financial aid award is divided equally between the Fall and Spring semesters. Federal, State, institutional aid, private scholarships or loans will be credited directly to the student's account. Stafford loan (subsidized and unsubsidized) and Parent PLUS loan disbursements are sent directly to the university each semester via Electronic Funds Transfer (EFT). Recipients are notified that funds have arrived by the Student Accounts Office. Students may also request Stafford loan disbursements via check. Checks are returned to the lender if not signed for and endorsed within thirty days.

Seniors who will be attending one semester during their last academic year (graduating early) or who will attend an additional semester (senior year totaling 3 semesters) are required by federal regulations to have their Financial Aid pro-rated based on federally directed calculations.

Withdrawal from the University

Students wishing to withdraw from the University should seek assistance from their academic advisors, the Registrar and the Student Accounts Office regarding withdrawal from a course or from the University. Ceasing to attend class(es) does not constitute an official withdrawal from a course or from the University. For information regarding the withdrawal policies and procedures, and refund schedules, please see the Academic Information and Financial Information sections of this catalog.

SATISFACTORY ACADEMIC PROGRESS

In order to receive any type of financial aid, an undergraduate student must earn and maintain a GPA of 2.0. In addition, the student must earn the required number of units and be able to graduate in the prescribed amount of time. The process of monitoring all students' progress will occur annually after the Spring semester. At that point, if the student has not met the requirements of Satisfactory Academic Progress (SAP), the student will be placed on contract in the following term. Student aid (federal, state, institutional or private) funds will not be released until SAP contracts are submitted and approved.

SAP Requirements

Although an undergraduate student should enroll in a minimum number of units each semester for normal progress in the completion of degree requirements, Satisfactory Academic Progress policy states that full-time enrollment is twelve units for undergraduate. Satisfactory progress for each semester is based on the completion of no less than the number of units for which the student was funded (i.e., full-time, part-time). Satisfactory progress for the year is based on completion within a 12-month period of the number of units for which the student was funded.

These standards may be different than that of academic standards required to stay in the program, to advance to candidacy, or to earn a degree or certificate. Where differences exist, the following standards set forth in this policy shall be used to determine eligibility for aid:

Undergraduate Students

- For full-time enrollment a student must register for, complete, and receive credit for at least 12 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at Cal Baptist.
- For three-quarter time enrollment a student must register for, complete, and receive credit for at least 9 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at Cal Baptist.



Financial Aid

- For half-time enrollment a student must register for, complete, and receive credit for at least 6 units by the end of the noted major semester (e.g. Fall, Spring, or Summer) at Cal Baptist.
- All students must earn a 2.0 cumulative GPA.

Units Completed/Not Completed

Certain criteria will be used to evaluate grades at the conclusion of each semester.

- Earned units: the following will be counted as units completed: grades "A" through "D", "P" (pass) and "CR" (credit)
- Unearned units: The following will NOT be counted as units completed: "F" (fail), "W" (withdrawal), "I" (incomplete) grades and Audit.
- Repeated courses: Financial Aid for any class will be given only twice for the same class. The cost of the third attempt will not be covered by Financial Aid or be counted as part of the half-time minimum aid eligibility requirement.

Graduation Time Limit

To be eligible for financial aid, undergraduate students must be graduated within the following schedule:

- Full-time students (at least 24 units per year) have six years of financial aid eligibility to complete the degree.
- Three-quarter time students (at least 18 units per year) have eight years of financial aid eligibility to complete the degree.
- Half-time students (at least 12 units per year) have twelve years of financial aid eligibility to complete the degree.

Graduation time limits for Evening College students enrolled in Degree Completion programs are listed under Student Financial Aid in the Evening College section of this catalog.

Concurrent Enrollment

For all students concurrently attending California Baptist University and another college or university, the coursework and GPA acquired at Cal Baptist will be used in determining satisfactory academic progress and financial eligibility. Students concurrently enrolled will only receive financial aid at Cal Baptist for courses taken at the University.

Satisfactory Academic Progress (SAP) Contract

When it is discovered that a student has fallen below the cumulative GPA requirement, completes less than the number of units for which they obtained aid, or has reached the graduation time limits:

On the first non-consecutive occurrence, the student will be sent a SAP Probation Contract informing them that to receive aid the following semester they must sign the contract agreeing to achieve the requirements by the end of that semester.

On the second consecutive occurrence (while on probation), the student will receive a Termination Notice indicating that since they failed to meet the terms of the contract they will not be eligible for aid (federal or state) the following semester.

Appeals and Reinstatement Process

Should a student choose to appeal either of the actions noted above, they may petition the University for an exception to the policy. Appeals for reestablishing eligibility may be based on extenuating circumstances. Students must obtain, complete, and submit a California Baptist University Academic Progress Appeal Request Form. The form must be submitted completely according to its instructions and all appropriate documentation should be attached.

If the student is below the cumulative GPA requirement, the Admissions and Retention Committee may approve their appeal to remain enrolled (if the appeal is for financial aid the appeal is submitted in conjunction with an academic suspension decision). In this situation, the Admissions and Retention Committee (ARC) will forward the appeal to the Scholarship/Appeals Committee.

The Committee will then review the student's appeal, transcript, and any other documents needed to support the decision.

Student appeals will be handled on a case-by-case basis and outcomes will be different.

If an appeal is granted, the student will be eligible for awarded financial aid but will remain on SAP contract for the following semester. At the end of the contracted semester the terms of the SAP contract must have been met. If they have not been met, financial aid will be denied the following semester and further appeals are not likely to be granted.



INSTITUTIONAL FINANCIAL AID PROGRAMS

Common Requirements for all Institutional Aid

- 1. Students applying for institutional aid must apply for other forms of grant-based aid available through federal and state programs.
- 2. Students receiving institutional aid must complete their financial aid file by the beginning of each semester in order to maintain eligibility for the aid.
- Institutional aid is tuition, fees, room, and board based. Institutional aid is considered as grants by California Baptist University and any combination may not exceed a total amount of \$5,000 for the academic year. Exceptions to this policy are made for recipients of the Presidential Merit or Trustee Scholarship and Varsity Athletic Scholarships. (But even these may not exceed the total cost of tuition, fees, oncampus room and board.)
- Institutional aid is applied directly to a student's account. No cash distributions are made directly to a the recipients, nor is Institutional aid transferable to students other than the recipient.
- Institutional aid recipients must maintain at least half-time enrollment in order to remain eligible. For financial aid purposes half-time enrollment is defined as six (6) units during each Fall and Spring semester; and three (3) units during either the May term.
- Single students who receive \$1,500 or more in institutional scholarships are required to reside in campus housing or with their parents/legal guardians. This policy does not apply to recipients of the Church-Related Vocation Scholarship.
- Students receiving institutional aid must maintain satisfactory academic progress as stated in this catalog.
- Institutional aid is coordinated and adjusted with other forms of aid and cannot exceed a student's cost of attendance when federal or state aid has been awarded. If a student is a Cal Grant recipient, institutional aid can not exceed the student's need. Institutional aid may have to be reduced so that aid does not exceed need.
- Institutional aid may not be applied to any travel/study programs conducted by the university.
- 11. For information concerning financial aid between traditional and Evening College programs, please see the Evening College section of this
- 12. Students concurrently enrolled in other institutions are eligible for California Baptist University institutional aid based only on the units being taken at Cal Baptist.
- 13. Institutional aid is awarded for the fall and spring semesters only unless otherwise indicated.
- 14. Students who are in default of Title IV Federal Aid are not eligible for Institutional Aid.
- 15. Evening College students are not eligible for traditional program scholarships.

Academic Honors Scholarship

Eligibility

- The Academic Scholarship is merit-based and is designed to attract and retain students of exceptional academic ability and is available only to entering freshman and students who transfer from a regionally accredited institution. The recipient must have earned a cumulative high school grade point average (GPA) of at least 3.5 on a 4.0 scale in a college preparatory program and a minimum SAT score of 1020 or ACT composite score of 21.
- Students entering with less than 30 units of transfer work from other colleges or universities must meet the high school GPA requirement.
- Students entering with 30 or more units of transfer credit from other colleges or universities must enter with and maintain a cumulative college
- The scholarship is renewable annually providing a minimum 3.0 cumulative GPA is maintained each semester.
- Should the cumulative GPA drop below this requirement the recipient will be given one probationary semester to restore the GPA to the minimum level. Only one such probationary semester will be allowed throughout the student's tenure at Cal Baptist. Academic progress will be monitored each semester.

Award

- A recipient may receive up to \$1,000 per semester for the Fall and Spring semesters.
- Scholarships will be awarded initially upon approval from the Admissions Office and are renewable annually as long as eligibility is maintained, up to the maximum of four consecutive academic years.

Varsity Athletic Scholarship

The Athletic Scholarship is designed to assist students who have been chosen to represent the university on one of the intercollegiate athletic teams.



Financial Aid

Eligibility

- A recipient must be selected for participation on one of the university's athletic teams.
- A recipient must meet eligibility requirements of the National Association of Intercollegiate Athletics and the Golden State Athletic Conference.
- A recipient must sign a participation agreement with the University.

Award

- A recipient may receive up to full tuition, fees, room, and board per semester for the Fall and Spring semesters.
- These maximum award amounts are also the maximum total award a recipient may receive from all institutional sources.

Procedure

• Potential recipients should apply directly with the Department of Intercollegiate Athletics.

Church-Related Vocation (CRV) Scholarship

Description

The Church-Related Vocation (CRV) Scholarship is designed to assist students who are preparing for a vocation as a minister.

Eligibility

- The recipient must be a Southern Baptist student preparing for vocational ministry as a minister of education, music, children, youth, pastor, missionary, or denominational minister through the Southern Baptist Convention.
- Applicants for the scholarship must be interviewed and recommended by a faculty member of the Christian Studies Division.
- Recipients must satisfactorily participate in the Supervised Ministry Program for students preparing for ministry in a church-related vocation.
- Recipients must complete at least nine (9) units of upper division coursework within the Christian Studies Division.
- A local Southern Baptist Church must certify the recipient's status. Satisfactory church attendance and participation are required.
- The scholarship is renewable annually, with approval of the Chair of the Christian Studies Division .

Award

• Recipients who have earned less than sixty (60) units may receive up to \$500 per semester for the Fall and Spring semesters. Recipients who have earned sixty (60) or more units may receive up to \$800 per semester for the Fall and Spring semesters.

Procedure

• Applicants may inquire in the Financial Aid Office.

Drama Scholarship

Description

The Drama Scholarship is designed to attract and assist students who have been selected for participation in the Drama Department.

Eligibility

A recipient must be selected by the Drama Department for participation in the drama ministry team or as an assistant to the director.

Award

Recipients may receive up to \$1000 per semester for the Fall and Spring semesters.

Procedure

Potential recipients should apply directly with the Drama Department.

Minister's Kin Scholarship

Description

• The Minister's Kin Scholarship assists the dependent children and spouses of Southern Baptist ministers.

Eligibility

- The recipient must be the spouse or dependent child of a minister engaged in full time service within the Southern Baptist Convention as a
 pastor, minister of education, music, children, youth, chaplain, missionary appointed by the Southern Baptist North American Mission Board
 or International Mission Board; or denominational employee engaged in a full-time vocational ministry.
- The scholarship is renewable annually.
- A recipient of the Church-Related Vocation (CRV) Scholarship is ineligible to receive the Minister's Kin Scholarship.



Award

• A recipient may receive up to \$1,000 per semester for the Fall and Spring semesters.

Procedure

Potential recipients should inquire directly with the Admissions Office.

Multiple Family Discount

Description

The Multiple Family Discount is designed to assist students from families with two or more members who are simultaneously attending the
university on a full-time basis.

Eligibility

Recipients must be immediate members of the same family (siblings or parents) in which two or more family members are currently enrolled
at California Baptist University on a full-time basis. Evening College students are not eligible. Immediate family members enrolled in regular
traditional undergraduate programs are eligible to receive this discount.

Award

• Recipients receive \$500 per semester for the Spring and Fall semesters

Procedure

· Potential recipients should inquire directly with the Admissions Office.

California Baptist University Grant

Description

• The CBU Grant program is a merit and need based grant offered to traditional undergraduate students.

Eligibility/Award

• Students are eligible to receive the CBU Grant if financial need is determined and a cumulative GPA is as follows:

2.5 - 2.99 \$1,000.00
3.0 - 3.49 \$2,000.00
3.5 - Above \$3.000.00

• Students must demonstrate need to be eligible to receive the maximum grant amount. This grant is only available to new and continuing undergraduate students (not available to Evening College students). The grant is renewable dependent upon meeting eligibility requirements and availability of funds.

Procedure

• Potential recipients should complete the FAFSA and turn in all financial aid paperwork to the Financial Aid Office no later than March 2.

Music Scholarship

Description

• The Music Scholarship is designed to attract and assist students who have been chosen for participation in one of the university's music performance groups.

Eligibility

A recipient must be selected by the Music Department for participation in a music performance group or as a staff accompanist. A recipient
must sign a contractual agreement with the Music Department.

Award

Recipients may receive varying amounts based on merit and need up to \$1,250 per semester for the Fall and Spring semesters.

Procedure

Potential recipients should apply directly with the Music Department.



FEDERAL FINANCIAL AID PROGRAMS

Common Requirements for all Federal Programs

- All students applying for federal aid must complete a financial aid file, including a FAFSA.
- All federal aid recipients must be U.S. citizens, permanent residents or eligible non-citizens.
- All federal aid recipients must not be in default on a student loan and not owe a refund on any state or federal educational grant.
- All federal aid recipients must maintain satisfactory academic progress according to institutional standards as stated in this catalog.
- Students concurrently enrolled in other institutions will only be eligible for financial aid based on the units enrolled in at Cal Baptist.

Note: Federal programs are subject to change at any time.

Federal Pell Grant

Description

 The Federal Pell Grant is a federally-funded, need based grant available to undergraduate students as determined by the U. S. Department of Education.

Eligibility

- Eligibility for the Federal Pell Grant is determined by the federal government according to a formula developed by the U.S. Department of Education and approved annually by Congress.
- Students must submit a FAFSA to determine eligibility. Students will be notified of eligibility via the Student Aid Report (SAR).

Award

· Award amounts range from \$200 to \$1,875 per semester depending on eligibility.

Federal Supplemental Educational Opportunity Grant (FSEOG)

Description

 The Federal Supplemental Educational Opportunity Grant is a federally-funded need based, campus-based grant designed to supplement other sources of financial aid for students who qualify for assistance.

Eligibility

• Eligibility is determined by a student's expected family contribution (EFC). Students with the lowest EFC will be awarded first. Priority will be given to students who meet the March 2 FAFSA filing date.

Award

• The award is \$500 per semester for the Fall and Spring semesters.

Federal Work Study Program

Description

Federal Work Study is a federally-funded, need based, campus-based work program designed to assist undergraduate and graduate students
desiring a job on or off campus to help earn money for their educational expenses.

Eligibility

Eligibility is determined by a student's financial need. Priority will be given to students with financial need who have met the March 2 priority
deadline.

Award

• FWS awards are not amounts that will be disbursed to the student, but indicate the maximum amount a recipient is eligible to earn upon finding a job and working, whereby earning a paycheck. FWS is only awarded in the Fall and Spring semesters. No summer awards are given.

Procedure

Students who are awarded Federal Work-Study must contact the Career Placement Center within two weeks of the first awarded semester to
obtain employment and maintain eligibility. By the fourth week, students should have job placement or be working. Federal Work-Study
students who do not obtain employment by the fourth week of the first awarded semester will lose the annual awarded amount (Fall & Spring)
of Federal Work Study. Additional paperwork regarding Federal Work Study must be completed before funds will be made available.



Federal Perkins Loan

Description

The Federal Perkins Loan is a low-interest, need based, federal campus based loan available to students who have financial need. No interest
accrues while the student is enrolled in school at least half-time and repayment begins nine months after graduation, leaving school, or
dropping below half-time enrollment.

Eligibility

- Eligibility is determined by a student's financial need. Priority will be given to students with exceptional financial need who have met the March 2 priority deadline.
- All recipients must attend an entrance interview before any funds will be disbursed. Upon withdrawal from school or graduation, all recipients
 must also attend an exit interview.
- All recipients must complete a promissory note and additional forms as required by the institution before any funds will be disbursed.

Award

- Awards for undergraduate students may be up to \$2,000 per semester for Fall and Spring. Awards for graduate students may be up to \$3,000 per semester for the Fall and Spring.
- Availability is very limited and is awarded on a first-come, first-serve basis to the most needy students.

Procedure

• Potential recipients should apply directly through the Financial Aid Office.

Federal Subsidized Stafford Loan

Description

• The Federal Stafford Loan is a low-interest loan available for students who have financial need. The loan is made to the student by a lender such as a bank or credit union that participates in this program. No interest accrues while the student is enrolled in school at least half-time and repayment begins six months after graduation, leaving school, or dropping below half-time enrollment. Loan repayments are made monthly and based on a 91-day T-bill rate plus a variable percentage rate, capping at 8.25%, at the time of repayment.

Eligibility

- Eligibility is determined by a student's financial need and grade level.
- First time borrowers and transfer students must attend an entrance interview before any funds will be disbursed. Upon withdrawal from the university or graduation, all recipients must also attend an exit interview.
- Funds for first time borrowers will be disbursed 28 days after the beginning of the first semester of attendance via EFT (Electronic Funds Transfer).

Award

• For the first year of undergraduate study, a student may be eligible to borrow up to \$2,625. A student may be eligible for \$3,500 as a sophomore or \$5,500 as a junior and senior.

ANNUAL AND AGGREGATE LOAN LIMITS

Federal Stafford Loans

	Dependent Students	Independent Students		
Academic Year	Maximum Federal Subsidized & Unsubsidized	Maximum Federal Maximum Federal Subsidized Stafford Unsubsidized Stafford		
Annual Limits				
Year 1	\$2,625	\$2,625	\$4,000	
Year 2	\$3,500	\$3,500	\$4,000	
Year 3,4,5	\$5,500	\$5,500	\$5,000	
Aggregate Limits				
Undergraduate	\$23,000	\$23,000	\$23,000	



Financial Aid

Federal Parent Loan for Undergraduate Students (PLUS) & Federal Unsubsidized Stafford Loan for Independent Students.

Description

• The Federal Unsubsidized Stafford Loans for Independent Students and Federal PLUS Loans are designed to supplement other sources of financial aid for parents of undergraduates and independent undergraduates who qualify for additional assistance. Federal PLUS Loans are available to parent borrowers; Federal Unsubsidized Stafford (UNSUB) loans are for independent student borrowers. Both loans are made by a qualified lender such as a bank or credit union. Repayment of PLUS loan begins within 60 days after disbursement is made unless the borrower qualifies for applicable deferments. Federal PLUS and Federal UNSUB loans have an interest rate that is based on a 91-day T-bill rate plus a variable percentage rate. The Federal PLUS caps at 9% and the Federal UNSUB caps at 8.25%.

Eligibility

- Eligibility is dependent upon the amount of other financial aid a student receives. Federal PLUS (Parent Loan) and Federal UNSUB loans are not need based however when added to the student's financial aid, the total may not exceed the student's estimated cost of attendance. Therefore, the university must determine the student's estimated cost of attendance. Consequently, the university must determine the student's or parent's eligibility. The PLUS loan is designed to assist parents in covering the expected family contribution (EFC).
- All recipients (Federal UNSUB loan only) must attend an Entrance Interview before funds will be disbursed. Upon withdrawal from school or graduation, all recipients must also attend an exit interview.

Award

Under the Federal PLUS loan program, a parent may be eligible to borrow up to the difference between university costs and other aid received
each academic year. Under the Federal UNSUB loan program, a student may be eligible to borrow up to \$4,000 per academic year as a freshman
or sophomore and \$5,000 as a junior or senior.

Note: The Unsubsidized Stafford loan described above may also be available for dependent students whose parents did not qualify for a PLUS loan. A PLUS application must have been denied by a lender prior to a dependent student qualifying for an UNSUB application.

STATE FINANCIAL AID PROGRAMS

Common Requirements for State Programs

- 1. All students applying for new Cal Grant awards must mail a FAFSA and a GPA verification form by the published deadline (usually March 2). Current Cal Grant recipients must also mail the FAFSA by the published deadline to be able to continue as a Cal Grant recipient.
- 2. All students applying for state aid must be U.S. citizens, permanent residents, or eligible non-citizens.
- 3. All state aid recipients must be residents of California. Residency must be obtained prior to September 20, 1997. Until age 18, the student's residency status is determined by that of the parents. After age 18, the student's personal residency must be verified.
- 4. All state aid recipients must maintain at least half-time enrollment in order to be eligible to receive Cal Grant. For financial aid purposes, half-time enrollment is defined as six (6) units during each Fall and spring semester and three (3) units during either the May term or June term. Award amounts will be determined on a pro-rata basis for students enrolled less than full time in any semester or term.
- 5. All state aid recipients must not be in default on a student loan and not owe a refund on any state or federal educational grant.
- 6. All state aid recipients must make satisfactory academic progress as explained under the Satisfactory Academic Progress section of this catalog.
- 7. California Baptist University does not have a mandatory fifth year program. The Cal Baptist Fifth Year Teacher Credential program is not considered mandatory for Cal Grant purposes and is considered and undergraduate program for financial aid purposes.
- 8. If a student becomes a Cal Grant recipient, other awarded Institutional Aid may have to be reduced so that the Cal Grant and Institutional Aid does not exceed demonstrated financial need.
- 9. Students concurrently enrolled in other institutions will only be eligible for financial aid based on the units enrolled in at Cal Baptist.

Cal Grant A

Description

• The Cal Grant A is a state-funded need and merit-based grant that provides tuition and fee assistance to eligible students.

Eligibility

 Eligibility is determined by a student's financial need and cumulative grade point average. Please consult the Financial Aid Office for further information regarding eligibility and funding levels.



Award

- Based on eligibility, Cal Grant A funds are awarded for tuition and fees only.
- Students interested in pursuing a Teaching Credential may be eligible for a 5th year Teaching Credential extension. Please see the Financial Aid Office for further information. (Bachelors degree must be completed to apply.)

Cal Grant B

Description

• The Cal Grant B is a state funded, need-based grant that provides tuition and fee assistance and a subsistence allowance to students from low income families.

Eligibility

 Eligibility is determined by a student's financial need, ratio of family income to family size, parental education level, and whether or not the student is from a single parent family.

Award

Cal Grant B first year recipients enrolled full time receive a subsistence allowance only. The subsistence allowance may vary according to state funding levels. In subsequent years, a Cal Grant B recipient enrolled full-time receives the subsistence allowance, tuition, and fee assistance. The tuition and fee assistance award may vary according to state funding levels.

Cal Grant T - Teaching Credential Grant

Description

 The Cal Grant T is a state funded, need and merit based grant that provides tuition and fee assistance to undergraduate students enrolled in a Teaching Credential Program.

- A student's financial need and a cumulative grade point average determine eligibility. Please consult with the Financial Aid Office for further information regarding eligibility and funding levels.
- FASFA must be completed by posted deadline in order to qualify.
- Students must have a bachelors degree. Cal T GPA verification form must be filled out and mailed by the priority deadline.

Award

• Based on eligibility, Cal T awards are given for tuition and fees only.

Assumption Program of Loans for Education (APLE) (For Credential Students)

Description

• The Assumption Program of Loans for Education (APLE) is a competitive teacher incentive program which is designed to encourage outstanding students to become teachers and serve in critical teacher shortage areas. Under the provisions of the APLE program, the California Student Aid Commission may assume up to \$11,000 in outstanding educational loan balances in return for the participant's service as a public school teacher in California in either designated subject matter areas (mathematics, science, English, bilingual education or special education) or schools serving large populations of students from low-income families.

Eligibility

- Students must be a legal resident of the state of California.
- Applicants must have completed a minimum of 60 semester or 90 quarter units prior to the Fall term of the year of application.
- Applicants must have received Stafford, FFELP, Perkins, or any other loan approved by the California Student Aid Commission.
- Applicants must not have completed the coursework necessary to obtain an initial teaching credential.
- Applicants must not be employed as full-time teachers.
- Applicants must agree to teach in a California public school for at least four consecutive years after obtaining a teaching credential. This agreement may also have other requirements regarding type or location of teaching.

Award

- Potential recipients may have up to \$2,000 of their educational loans assumed after completion of the second full year of eligible full-time teaching service. After completion of the third and forth consecutive year of full-time teaching service, up to an additional \$3,000 may be assumed. The maximum amount of loans forgiven is \$11,000 for four (4) years of service.
- Potential applicants may obtain applications in the Financial Aid Office in the spring semester each year.



PRIVATE FINANCIAL AID PROGRAMS

Complete information regarding scholarships listed and other private scholarships that are available but not listed in this section may be obtained through the Financial Aid Office and respective departments, divisions, or offices listed.

Farmers Group Insurance Scholarship

Potential recipients must be Business majors currently enrolled with at least a 2.5 GPA. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

LA/WJ Brown Scholarship

Potential recipients must be involved in ministry with international students or with a non English speaking Southern Baptist congregation who live in California. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Dorothea Van Deusen Opdyke Fund

Potential recipients must be students who are native to mountainous areas of the United States. Award amounts vary. Applications maybe obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Riverside Foundation Scholarship

Potential recipients must be a graduate of a Riverside or San Bernardino County high school with at least a 2.0 GPA. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Ross Memorial Scholarship

Potential recipients must be students interested in the fields of missions or children's ministry. Recipients must have at least 30 units, maintain a 2.5 GPA, and display a financial need. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Balboa Park Scholarship

Potential recipients must be members of churches in the San Diego Southern Baptist Association. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Brenda Kaye Smith Memorial Scholarship

Potential recipients must be Music Department students. Award amounts vary. Application may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

P. Boyd Smith Scholarship

Potential recipients must be currently enrolled as Business majors. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Davis Memorial Scholarship

Potential recipients must be a student preparing for the ministry and/or missionary service. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Women's Guild Scholarship

This scholarship is intended for Christians who are seeking to follow God's guidance for their life plans and career. Potential recipients must have attended Cal Baptist for at least one year, have a minimum of 30 units, and display a financial need. Recipients must have at least a 2.5 GPA. The one-year scholarship award is \$1,000 and equally divided over the academic year. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.

Collinsworth Scholarship

Potential recipients must be full-time students called to the ministry and licensed by their church. Award amounts vary. Applications may be obtained in the Financial Aid Office and are due March 2nd. This scholarship is not available to incoming Freshmen.



California Baptist University

FINANCIAL INFORMATION

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Business Affairs Division Contact Personnel

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Cindy Olson	Accounts Receivable Representative
Therese Coming	Staff Accountant
Vickie Urias	Accounts Payable
Linda Ammeraal	Accounts Payable
Tracy Burgess	Payroll
Mary Daniels	Title IV Funds Coordinator
Linda Ludvickson	Title IV Accountant

The Student Accounts Office is open:

 Monday, Wednesday and Friday
 8:00 a.m. - 5:00 p.m.

 Tuesday
 8:00 a.m. - 6:00 p.m.

 Thursday
 8:00 a.m. - 7:00 p.m.

The cost of an education at California Baptist University is as low as sound business practices permit and is among the lowest to be found in accredited, private senior institutions. This valued feature is provided by receipts from the Cooperative Program of the California Southern Baptist Convention and other gifts and grants.

Student Charges in U.S. Dollars

Summary of Direct Costs for an Undergraduate Student

Full-time Tuition (13-18 units)	\$5,460
Mandatory Fees	325
Room	1,125
Board	1,274
Per Semester	8,184
Per Year	16,368

Tuition

Undergraduate

On-campus

Traditional Undergraduate Programs, per Semester (13 - 18 units) \$5,460 Per Unit (below 13 units or above 18 units) **Fall and Spring Semesters** 420 Evening College (per unit) 413

Graduate students should refer to the Graduate University Catalog for financial information.

Non-refundable Fees

Admissions

Undergraduate	\$45
Late Application fee	55
Re-admission	25

Registrar

Add/Drop (per course)	\$10
Audit (per course)	70
Exemption by Exam fee	20
Grade Change (per grade)	15
Graduation	135
Late Registration (per week)	10
Re-application for graduation	25
Transcript fees	
Rush (same day)	25
Next Day (24 hour)	10
Official	5
Unofficial	1
Faxed transcript fee (per fax)	15

Public Safety and Health

Regular Health Insurance (traditional undergraduates)	\$310
Athletic Insurance (intercollegiate sports/activities)	335

Orientation (New traditional students only)

\$140
130
65



Financial Information

Student Life (tradition	onal students with 7 or more units)		
	Associated Students of California Baptist University (ASCBU)		
	On-campus	\$160	
	Off-campus	145	
	International Students	150	
Academic Affairs			
	Catalina Lab fee	\$280	
	Directed / Independent Study (per unit)	100	
	Kinesiology Lab fee	40	
	Music (per semester)		
	Private instruction (instrumental, keyboard, voice)		
	1 lesson per week	275	
	2 lessons per week	550	
	Practice Rooms		
	Piano, Voice, Brass, Wind	25	
	Organ	30	
	Science labs	40	
	School Add	10	
Business Office			
	General and Technology Fees		
	Traditional Students (with 7 or more units)	\$225	
	Evening College On-campus Students	210	
	Evening College Off-campus Students	190	
	Enrollment (AMS Plan)		
	Traditional Students (per year)	60	
	Evening College (per semester)	30	
	Testing (ACT)	35	
	Lost Key	25	
	Dishonored Check (limit two)	20	
Housing			
Smith Hall & Simm	ons Hall (per semester)	Semi-Private	Private
Similir Hall & Similir	Deposit (per person)	\$100	\$100
	Fall or Spring Semester	1125	1675
	ran or spring semester	1123	1073
Lancer Arms Apart	ments		
	Deposit (per person, single students)		\$100
	Deposit (per family unit)		200
	Single Student Units- All Utilities Paid (per semester)		
	1 Bedroom (per person, double occupancy)		\$1,100
	2 Bedroom (per person, triple occupancy)		1,140
	9 D. 1 (000



860

\$400

500

560

5

2 Bedroom (per person, quadruple occupancy)

Family Units- Gas and Water Included (per month)

Študio

1 Bedroom

2 Bedroom

Late Rent (per day)

University Place Apartments – Water, Gas and Trash included. Electricity is paid by residents.

Deposit	\$350
Studio	415
Jr. 1 Bedroom	440+
1 Bedroom	520
2 Bedroom	640
2 Bedroom Townhouse	670+
Late Rent Fee (per day)	5

Board*

Fall or Spring Semester

Plan A	Plan B	Plan C	Plan D	Plan E
5 meals/wk	10 meals/wk	13 meals/wk	16 meals/wk	19 meals/wk
\$440	\$900	\$1,145	\$1,274	\$1,398

^{*}All residence hall and non-family students must be on a meal plan.

Policy for Student Accounts

Student charges are due and payable at the time of registration for all students. Tuition, fees, room and board become the liability and obligation of the student in accordance with the Drop/Refund provisions.

Two Payment Plans

Plan 1 (Cash)

Students and parents able to pay cash are encouraged to do so. Payment in full at the beginning of each semester or term is required. Cal Baptist offers an alternative payment plan for parents and students unable to pay full costs by the start of an academic semester or term.

Plan 2 (Academic Management Services Plan)

Plan 2 enables you to pay all or part of your annual charges in installments without interest. Your monthly payments are calculated on an amount that is equal to the total expenses less grants, scholarships, or direct payments made to the University. Plan 2 is offered through Academic Management Services (AMS) and includes a Life Benefit feature which guarantees payment of the unpaid balance (AMS budgeted amount) in the event of death of the parent or guardian participating in the AMS plan. The plan requires a \$60 annual enrollment fee for traditional students, and a \$30 semester enrollment fee for evening college and graduate students. Please call Academic Management Services at 1-800-635-0120 for more information.

Delinquent Accounts

Delinquent accounts are those in which monthly payments are past due. Interest is charged on all delinquent accounts at a rate of 1.25% per month. In the event an account becomes delinquent and the account is turned over to a collection service, the cost of the service and reasonable attorneys' fees will be added to the account. Failure to make payments of any indebtedness to the University when due, including, but not limited to, tuition, housing or rental charges, student loans, special fees, library or parking fines, is considered sufficient cause, until the debt is settled, to:

- Bar the student from classes
- Record no grades on transcript
- · Withhold diploma or transcript of records
- · Suspend the student

Returning students will not be allowed to register for classes if a balance appears on their account.



Policy for Refund of Tuition, Fees, Room and Board Charges

Refund policies at California Baptist University are established in compliance with federal and state regulations. These regulations are subject to change at any time. When such changes are made, notice will be given as far in advance as possible. To obtain a refund or a copy of refund policy requirements and calculations, please contact the Business Office - Student Accounts.

Refunds are calculated from the date of official withdrawal. A withdrawal is considered official when a completed Student Withdrawal Form has been submitted to the Registrar's Office. The Registrar must approve withdrawals for all students.

Tuition fees, room and board charges may be refunded or credited per the following schedules:

New Traditional Undergraduate Students (First Semester)

In compliance with federal and state regulations, special accommodations can be made for new students who are unable to complete their first semester. This provision is not applicable to any other students. The provision is subject to change at any time.

Withdrawing students who are attending California Baptist University for the first time are afforded a pro-rata tuition credit. Cal Baptist retains the school charges (tuition, fees, room, board) proportional to the enrollment period completed by the student (i.e., the total number of weeks attended divided by the total number of weeks in the semester on or before completion of 60% of the semester or session). A pro-rata refund will be made to any "first semester" student withdrawing on or before completion of 60% of the semester or session. Information regarding refund calculations and repayment hierarchy is available in the Business Office - Student Accounts. An example of a refund calculation is shown below:

Example: 4 weeks of semester completed (out of a 16 week semester) = 25% of semester completed

Student receives a 75% credit on tuition/fees

10 weeks of the semester completed (out of 16 week semester) = 63% of semester completed

Student receives no tuition/fees credit

Ceasing to attend does not constitute an official withdrawal from a course or from the University.

Room and Board

These charges may be refunded or credited upon written application to the Business Office only within the first two weeks of each semester. Except for approved extenuating circumstances, no room or board refund/credit will be made after the second week.

FALL AND SPRING SEMESTERS (TRADITIONAL UNDERGRADUATE STUDENTS)

Tuition

Withdrawal from a course

First two weeks of the semester - A student may withdraw from a course and receive a full credit of tuition. No mark will appear on the

transcript and there is no charge incurred.

Third week through eighth week - A student may withdraw from a course. However, there will be no credit of tuition. A "W" will appear on the

transcript and a fee will be assessed for each withdrawal.

Withdrawal from the University

A student withdrawing from the University during the semester may receive a credit on tuition and fees (room and board not included) according to the following schedule:

Within the first two weeks after semester begins	100%
Within the third week after semester begins	75%
Within the fourth week after semester begins	50%
Within the fifth through eighth week after semester begins	25%
After the eighth week of the semester	No refund

Ceasing to attend does not constitute an official withdrawal from a course or from the University.



Room and Board

These charges may be refunded or credited upon written application to the Business Office only within the first two weeks of each semester. No room or board refund/credit will be made after the second week.

EVENING COLLEGE SEMESTERS (EVENING COLLEGE STUDENTS)

Tuition

Withdrawal from a course

Up to 20% of the course - A student may withdraw from a course and receive a full credit of tuition. No mark will appear on the tran-

script and there is no charge incurred.

Up to 40% of the course - A student may withdraw from a course. However, there will be no credit of tuition. A "W" will appear on the

transcript and a fee will be assessed for each withdrawal.

Withdrawal from the University

A student withdrawing from the University during the semester may receive a credit on tuition and fees (room and board not included) according to the following schedule:

Within 20% of the course 100% After 20% of the course No refund

Completion of even one course in a semester will make a student ineligible for withdrawal from the University for that semester.

Ceasing to attend does not constitute an official withdrawal from a course or from the University.

Repayment of Financial Aid

See "Withdrawal from the University" under Financial Aid for a complete discussion.

Policy for Student Organization Funds

All student organization funds must be deposited with the University. The University disburses funds through the Business Office's normal requisition process. All requisitions must have the signature of the organization treasurer or president and the Vice President for Student Services. Proceeds from the sale of yearbook advertising and school newspaper advertising must be handled through the Business Office. No organization or club is permitted to solicit advertising or contributions without the written permission of the University administration.

The University reserves the right, with or without notice, to change fees and charges when necessary.





California Baptist University

ACADEMIC INFORMATION

Dr. Jonathan K. Parker

Provost

Vice President for Academic Affairs

Ms. Lynette Risner

Administrative Assistant for the

Provost

Phone (909) 343-4213 FAX (909) 343-4572 email: lrisner@calbaptist.edu

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Academic Affairs Division Contact Personnel

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Dean of Academic Services Registrar (909) 343-4213 astumpf@calbaptist.edu

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Dr. H Bruce Stokes

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Dr. Robert Jabs

Interim Dean of the School of Business (909) 343-4338 rjabs@calbaptist.edu

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Ms. Cora Quezada Staley

Coordinator of the Academic Resources Center (909) 343-4463 cstaley@calbaptist.edu

Ms. Shelly Rupard

Coordinator of the Academic Services Center (909) 343-4567 srupard@calbaptist.edu



Academic Information

California Baptist University offers three undergraduate degrees: Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration; and five graduate programs: Master of Science in Counseling Psychology, Master of Science in Education, Master of Arts in Education, Master of Arts in English, and Master of Business Administration. The following academic degrees, majors, minors, and concentrations are offered:

Bachelor of Business Administration

Business Administration

Bachelor of Arts

Behavioral Science

Christian Behavioral Science Life-Span Development Research in Psychology

Social Work

General Behavioral Science

General Psychology

Christian Studies

Biblical Languages Theology/Philosophy Christian Ministry Youth Ministry **Global Studies** Focus on the Family

Communication Arts

Speech Theater

Journalism and Mass Communication

Criminal Justice Administration

English Fine Arts Visual Arts

Communication Arts

Music

Fine Arts Ministry Visual Arts

Communication Arts

Music History **Liberal Studies**

Language

Literature

Communication Arts

Mathematics **Natural Sciences** Social Science Humanities

Visual/Performing Arts

Kinesiology

Human Development

Music Philosophy Political Science

Psychology

Christian Behavioral Science Life-Span Development Research in Psychology

Social Work

General Behavioral Science

General Psychology

Social Science

History Government Behavioral Science Interdisciplinary

Visual Arts

Bachelor of Science

Behavioral Science

Christian Behavioral Science Life-Span Development Research in Psychology

Social Work

General Behavioral Science General Psychology

Biology

Business Administration

Accounting e-Business **Information Systems** Management Marketing

Criminal Justice Administration Information Systems Management

Kinesiology

Physical Education Exercise Science

Mathematics

Organizational Management

Political Science

Information Systems Management

Communication Arts

Psychology

Christian Behavioral Science Life-Span Development Research in Psychology

Social Work

General Behavioral Science General Psychology

Master of Arts

Education CLAD

English Education

Enalish

Master of Science

Education

Educational Leadership

Reading **Teaching** Sport Leadership **Educational Technology Special Education**

Counseling Psychology (MFT Program)

Master of Business Administration

Business Administration

Accounting

Information Systems Church Administration

Management

Minors

Behavioral Science

Biology

Business Administration Christian Behavioral Science

Christian Studies

Coaching English **Global Studies** History

Journalism and Mass Communication

Kinesiology **Mathematics** Music

Organizational Management

Philosophy **Political Science Psychology** Spanish Speech Theatre

Visual Arts

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Graduation Under a Particular Catalog

Students must adhere to graduation requirements listed in the catalog in effect at the time of matriculation. A student may choose to use any newer catalog, provided that the catalog used is no more than five years old. All students who are re-admitted to programs at California Baptist University after officially or unofficially withdrawing, or any lapse of enrollment of more than one semester, will be placed under the catalog current at the time of re-admission.

Continuation under the catalog holds ONLY degree requirements; it does NOT hold policies, tuition and fees, and other information which may change annually. It is the responsibility of the student to attend to changes in policies, tuition and fees and other information. Updates regarding current policies, tuition and fees and other information is available from the Academic Services Center, Student Accounts, Student Services and other University offices.

Graduation Requirements

Scholastic Requirements

The completion of the requisite 124 hours usually requires four years of 31 semester hours per year. Of these the freshman and sophomore years are spent primarily in general education or core curriculum work, comprised of courses in diverse subjects. During the junior and senior years, students may confine their work within comparatively narrow limits. The work for the entire four-year program consists of:

- General Education courses
- · Major and minor courses
- Elective courses
- Developmental courses (if required)
- Breadth coursework (Writing, Multicultural and Technology)

English Proficiency

All students must demonstrate their proficiency in writing standard English. They may do so by making at least a C- (or being exempted by exam from) ENG 113 (Composition) and making at least a C- in ENG 123 (Intermediate Composition). If a faculty member reports a student deficient in the use of written English, the student must remove the deficiency under the supervision of the English faculty even if prior proficiency has already been demonstrated. No student is eligible to graduate unless the Registrar's official records show that the English proficiency requirements have been met.

Work in Residence

Students are required to take 36 units in residence at California Baptist University. Of the 39 upper-division units required for graduation, at least 30 upper-division units must be taken in residence.

Course Load

The standard academic load for undergraduate students is 12-18 units. The maximum course load is 18 units. A student may be approved to register for more than 18 units if the student has 1) a 3.0 cumulative GPA, 2) a minimum 3.0 session GPA in the preceding semester, 3) no outstanding incomplete course work, and 4) status as a Sophomore, Junior or Senior in good academic standing. Permission for overload is granted on a semester by semester basis. A desire to graduate early is, in itself, not sufficient reason to receive approval for academic overload.

General Education

The General Education curriculum consists of approximately 60 units (two years) of coursework designed to provide the student with a strong and diverse academic preparation for a major and professional experiences. In addition to specific course requirements, students must complete fifteen (15) units of coursework designated as Writing (W) coursework, nine (9) units designated as Multicultural (M) coursework, and nine (9) units designated as Technology (T) coursework. Courses which meet these requirements will be denoted in the course description in this publication. Students may complete the designated coursework through General Education courses, major and minor courses, and electives. In many cases, a student who completes degree requirements will have simultaneously met the Writing, Multicultural and Technology requirements.



Majors and Minors

Though a minimum of 39 upper-division hours are required for graduation, some majors require less than 39 upper-division hours. The additional upper-division units may be taken in the student's major field or in other academic areas. A student may qualify for a minor by using these additional units to meet the requirements for a minor in the field of choice.

Upper-division coursework for credit toward a major, minor, or emphasis must be passed with a minimum grade of C (2.0). Certain disciplines may require a minimum grade of C (2.0) in the lower-division prerequisites also.

Upper Division

Upper division requirements for graduation can only be fulfilled with courses at the 300 and 400 (Junior and Senior) level. Lower division units cannot be used to fulfill upper division requirements. Upper division requirements that are waived must be replaced by upper division electives. Students seeking substitutions and waivers must submit an Academic Variance Form to the Registrar for approval.

Double Major

Students may complete the requirements for two majors in either the Bachelor of Arts or the Bachelor of Science degree. If students wish to take a double major with one in the Bachelor of Arts degree and one in the Bachelor of Science degree, both general education requirements must be met. Students completing a double major with one in the Bachelor of Arts degree and one in the Bachelor of Science degree will have both degrees listed on the transcript but will not receive two diplomas.

A cross-listed course may only fulfill a requirement for one major. Students taking a cross-listed course to meet a major requirement should register for the prefix of that major. The requirements for a second major must be met by distinct units, not already counting toward any other major or minor.

Second Major

Students who have earned a baccalaureate degree or higher at another institution and wish to complete an additional major at California Baptist University must receive approval from the Dean of Academic Services/ Registrar prior to enrollment.

Additional Major or Minor

Students may complete an additional major or minor after completing a degree at Cal Baptist. Those who have walked in the graduation ceremony may not participate again in ceremonies upon completion of the additional major or minor; a new degree has not been earned. A \$25 dollar processing and diploma fee will be charged.

Second Degree

Students seeking a second baccalaureate degree must complete a minimum of 30 distinct units in a second area of major studies. Twenty-four of these units must be at the upper-division level. A minimum of 154 total units are required for graduation with a double degree. All general education (if different from first degree), prerequisites, supporting courses and departmental requirements for each major and degree must be completed.

Electives

A number of electives may be taken from the regular university courses offered in each department. Students should plan carefully and complete their required work first. Failure to do this may cause students to take more than 124 semester hours in order to graduate.

Approval for Graduation

Students with 90 or more posted units will receive a graduation evaluation from the Academic Services Center. Upon verification of eligibility to graduate, students will receive an application for graduation. All candidates for graduation must be approved by the faculty.

Graduation Honors

Honors are awarded according to the following quality point average: Cum Laude, 3.50; Magna Cum Laude, 3.70; Summa Cum Laude, 3.90. Only students who have completed ALL degree requirements will have honors announced at the graduation ceremony; honors will not be announced for students who have any coursework in progress or outstanding at CBU or at another institution. Post-baccalaureate students (Graduate, Fifth Year and Second Major only) are not eligible for graduation honors.



Graduation Check List

- Complete at least 124 semester hours of credit, at least 39 of which must be upper division (300 level and 400 level courses)
- Earn a cumulative grade point average of at least 2.0 overall with no grade below C in the major field of study
- Complete all general education requirements
- Complete fifteen (15) units of course work designated Writing (W), nine (9) units of coursework designated Multicultural (M), and nine (9) units of coursework designated Technology (T)
- · Complete all course work in a major as selected from the University Catalog
- Complete all course work for minor or concentration, if applicable
- Satisfy all financial obligations
- Be in good academic standing (not suspended or expelled) at the time of completion

Degree Posting Dates

The University posts degrees four times each year, regardless of the specific date when all work is completed. All degree requirements must be met prior to the posting date. The four posting dates are at the end of the regular fall semester (last working day in December), the end of the regular spring semester (first Friday in May), and the end of the summer sessions (last working day of June and last working day of August). Degrees completed between posting dates will be posted at the next scheduled date.

Once the degree is posted, no changes will be made to the transcript.

Academic Policies

Student Placement

California Baptist University requires all new students to take placement exams in English. Based on the results of the placement exam, students may be required to take remedial coursework in reading and/or writing.

Transfer Restrictions

A maximum of 100 semester units may be accepted in transfer toward fulfilling degree requirements. Within this 100 units, no more than 30 upper division units may be transferred; no more than 70 units may be transferred from a community college. A maximum of 30 semester units is allowable from examinations (AP, CLEP).

Only coursework completed with grades of C- or better from regionally accredited institutions is transferable to California Baptist University. Lower division units and units from institutions which do not offer a baccalaureate degree will not be accepted for upper division credit under any circumstances. California Baptist University does not accept transfer work that was not designated as degree-applicable by the issuing institution.

Enrollment at Other Institutions

All students who wish to take coursework at other colleges and wish to apply this work toward degree requirements at California Baptist University must receive prior approval from the Registrar. The purpose of this is to ensure that the coursework is transferable to California Baptist University, and to encourage student success by monitoring total academic loads. Students not receiving prior approval for enrollment at another institution may not be permitted to transfer those credits. Additional information and appropriate forms are available on the Cal Baptist web site and in the Academic Services Center.

Classification of Students

At the beginning of each semester all students are officially classified in the following manner:

First-Time Freshman Any regular student with no prior university experience

Freshman Any student with prior university experience who has less than 30 units

Sophomore Any regular student who has earned 30 semester units
Junior Any regular student who has earned 60 semester units
Senior Any regular student who has earned 90 semester units

Fifth Year Any regular student who has completed a bachelor's degree and is studying in the teacher credentialing program

Graduate Any regular student who has completed a bachelor's degree and is studying in a Master's program



Scholastic Regulations

A student must maintain a satisfactory standing in order to remain enrolled in California Baptist University. Satisfactory scholastic standing is a cumulative 2.00 grade point average for all undergraduate students.

A student who fails to attain and maintain the scholastic standing, but who passes some courses, is placed on Academic Probation for one semester. This carries with it the stipulation that the student may take a maximum of 12 units during the next semester. Failure to remove this probation will result in Academic Suspension. A student who fails all academic courses during any semester will be suspended at once and will not be eligible to enroll for the next semester. All appeals should be directed to the Chair of the Admissions and Retention Committee in compliance with dates detailed in the letter of notification of suspension sent after the close of each semester.

A student who has been suspended for one semester must be approved by the Admissions and Retention Committee for possible re-admission to the University with probationary status. After being re-admitted, the student will be allowed one semester to remove the probationary status. A person who has been academically suspended and re-admitted must remove academic probation or show significant improvement, to avoid a second suspension. A second suspension is regarded as terminal. All re-admitted students are placed under the catalog current at the time of re-admission. (See Satisfactory Academic Progress in Financial Aid Section)

Academic Dishonesty

Academic dishonesty (cheating, plagiarism, copying, and other forms) will be reported to the office of the Provost. A first incident of cheating may be handled at the discretion of the professor in consultation with the Provost. A possible penalty for a first offense is failure in the course in which the offense occurred. Second and subsequent violations shall be referred to the the Vice President for Academic Affairs and the Dean of Students for formal disciplinary procedures and may include dismissal from the University. A detailed discussion of academic dishonesty is located in the Student Handbook.

Academic Appeals

A student may request an exception to an academic policy by submitting a written request to the Academic Standards Committee. Correspondence should be addressed to the Provost who serves as the chair of this committee.

Credit/No Credit Courses

A student may take up to 12 units of coursework on a "credit/no credit" basis in lieu of a letter grade. ENG 113 and 123 (English Composition) may not be taken on a "credit/no credit" basis, and not more than two courses in general education may be taken on a "credit/no credit" basis.

Not more than one course may be taken per semester on a "credit/no credit" basis. All courses in the student's major field or minor field must be taken for a letter grade.

The student's decision for this grading option must be made during the first two weeks of class. Once the option has been exercised, it may not be changed.

In order to receive credit for work completed on a "credit/no credit" basis, the work must be equivalent to a C- grade or better. The grade of "credit" does not effect the GPA calculations; a grade of "no credit" has the same effect on the GPA calculation as a failing grade.

Pass/Fail

Chapel/Convocation, the Christian University Success course, and certain seminars are graded on a "pass/fail" basis.

The grade of "pass" does not effect the GPA calculations; a grade of "fail" has the same effect on the GPA calculation as a failing grade.

Incomplete Grade Policy

A Petition for Incomplete Work is filed only in cases of extreme and unforeseen emergencies. Students receiving financial aid may adversely affect aid eligibility by taking an Incomplete. If a grade of I is not raised to a passing grade by the end of the sixth week of the following Fall or Spring semester, the grade automatically becomes F and credit for the course may be obtained only by repeating the course. Forms for initiating an Incomplete may be obtained from the Registrar. It is the responsibility of the student to initiate and complete the process for incomplete work prior to the end of the semester. Students who receive an Incomplete will not be eligible for semester honors (Provost's or President's Honor Roll). A grade change fee is charged when an incomplete grade is made up.



Repeating Courses for Credit

A student may repeat a course in which a grade of C- or lower was earned. Tuition will be charged for the repeated units. Students may not repeat a course once the baccalaureate degree has been posted.

Students who elect to repeat a course may do so only one time for grade replacement. The second grade earned will be used in GPA calculations regardless of which grade is higher. If a grade of C- or higher is not earned when the course is repeated, the student may repeat the course again; however, subsequent grades will not replace the grade from the first repetition. Subsequent grades will be used in GPA calculations.

Auditing a Course

Courses which are audited are not graded and are not credit-bearing; they cannot be applied toward degree requirements. Audited courses do appear on the transcript and are indicated by an AU in lieu of a grade.

Quality of work in a course is indicated as follows:

Grade of A	Indicates the highest quality of work and is reserved for outstanding achievement.
Grade of B	Indicates definitely superior work done in a sustained and intelligent manner.
Grade of C	Indicates average university-level work satisfactorily performed.
Grade of D	Indicates the lowest passing grade.
Grade of F	Indicates a failing grade.
Grade of P	Indicates a passing grade. Usually for Chapel/Convocation and the Christian University Success course.
Grade of CR	Indicates work attempted under the "Credit/No Credit" grading option and completed at the C- level or better.
Grade of NC	Indicates work attempted under the "Credit/No Credit" grading option that was below the C- level.
Grade of W	Indicates a withdrawal from the class. A written petition signed by the professor and advisor is required.
Grade of I	Indicates incomplete work. See Incomplete Work above.
Grade of AU	Indicates that the course was audited and not taken for academic credit.
Grade of SP	Indicates satisfactory progress in an ongoing course. (Thesis, Project, Student Teaching)

<u>Course Grade</u>	Quality Points	<u>Course Grade</u>	Quality Points
A	4.0	D +	1.3
A-	3.7	D	1.0
B +	3.3	D –	0.7
В	3.0	F	0.0
B –	2.7	P (Pass)	0.0
C +	2.3	CR (Credit)	0.0
C	2.0	NC (No Credit)	0.0
C -	1.7	W (Withdrawal)	0.0
D +	1.3	I (Incomplete)	0.0
D	1.0	SP (Satisfactory Progress)	0.0

Semester Honors

Each semester the University awards the President's Honor Roll and the Provost's Honor Roll to students who achieve academic excellence. In order to qualify for the President's Honor Roll a student must earn a session GPA of 4.0 while taking a minimum of 12 units of graded coursework (not P/F, CR/NC, AU, etc.). In order to qualify for the Provost's Honor Roll a student must earn a session GPA of at least 3.6 while taking a minimum of 12 units of graded coursework (not P/F, CR/NC, AU, etc.). All courses taken during a given semester must be successfully completed; any failing grade (including chapel fail and NC) or Incomplete will disqualify the student for semester honors. Post-baccalaureate students are not eligible for semester honors. Students will not be eligible for the Dean's or President's Honor Roll if they elect any of the following options:

- Request and receive an Incomplete
- · Receive an improved grade change due to make-up or additional academic work submitted after the close of the semester

Semester honors will be posted on the transcript.



Examinations/Make-up Tests

Students are expected to take all tests at the regularly scheduled time. In the case of serious illness or extreme emergency, a faculty member may allow the student to take a make-up test WITHIN TWO WEEKS of the originally scheduled test date. If the test is not made up within two weeks, the student will receive no credit for that test. It is the responsibility of the student to arrange for a make-up test by securing permission of the instructor IN ADVANCE of the test to be missed. The student must then schedule a make-up test appointment with the Academic Resources Center (ARC). A student who misses their testing appointment at the ARC will not be permitted to take the test at a later time. A \$5 fee will be charged for all make-up tests. A student is allowed a maximum of two make-up tests in any one class and a maximum of five make-up tests for any semester. Students who attempt to exceed these limits may be placed on an Academic Contract with the Director of Assessment and Retention. Failure to abide by contract stipulations may result in suspension.

Study Abroad

Students may receive academic credit for overseas study tours offered by California Baptist University. Non-academic tours will not be considered for academic credit. All students wishing to receive Study Abroad credit must process their Study Abroad petition prior to the trip's departure. Study Abroad courses cannot replace any lower or upper-division course in the curriculum, and may only be used as elective credits. Only six (6) units of Study Abroad credit may be applied toward a degree, and only three (3) Study Abroad credits may be earned in any one discipline. Study Abroad petitions are available from the Academic Services Center. A \$40 per unit fee will be assessed for all Study Abroad coursework.

Directed Study and Independent Study

Directed Study will be limited to those courses which are listed in the catalog and are part of the University's regular curriculum. Independent Study will be limited to original coursework which is not included in the University's regular curriculum. Approval for the arrangement must include the faculty member, department chair, and Dean for Academic Services. In addition to regular tuition, a fee of \$100 per unit will be assessed. Students petitioning for Directed/Independent Study must adhere to the following guidelines:

- Only juniors and seniors are eligible for directed study.
- No general education courses will be taught as independent study; only courses at the 300 and 400 level will be considered.
- Independent study is intended to be used by students who have a 3.0 or better grade point average in their major.
- No student may take more than a total of three units of independent study or directed study in any given semester.
- Faculty members are not to offer more than two areas of independent study or directed study in any given semester.
- A form for independent study may be obtained from the Academic Services Center. It must be completed with the appropriate faculty member and submitted to the Academic Dean for approval.
- A maximum of 9 units of directed study or independent study may be applied towards degree requirements.

Challenging a Course for Credit or Exemption

A student wishing to challenge a course by examination should consult the appropriate department chair. Not all courses offered at California Baptist University may be challenged by a single exam. Students wishing to receive university credit for the challenged course must register for the course and tuition will be charged. The course will appear on the transcript and will have a non-letter grade of "Credit" or "No Credit". Students wishing only to be exempt from the requirement, but not wishing to receive university credit, will be billed the credit by exam fee, and the exemption will appear on the transcript as a comment with no credit earned.

Students wishing to receive credit or exemption by exam must make arrangements with the appropriate department chair within the first two weeks of the semester. Credit by exam will not be available after the last day to drop a class with refund (see calendar for semester dates). Students who do not successfully pass the exam may not retake it and will have to complete the course. A \$20 fee will be assessed for each exam taken, regardless of the score received.

Size of Classes

Before a class can be offered, there must be an enrollment of at least ten students, or approval of the Provost must be secured.



Classification and Numbering of Courses

The first digit of the course number indicates the year level of the course: 100–first undergraduate year; 200–second undergraduate year; 300–third undergraduate year; 400–fourth undergraduate year; 500–graduate level. Students with junior standing may take either 300 or 400 level courses.

University level courses not having a year designation are signified by 000. These courses are primarily in the Music Department and Chapel/Convocation. Students with junior or senior standing (60 or more units) taking music courses numbered 080 or 090 will be awarded upper division credit for those courses.

Post Baccalaureate Credit

Post baccalaureate credit for a course taken as an undergraduate student must be requested prior to the posting of the Bachelor's degree. The following criteria must be met in order to grant credit:

- Course(s) were not used to complete a Bachelor's degree, Second Major, Minor, Emphasis, or Concentration.
- Student was classified as a Senior (90.0+ units) when courses were completed.
- Course(s) are designated as graduate level (500).*

Attendance and Withdrawal Policies

Completion of the registration process constitutes a contract and obligates the student for full payment. The student must secure the appropriate form from the Academic Services Center (ASC) to withdraw from a course. To withdraw from the University, the student must submit a Student Withdrawal Form to the Registrar's Office.

Class attendance is of paramount importance, and excessive absences will negatively affect the final grade. The individual instructor defines in the course syllabus the grading attendance policies for each class.

Adding/Dropping

Students may make schedule adjustments without charge during the initial Add/Drop period (see University calendar at the onset of each semester). Classes may not be added later than the date specified in the University calendar. Evening College students should consult the Evening College Schedule of Classes for Evening College courses. Forms for adding and dropping classes may be obtained from the Academic Services Center (ASC).

During the initial drop period a class may be dropped without a fee and no mark will be entered on the transcript for this class. A fee will be charged for each class withdrawal processed after the initial drop period. A student may not drop a class merely by ceasing to attend. Dropping a class could result in a reduction of already awarded financial aid.

Dropping a Course

During the initial Add/Drop period a student may drop a course and receive a full credit of tuition if applicable. No mark will appear on the transcript and no additional charges will be incurred.

Withdrawal from a Course

Students may withdraw from a course during the third through eighth week of the Fall and Spring semesters. A "W" will appear on the transcript and a fee will be assessed for each withdrawal. No credit of tuition will be granted after the second week. After the ninth week, no withdrawal from a course will be permitted.

A student who never attends or stops attending a course for which he or she is officially registered, without following the accepted procedures, will receive a grade of "F" in that course. A student who wishes to initiate withdrawal from a course after the deadline may do so by filing a petition to present a serious and compelling reason for withdrawal. This petition is available in the Academic Dean's Office. Approval for such a withdrawal will be granted only in extreme cases where extenuating circumstances are evident and can be substantiated. No financial adjustments are made. Failing or performing poorly in a class, and dissatisfaction with the subject matter, class or instructor are not acceptable serious and compelling reasons for late withdrawal.



^{*}Certain lower-division Education courses may be eligible with special approval.

Withdrawal from University

Complete withdrawal from the University is permitted through the last day of the final examination period. Students requesting full withdrawal from the University must complete an official Student Withdrawal Form available in the Registrar's Office. The student must also complete the Exit Interview process through the Financial Aid Office and reconcile their student account. Failure to comply with these regulations will result in failing grades being entered on the student's permanent record, and dismissal will be recorded as dishonorable.

Refer to the Financial Information section in this catalog for additional information regarding billing.

Change of Address

It is frequently a matter of great importance for the University to be able to locate students quickly. For this reason students are asked to file a Change of Address form with the Academic Services Center promptly upon a change of permanent address. Failure to receive University notices because of an incorrect address provided by the student will not relieve the student of responsibility for the information provided.

Grade Reports

Grade reports will be mailed to all students at their permanent address upon completion of the semester. Only one grade report will be provided per semester.

Grade Changes

Students who believe a grade is in error have the responsibility to initiate a grade change request with the instructor. The grade change process must be completed within one year of the course in question. No grade changes will be permitted once the degree has been posted. A grade change fee will be charged for all approved grade changes except when an error has been made in calculating or recording the grade.

Veterans Information

The Registrar's Office maintains records for each identified veteran. A record of transfer work is kept on file and the Veterans' Administration is notified of the transfer work accepted for each veteran.

Veterans must provide a written request to the Registrar's Office at the beginning of each term to initiate reporting of verification of enrollment and academic progress to the appropriate Veterans' Administration office. Any changes in enrollment or attendance should be reported to the Registrar's Office.

Satisfactory progress must be maintained as specified in the Scholastic Regulations Section under Academic Policies. California Baptist University is a Serviceman's Opportunity College (SOC), and military academic credit or experience may provide some equivalency credit in accordance with the American Council on Education (ACE) guidelines.

Privacy of Student Records

In compliance with Federal Legislation (Buckley Amendment) a student's confidential academic record is available for inspection by the student. See the Registrar for further information.

By law the following information may be considered directory information and thus able to be released without prior permission of students involved: student's name; address; telephone listing; date and place of birth; major field of study; participation in official recognized sports activities; weight and height of athletic team members; dates of attendance, degrees, and awards received; and the most recent previous educational institution attended by the student.

The University does not release any grade information to any person other than the requesting student. Grades will not be given over the phone under any circumstances.



Other Academic Information

Academic Computing

The University offers access to computer labs as well as coursework in computer technology, and supports the computer as a tool to success in the overall liberal arts curriculum. Labs are located in the Annie Gabriel Library and W.E. James Complex. A valid student identification card is required for access to the computer labs.

Academic Resources Center

The Academic Resources Center (ARC) provides cost-free tutoring assistance for all students requiring support in their academic programs. Peer tutors are available by appointment, scheduled hours, and on a limited walk-in basis for most lower division subjects, including math, science, social sciences, and writing. The ARC facilitates a Writer's Workshop to assist students with writing skills, provide editing help for student papers, and strengthen critical thinking processes. Help for upper division subjects may also be provided upon request. The ARC is located in the James Complex, and accommodates both traditional and Evening College students. Community members may also use the tutoring services for a donation of \$10 per hour.

The Academic Resources Center is responsible for providing support services to help students acquire skills essential to achieve academic and personal success. These services include CBEST preparation workshops, research documentation workshops, study skills seminars, and make-up testing services.

The ARC does not provide testing for learning disabilities, but may assist in the coordination of necessary accommodations and services associated with the student's documented learning disability. Students are responsible for providing the University with current documentation (no more than three years old) of the learning disability.

Academic Services Center

The Academic Services Center (ASC) provides scheduling services and registration for all students. The ASC staff works in cooperation with faculty advisors assigned to students by major. A member of the ASC advising staff will meet at least twice a year with each student to develop the appropriate academic schedules and review the student's academic course plan. Students are encouraged to make appointments to discuss degree requirements, academic scheduling, graduation evaluation, and pre-graduation checks. All academic forms, pre-registration and registration are processed through the ASC.

Annie Gabriel Library

The purpose of the library is to enhance the quality of the academic experience available at California Baptist University by supporting the instructional, learning and research activities of the faculty and students. In addition to over 76,000 volumes, the library currently subscribes to more than 500 journals, with a number of bound and microfilm titles dating back to the last century. Networked research computers provide access to numerous CD ROMS, the Internet and other on-line databases. To facilitate research through the use of library resources, automated library services such as the Unicorn system have been implemented, providing on-line public access catalogs for patron use. Participation in several local, regional and national information networks offer students and faculty access to the collection of numerous area libraries through the Inland Empire Academic Library Cooperative (IEALC). Library materials from more than 85 public, academic, special and other libraries are available through local library organizations and loan networks. The Annie Gabriel Library also houses the General Use Computer Lab and the Modern Language Lab. Among the special collections in the University's library are the Virginia Hyatt Memorial Collection for Baptist Studies, P. Boyd Smith Hymnology Collection, D. Eugene Wallace Collection, and the *Nie Wieder?* Collection.

Advanced Placement Credit

California Baptist University grants lower division credit for Advanced Placement examinations as follows:

- Students who pass the Literature/Composition exam with a score of four (4) or higher shall receive credit for ENG 201 Introduction to Literature for Majors and Minors (does not meet general education requirements).
- Students who pass the Language/Composition exam with a score of four (4) or higher shall receive credit for ENG 113 Composition (does meet general education requirements).
- Students who score three (3) or higher on any non-composition exam will receive credit for the equivalent course.

College Level Examination Program (CLEP) and DANTES

Students wishing to receive credit for CLEP or DANTES examinations must provide to the Registrar an official transcript issued by the CLEP board or by DANTES. Additional information about acceptable CLEP and DANTES exams and scores is available on the Cal Baptist web site, and approval to take CLEP or DANTES exams for transfer credit must be obtained from the Registrar's Office.



General Education Requirements

Bachelor of Arts Degree

A total of 124 units is required for graduation and must include the following requirements:

1.	. Behavioral Sciences		9 units	
	$W_{M}POL$	213	American Government	3 units
	PSY	213	General Psychology	3 units
	M BEH	113	Intro to Sociology or MBEH 225 Cultural Anthropology	3 units
2.	Christia	ın Studie	2 S	9 units
	CST	110	Old Testament ¹	3 units
	CST	130	New Testament ¹	3 units
	WCST	300	History of Baptist Thought or MCST/PHI 353Comparative Religions ¹	3 units
3.	Physica	l Educat	ion	2 units
	KIN	100	Concepts in Fitness and Wellness	1 unit
	KIN		Kinesiology (activity class)	1 unit
4.	Fine Ar	ts		5 units
	M Applied	d Art or Appl	lied Music ²	2 units
	W,M COA	113	Oral Communication ³	3 units
5.	Human	ities		24-26 units
	W, M ENG	113	Composition ⁴	3 units
	W, T ENG	123	Intermediate Composition	3 units
	W, M ENG	213 - 263	Literature	3 units
	M Foreigr	n Language ((two semesters) ⁵	6 units
	WPHI	213	Philosophy or WPHI 233 Basic Reasoning or W253 Logic	3 units
	$^{\mathrm{M}}\mathrm{HUM}$	213	Humanities I ⁶	3-4 units
	MHUM	223	Humanities II ⁶	3-4 units
6.	Natural	Science	S	10-11 units
	Science	with Lab		4 units
	Science	(lab option	al)	3-4 units
	MAT 123 Math for Liberal Arts or higher		3 units	
			59–62 units	

Additional general requirements:

15 units of Writing (W) coursework; 9 units of Multicultural (M) coursework; 9 units of Technology (T) coursework.

- ¹ CST 300 is required of all Baptist students in the traditional program. Non-Baptist students may fulfill this requirement with CST 300 or CST/PHI 353. The Christian Studies general education requirements for Evening College programs may be met by CST 100 (Overview of the Bible). Evening College students are exempt from CST 300.
- ² Students may elect applied courses from the following areas in Art and Music: ART 201, 204, 225, 232; MUS 012, 013, 080, 090-095, 312.
- Students with a strong background in Communication Arts may request to take COA 133 (Fundamentals of Acting) in fulfillment of the speech requirement. This option is determined by a placement test.
- ⁴ Students may be exempt from ENG 113 by taking the English Department placement exam and demonstrating adequate proficiency. Students who place out of ENG 113 need only 3 units of Composition (ENG 123).
- ⁵ Two semesters of a single foreign language or the equivalent to be determined by a placement test will satisfy this requirement, regardless of the total units earned. Foreign language is not required of students whose native tongue is other than English.
- ⁶ The humanities general education requirement for Evening College programs may be met through HIS 213 and 223 (U.S. History).



General Education Requirements

Bachelor of Science and Bachelor of Business Administration Degree

A total of 124 units is required for graduation and must include the following requirements:

1.	1. Behavioral Sciences		9 units	
	W, M POL	213	American Government	3 units
	PSY	213	General Psychology	3 units
	M BEH	113	Intro to Sociology or MBEH 225 Cultural Anthropology	3 units
_		. Ct !!		0
2.		n Studie		9 units
	CST	110	Old Testament ¹	3 units
	CST	130	New Testament ¹	3 units
	WCST	300	History of Baptist Thought or MCST/PHI 353 Comparative Religions ¹	3 units
3.	Physica	l Educat	ion	2 units
	KIN	100	Concepts in Fitness and Wellness	1 unit
	KIN		Kinesiology (activity class)	1 unit
4.	Fine Art	ts		3 units
••	W, M COA	113	Oral Communication ²	3 units
5.	Human	ities		18-20 units
	W, M ENG	113	Composition ³	3 units
	W, T ENG	123	Intermediate Composition	3 units
	W, M ENG	213 - 263	Literature	3 units
	WPHI	213	Philosophy or W233 Basic Reasoning or W253 Logic	3 units
	$^{\rm M}$ HUM	213	Humanities I ⁴	3-4 units
	MHUM	223	Humanities II ⁴	3-4 units
6.	Natural	Science	s	16-17 units
	Science	with Lab		4 units
		(lab option	al)	3-4 units
	MAT	123	Math for Liberal Arts or higher	3 units
	MAT	133	College Algebra or higher	3 units
			Math or Science elective ⁵	3 units
				57-60 units

Additional general requirements:

15 units of Writing (W) coursework; 9 units of Multicultural (M) coursework; 9 units of Technology (T) coursework.

- ¹ CST 300 is required of all Baptist students in the traditional program. Non-Baptist students may fulfill this requirement with CST 300 or CST/PHI 353. The Christian Studies general education requirements for Evening College programs may be met by CST 100 (Overview of the Bible). Evening College students are exempt from CST 300.
- ² Students with a strong background in Communication Arts may request to take COA 133 (Fundamentals of Acting) in fulfillment of the speech requirement. This option is determined by a placement test.
- ³ Students may be exempt from ENG 113 by taking the English Department placement exam and demonstrating adequate proficiency. Students who place out of ENG 113 need only 3 units of Composition (ENG 123).
- ⁴ The humanities general education requirement for Evening College programs may be met through HIS 213 and 223 (U.S. History).
- ⁵ MAT 113 (Introductory Mathematics) and BUS 111 (Business Math) do not fulfill this Natural Science requirement.



CALIFORNIA **B**APTIST University SCHOOLS AND **DEPARTMENTS**

College of Arts and Sciences

Dr. Daniel Skubik

Dean

Linda Hood

Administrative Secretary Phone (909) 343-4363 FAX (909) 343-4520

email: lhood@calbaptist.edu

The College of Arts & Sciences comprises five departments: Fine Arts; Kinesiology; Modern Language and Literature; Natural and Mathematical Sciences; and History, Philosophy and Political Science. Together they reflect and promote studies in and personal pursuit of the finest in human artistic, intellectual, scientific and spiritual achievements. All curricula are aimed at enriching the lives of our students by enabling them to grow in sensitivity to themselves, their heritages, and the world around them.

To achieve these ends, the College directs a series of team-led Integrated Humanities courses for all students that cross the usual disciplinary boundaries in order to create space for vital interdisciplinary interaction. Likewise, the College sponsors Overseas Study Tours each summer that are open to majors in all CBU programs that provide special opportunities and challenges to personal and intellectual growth.

Integration of faith with learning is key both to our identity and our mission, our tasks and our goals. Our commitment to applying faith to life is second to none. If you want to pursue a job to earn a living, a degree program in most any university will do. But if you want to pursue a calling, CBU and the programs in the College of Arts & Sciences will prepare you for the race.

Department of Fine Arts

Dr. Susanne M. Reid

Chair

Barbara Jarvis

Department Secretary Phone (909) 343-4251 FAX (909) 343-4570

email: bjarvis@calbaptist.edu

Faculty

Mack Brandon, M.F.A.	Studio Art & Art History • Graphics
Joni Fukuda, M.M.	
Norene Hokett, M.A	Speech
Beverly Howard, D.M.A.	Music Theory • Organ
Tom Jenkins, D.M.A.	Director of Choral Activities
Larry Johansen, M.M.	
John Pate, M.A.	
Susanne Reid, D.M.A.	
Duncan Simcoe, M.F.A.	Studio Art • Art History
Jeanette Wong, D.M.A.	
Melodie Yocum, M.A	Drama • Theatre

The Fine Arts Department is a supporting department in the liberal arts tradition of the University and is also a division of professional training for practicing artists. The department seeks to help students explore the world of creativity and the human spirit as expressed through the visual arts, theatre, music and other forms of the arts. The Fine Arts Department includes the disciplines of Music, Communication Arts and Visual Arts, and administers the corresponding majors.

The Communication Arts curriculum seeks to develop students' creativity and expressive abilities, improve everyday conversation, develop written and oral skills, and provide opportunity to gain experience in drama and theatrical production. Student interested in media and film may apply for a semester at the LA Film Institute (see the Council for Christian College and Universities entry in the Academic Information section).

The Visual Arts curriculum aims to develop an understanding of and appreciation of traditional and modern expressions of the visual, and to incorporate appropriate technologies into this mix. Students may select coursework from beginning level applied arts to a senior art show.

The Music program offers students opportunities to participate in ensembles of varying size, and to take coursework leading to a major, minor, credential or certificate. The curriculum endeavors to blend traditional elements of musical theory and performance and its direct application into current trends in church music and worship.

The Dorian Society is a student organization which focuses on student participation in various, professional music chapters, such as ACDA, MENC, CAPMT, CMEA and CMS. Membership is open to students across the campus. Student involvement in various activities include: participation in composition competitions, club meetings, discussion groups, trips to both regional and national chapter meetings and hosting concerts. The Music program is a member of and accredited by the National Association of Schools of Music (NASM).

Each year the Music faculty publishes a handbook which outlines the requirements for the music major, minor, single-subject matter competence and church music certificate. Students are responsible for fulfilling these requirements as well as those in this catalog.

Majors: Fine Arts, Fine Arts Ministry, Music, Communication Arts, Visual Arts

Minors: Music, Communication Arts, Visual Arts Programs: Music Subject Matter Competence

Department of Modern Language and Literature

Dr. James Lu

Chair

Barbara Robertson

Department Secretary Phone (909) 343-4590 FAX (909) 343-4520

Faculty

Toni Dingman, M.A.	
Helen Huntley, M.A	
David Isaacs, M.A.	
Dawn Ellen Jacobs, Ph.D.	Literature • Linguistics
Cheryl Langdell, Ph.D	British Literature • Multicultural Literature
James Lu, Ph.D.	
Stan Orr, Ph.D.	
Gilberto Perez, M.A	Spanish Language • Cultural Studies
Irena Renfro, M.A.	Linguistics • Literature
Carmen Romig, M.A.	Spanish Language • Literature
Jennifer Tronit, M.A	



College of Arts and Sciences

Through expanded English and Spanish programs, the Modern Language and Literature Department offers a variety of courses in language acquisition, composition, literature, film, critical theory, cultural studies, linguistics, and creative writing.

English majors are drawn to our undergraduate curriculum because it prepares them for future careers embracing a wide range of professions and ministries: to become teachers in secondary education; to go into journalism, library science, or publishing; to embark on Christian missions; to work in commerce, industry, and government; to succeed as creative writers; or to further education by attending graduate schools of law, medicine, business, etc. While the department is currently working energetically towards establishing a Master's program in English, already available to English majors is a Master's degree in Education with an Emphasis in English. Meanwhile, those wanting to pursue careers in education shortly after graduation are encouraged to take two existing credential paths. Liberal Studies majors, too, may seek a concentration in English which affords them an area of specialization within the Multiple Subjects credential.

The program in Spanish currently serves students seeking a minor in Spanish as well as fulfilling General Education requirements. Our primary goal is to enable students, through carefully-designed course sequences, to gain a bilingual proficiency and multicultural adaptability so that they be well-equipped for future professional and ministerial careers where linguistic and cultural knowledge in Spanish is imperative. Lower-division courses train students in basic communication skills. Upper-division classes guide students into areas where special attention goes to interactions between and among language, history, culture, politics, economics, psychology and all other aspects of real life. Students who have taken two or more years of Spanish in high school or college may choose to take a placement test administered by the department in order to be exempt from lower-division requirements. (Note: in this case, however, no credit shall be given for placing out of lower-division courses). For those who begin the program with a linguistic ability above the intermediate level, it is wise to consult program instructors or advisors for an appropriate, well-constructed academic plan.

Majors: English

Minors: English, Spanish

Programs: English Subject Matter Competence

Department of History, Philosophy and Political Science

Dr. Daniel Skubik

Acting Chair

Linda Hood

Department Secretary
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email: lhood@calbaptist.edu

Faculty

	Avery Fouts, Ph.D
	Scott Key, Ph.D
	Pat Kircher, M.P.A
	Tim Luther, Ph.D
	Wayland Marler, M.A.
	John McCarthy, Ph.D
	Dan Puckett, M.A
	Daniel Skubik, Ph.D
Philosophy • Apologetics	Wayne Swindall, Ph.D.



The Department of History, Philosophy, and Political Science provides both theoretical foundation and practical experience in preparation for the numerous opportunities available in the fields of political science, public administration, criminal justice administration and history, including career positions with local, state, and federal governments; fellowship posts for graduate and legal studies; careers in education and various levels of political leadership. For majors and non-majors alike, the department aims for the development of informed and responsible citizenship.

Majors: Criminal Justice, History, Philosophy, Political Science, Social Science

Minors: History, Philosophy, Political Science

Programs: Pre-law, Social Science Subject Matter Competence

Department of Mathematics and Natural Sciences

Dr. L. Alan Fossett

Interim Chair

Debbie Spala

Department Secretary Phone (909) 343-4380 FAX (909) 343-4520

Faculty

Dennis Bideshi, Ph.D.	Biology
Michael Curtis, M.S.	Mathematics
Thomas Ferko, Ph.D.	Physical Science
Jim Buchholz, Ph.D.	Mathematics • Physics
Alan Fossett, Ph.D.	Chemistry
Elizabeth Morris, M.S	
Frank Pankowski, Ph.D	Mathematics
Nelson Samuel, Ph.D.	Biology

The Department of Natural Sciences provides general education courses in a variety of disciplines within the natural sciences, and degrees in the subject areas of Biology and Mathematics. Pre-professional students interested in pre-medical, pre-dental, nursing or other professional graduate preparation should consult with department faculty for assistance in selecting the best major and concentration for their graduate or career goals. In addition, the department provides courses leading to teaching credentials for math and liberal studies students pursuing such careers.

Majors: Biology, Mathematics Minors: Biology, Mathematics

Programs: Pre-Biomedical Sciences, Mathematics Subject Matter Competence



Department of Kinesiology

David Pearson

Chair

Daphne Paramo

Department Secretary
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FAX (909) 343-4520
email@dparamo@calbaptist.edu

Faculty

Allen Hope, Ed.D.	Kinesiology
David Pearson, M.S.	Kinesiology

Kinesiology may be defined as "the study of human movement." At CBU we are interested in the experience of physical activity, the theoretical and conceptual bases of physical activity, and the professional practice centered in physical activity. To explore these interests, research in Kinesiology requires the use of a variety of scientific knowledge and research techniques from such fields as biology, chemistry, history, physics, psychology, and sociology. The areas of investigation within Kinesiology are quite extensive because the responses of the human body to physical activity can be examined at many levels (from cellular to whole society). A knowledge base in Kinesiology provides professional preparation for careers in fitness-related industries, athletic training, teaching and coaching, and health-related fields such as physical therapy. In addition, as Christian stewards uniquely qualified to apply the mysteries of human movement to the world around them, students become well-equipped for graduate work in a variety of related fields.

Majors: Kinesiology

Minors: Kinesiology, Coaching

Programs: Masters in Education, Sport Leadership

School of Behavioral Sciences

Dr. H Bruce Stokes

Dean

Barbara Alves Farrier

Administrative Secretary Phone (909) 343-4487 FAX (909) 343-4569

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Faculty

Carole Arnold, Ph.D.	Psychology
Gary Collins, Ph.D.	Psychology
Kathryn Fagan, Ph.D.	Psychology
Virgo Handojo, Ph.D.	Behavioral Science
Nathan Lewis, Ed.D.	Psychology
Marilyn Moore, M.S.	Sociology
Ken Pearce, Ph.D.	Psychology
Patricia Robertson, M.A.	Sociology • Social Work
Mischa Routen, M.S.	Psychology
H Bruce Stokes, Ph.D.	$ Anthropology \bullet Behavioral\ Science$

The School of Behavioral Sciences provides general education courses in the university curriculum, and majors in the behavioral science disciplines. In addition, the school includes the Graduate Counseling Psychology program and the University Counseling Center.

The School of Behavioral Sciences believes that academic training serves the student best when it is generalized across the various disciplines of the university. Students are therefore encouraged to broaden their educational experience by examining interdisciplinary aspects of their major and intentionally integrating their world view and religious perspective. Understanding human behavior from the unique perspective of integrating the relationship of material, cognitive, and spiritual aspects of reality are a significant part of the instruction and curriculum of the division.

Behavioral Science graduates can find entry-level employment in business, education and government positions. Most degrees prepare the student for graduate work and professional life in the behavioral science fields.

The School of Behavioral Sciences provides general education courses and degrees in the subject areas of Anthropology, Sociology, Sociology, Social Work and Psychology. Bachelor of Arts and Bachelor of Science degrees are available in two majors: Behavioral Sciences and Psychology. Each major includes a core of courses and a choice of concentrations in general Psychology or Behavioral Science, Social Work, Christian Behavioral Science, Research, or Life-Span Development. Students should consult with department faculty for help in selecting the best major and concentration for their graduate or career goals. Both degree majors prepare students for entry-level positions in the behavioral sciences and for admission to graduate programs in Psychology, Sociology, Social Work, and Anthropology.

Majors: Behavioral Science, Psychology

Minors: Christian Behavioral Science, Behavioral Science, Psychology

Graduate Programs: Master of Science in Counseling Psychology (MFT program) (See Graduate Catalog for degree

requirements.)



School of Business

Dr. Robert K. Jabs

Interim Dean

Kathleen Smith

Administrative Secretary Phone (909) 343-4574 FAX (909) 343-4533

email: klsmith@calbaptist.edu

Faculty

Gary Barfoot, Ph.D.	Management
John Bonagofsky, Ph.D	Marketing • Accounting
Eva Brown, M.S.	Public Administration
Andy Herrity, M.B.A.,	Finance • Management
Robert K. Jabs, Ph.D.	Management • Marketing
Charles E. Kelley, M.B.A., M.S.	
Nancy O'Rafferty, M.B.A.	Accounting
Ken Phillips, M.B.A.	Information Technology

The School of Business provides a variety of business based programs that prepare students to be competitive in the workforce. Undergraduate majors include Information Systems Management and Organizational Management, as well as a traditional Business Administration program, with concentrations in management, accounting, marketing, church administration, e-Business and information systems. At the graduate level, the School of Business provides the Master of Business Administration with three areas of emphasis: management, church administration and information systems. The graduate courses are offered in on-line and accelerated weekend formats.

The educational goal of the School of Business at California Baptist University is to train competent men and women in a Christian environment for any position in all fields of business and for the service of the Lord, Jesus Christ.

California Baptist University, through its School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs (ACBSP). The school offers the following business degrees: Bachelor of Business Administration (BBA), Bachelor of Science (BS) in Business Administration, Master of Business Administration (MBA).

The School of Business receives help from the Professional Advisors Council which is made up of outstanding professional and business leaders from the community. The Council actively works to provide student internships, career counseling, class speakers, job opportunities, and financial support.

Graduates are employed in many positions such as sales representatives, accountants, retailers, insurance agents, auditors, CPAs, tax consultants, business teachers, and administrators in all levels of private, public, and church sectors.

Opportunities exist to give business majors practical experience and to create the beginnings of a career path through clubs for business students, such as Chi Beta Sigma, and internship courses. Efforts are made by the School of Business to relate work opportunities to the career goals of the students and to enhance the Christian work ethic. The Delta Mu Delta honor society provides recognition of scholastic achievement.

Named in honor of an outstanding Riverside county administrator and churchman, the Robert T. Andersen Chair of Administration inspires students and others toward the highest ideals of administration in all walks of life. Advocating effective practices based on biblical principles, the chair occupant is a spokesman and consultant to the community and institutions such as colleges, churches, hospitals, non-profit agencies, and private businesses.

Majors: Business Administration, Information Systems Management, Organizational Management Minors: Business Administration, Information Systems Management, Organizational Management Graduate Programs: Master of Business Administration (See Graduate Catalog for degree requirements.)



School of Christian Ministries

Dr. Dan Wilson

Dean

Chandra Concannon

Administrative Secretary Phone (909) 343-4248 FAX (909) 343-4436

email: cconcann@calbaptist.edu

Faculty

Jeff Cate, Ph.D.	
Keith Eades, M.A.	Old Testament • Archaeology • Hebrew
Richard Mobley, Ph.D.	New Testament • Greek
Chris Morgan, Ph.D.	
Dan Wilson, Ph.D.	New Testament • Greek • Christian Ministry • Youth Ministry

The School of Christian Ministries serves to prepare students for graduate school (seminary) and to equip students for careers in churches and other ministry-related organizations. A balanced general degree (B.A. in Christian Studies) includes a core curriculum that gives students a broad understanding of the Bible, interpretative methodologies, Christian doctrine, Christian history, Baptist distinctives, and specific applications of Christian ministry, including field experience.

Students will also select and complete a concentration in either Biblical Languages (pre-seminary), Theology/Philosophy, Christian Ministry, Youth Ministry, or Global Studies. The Biblical Languages concentration is a pre-seminary language track that enables students to enter Southern Baptist seminaries on a "fast-track." The Theology/Philosophy concentration is an academically-based emphasis designed to help students in articulating and defending the Christian faith in view of non-Christian religious viewpoints. The Christian Ministry and Youth Ministry concentrations allow students to focus on a more directed area of ministry preparation. The Global Studies concentration is designed to enable students to develop a plan for their involvement in the spread of the gospel throughout the world. In addition, through participation in the academic program of the Focus on the Family Institute in Colorado Springs, Colorado, students may earn a full concentration for the Christian Studies degree.

Majors: Christian Studies

Minors: Christian Studies, Global Studies

Programs: Focus on the Family Institute, Nehemiah Project (church planting), Global Center



School of Education

Dr. Mary Crist

Dean

Dr. Gail Reader

Associate Dean

Mary Martin

Administrative Secretary Phone (909) 343-4313 FAX (909) 343-4553

Mary Homan

Administrative Assistant (909) 343-4286 FAX (909) 343-4553

Faculty

Mary Crist, Ed.D.	Education
Joe DeVol, M.S.	Elementary Education
Georgia Hill, M.A.	Elementary & Secondary Education • Linguistics
Karin Johnson, Ph.D.	Educational Technology
David King, Ed.D	Elementary & Secondary Education
Glen Newman, Ed.D.	Educational Leadership
Gail Reeder, Ph.D.	Secondary Education
Susan Studer, Ph.D.	Educational Research
Rachel Timmons, M.A	Elementary Education
David Wiebe, Ed.D	Educational Administration

Education Division Contact Personnel

Denise Roscoe

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Program Advisor (909) 343-4375

Bethany Wall

Program Advisor (909) 343-4225



The School of Education offers a full range of state approved teacher credential programs leading to careers in elementary or secondary education. California Baptist University is accredited by the Western Association of Schools and Colleges, and the School of Education is fully accredited by the California Commission on Teacher Credentialing. Many surrounding states have cooperative agreements with California that allow teachers with California credentials to teach in those states.

In addition to the Preliminary Multiple Subject and Single Subject Teaching Credentials, the School of Education also offers all CLAD courses necessary for a CLAD Emphasis or CLAD Credential. Students may also seek a master's degree through the School of Education. Preparation for teaching in the elementary classroom includes completion of the state-approved Liberal Studies program designed to meet Subject Matter Competence. Students seeking a Single Subject Credential must major in an academic discipline. They may satisfy Subject Matter Competence by completing an approved academic program at the university, or by passing the appropriate state examination. Presently, the Credential Program includes two prerequisite courses, four professional methods courses and student teaching. Each of these courses requires field experiences. The culminating experience is the semester of full-time student teaching in local schools.

It is the mission of the School of Education to prepare teachers of high moral character and ethical behavior to teach in schools throughout the world. Graduates from our School of Education are well-equipped, highly principled individuals who understand diversity as a strength and who provide for individual differences in order to help students prepare for a diverse and rapidly changing world. The faculty members in the School of Education maintain high standards and expectations for themselves and for the students who wish to serve in building a better world by entering the teaching profession.

Teacher Education Credential Program

Because the credential program offered by California Baptist University is a state approved program, it is subject to revision at any time by state law. Obtaining a Single Subject Credential authorizes the holder to teach all subjects in kindergarten through grade twelve in departmentalized classrooms. The individual obtaining a Multiple Subject Credential is authorized to teach all subjects in kindergarten through grade twelve in selfcontained classes. All credential candidates must take the state-administered California Basic Educational Skills Test (CBEST) before being admitted to the program. All credential candidates must pass the state-administered CBEST before student teaching.

When the student has successfully completed an approved Liberal Studies major or approved Single Subject preparation program, the university requirements for the baccalaureate degree, and the professional education courses, a Preliminary Teaching Credential may be obtained. This credential is valid for five years. Within this five-year period, an additional thirty semester hours, and all other legislated requirements, must be completed to obtain a Professional Clear Credential. The recommendation of a college or university is necessary in order to obtain this credential. Since credential legislation and regulations are subject to change, it is the student's responsibility to contact the School of Education about current regulations. The university and the School of Education reserve the right to modify the teacher credentialing requirements when directed to do so by the California Commission on Teacher Credentialing.

The Liberal Studies major in the Bachelor of Arts degree program is designed for, but not limited to, students interested in qualifying for the Preliminary Multiple Subject Credential Program and teaching in the elementary schools. Students interested in professional careers other than education may also wish to consider this undergraduate program.

The California Commission on Teacher Credentialing has approved the Liberal Studies major at California Baptist University as meeting Subject Matter Competency requirements. Because of the comprehensive nature of the program, it is imperative that students begin planning coursework for this major during their freshman year. This interdisciplinary major is offered through the Liberal Studies Department in the School of Education, and students should consult the program director or program advisor as soon as possible.

The Liberal Studies major is designed to give students a breadth of knowledge in a wide variety of subject areas, as well as in-depth knowledge of a specialized area of study. This is done through completion of a specified sequence of courses in each of the designated categories (I through VIII). Category VIII is designed to allow students to pursue in-depth, upper division study in an area of particular interest. The program director or a program advisor can assist the student in choosing specific classes to meet individual needs or interests. Courses in categories VII and X should be taken during the junior or senior year. These courses are part of the Teacher Education Program, but may be taken by anyone interested in the field of education.

Students interested in obtaining a Single Subject Teaching Credential must complete coursework in a particular subject matter area, such as social sciences, science or English. Those students may qualify for a teaching credential when they have either completed all coursework required to satisfy Subject Matter Competency or have passed the state required Subject Matter Competency exams.

Majors: Liberal Studies

Programs: Multiple Subject Matter Competence

Graduate Programs: Master of Arts in Education, Master of Science in Education (see Graduate Catalog for degree requirements.)



Evening College

Pat Kircher

Dean of the Evening College

Lupe Solano

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The Evening College provides working adult students baccalaureate degree completion programs within a Christian context. Three site locations offer a variety of accelerated degree plans designed to help students earn a Bachelor of Arts, Bachelor of Business Administration, or Bachelor of Science degree. For complete information about evening programs see the Evening College section of this catalog.



California **B**APTIST University ACADEMIC PROGRAMS

Art (see Visual Arts)

BEHAVIORAL SCIENCE

The Behavioral Science major prepares graduates for employment in social service careers, and for graduate study in Psychology, Sociology, Social Work, and Anthropology. Students select at least one area of concentration within the major. Students are encouraged to pursue a complimentary minor.

Behavioral Science Major (47-50 units) BA or BS

Core Courses (35 units)

Lower Division Requirements

- PSY 213 General Psychology
- BEH 113 Introduction to Sociology
- BEH 225 Cultural Anthropology

Upper Division Requirements

- BEH 300 Introduction to Social Work
- BEH 383 Statistical Techniques in Behavioral Science
- BEH 385 Methods of Research
- PSY 322 Theories of Personality
- BEH 325 Physical Anthropology or PSY 473 Psychophysiology
- BEH 381 Social Theory
- BEH 430 Culture and Personality
- BEH 390 Social and Political Institutions

Concentration Courses (12-18 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Christian Behavioral Science; Life-Span Development; Research in Psychology; Social Work; General Behavioral Science

Concentrations

Christian Behavioral Science (12 units)

- BEH 333 Integration of Behavioral Science and Theology
- BEH 303 Marriage and the Family in the Christian Community
- BEH 410 Theology as a Behavioral Science
- PSY 423 Models of Christian Counseling

Life-Span Development (12 units)

- BEH 320 Human Behavior in the Social Environment I or PSY 305 Developmental Psychology: Child
- BEH 321 Human Behavior in the Social Environment II or PSY 315 Developmental Psychology: Adolescence
- PSY 402 Special Topics in Psychology (must be related to Life-span Development see Department Chair)
- PSY 453 Psychology of Learning

Research in Psychology (12 units)

- PSY 400 Introduction to Experimental Psychology (Behavioral Science Majors)
- PSY 495 Research Proposal
- PSY 496 Research Project

Social Work (15-18 units)

- BEH 320 Human Behavior and the Social Environment I
- BEH 321 Human Behavior and the Social Environment II
- BEH 330 Social Work Issues and Policy
- BEH 370 Applications in Social Work I
- BEH 371 Applications in Social Work II

General Concentration in Behavioral Sciences or Psychology (12-15 units)

Twelve to fifteen (12-15) units of upper-division Psychology or Behavioral Science not previously taken.



Behavioral Science Minor (21 Units)

PSY 322 Theories of Personality

BEH 381 Social Theory

BEH 390 American Social and Political Institutions

Twelve (12) units of Upper Division Behavioral Science

Note: PSY 213 and BEH 113 or BEH 225 are prerequisites for the Behavioral Science Minor.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

Behavioral Science Coursework

BEH 113 Introduction to Sociology (3) M

Fall, Spring

A general introduction to the scientific study of human behavior in social settings. It includes major theories of human behavior in terms of culture, socialization, primary groups, stratification and social class, population, family, religion, and social change. This course or BEH225 is a prerequisite for all other courses in Behavioral Science except BEH 225.

BEH 225 Cultural Anthropology (3) M

Fall, Spring

A general survey of Cultural Anthropology as a social science, including cultural factors that affect human behavior. Topics include language, kinship, art, religion, subsistence, and cultural change. This course or BEH113 is a prerequisite for all other courses in Behavioral Science except BEH113.

BEH 300 Introduction to Social Work (3) M

Fall, Spring

An introduction to the knowledge, values, ethics, skills, systems, and settings of generalist social work practice. An historic overview of political, economical, and cultural factors that influence the profession. This course is a prerequisite for all other courses in Social Work.

BEH 303 Marriage and Family in the Christian Community (3)

A comparison of Marriage and Family systems in Biblical and American cultural perspectives. The course will contrast and compare the foundations of marriage in Western Culture and the Judeo-Christian worldview. Family roles and relational development will also be addressed. Marital adjustment including finances, marital sexuality, communication and parenting will be presented from a Biblical approach. Crosslisted with PSY 303.

BEH 320 Human Behavior and the Social Environment I (3) M

Fall (odd years)

A study from a systems perspective of how the interaction of cultural, biological, psychological, social, and environmental influences promote or deter the development of individuals from birth to adolescence. Attention is given to the range of social systems in which people live. The impact of social and economic forces, oppression, gender, and class on human adaptation will be examined as they relate to client situations. Prerequisite: BEH 300.

BEH 321 Human Behavior and the Social Environment II (3) M

Spring (even years)

A study from a systems perspective of how the interaction of cultural, biological, psychological, social, and environmental influences promote or deter the development of individuals from young adulthood through old age to death. Attention is given to the range of social systems in which people live. The impact of social and economic forces, oppression, gender, and class on human adaptation will be examined as they relate to client situations. Prerequisite: BEH 300.

BEH 323 Marriage and the Family (3)

Fall, Spring

A basic study of marital and family relationships, the social and psychological significance of the family, the family in transition, adjustments in marriage, and the divorce problem. Comparison of American cultural and religious marital forms are included. Crosslisted with PSY 323.

BEH 325 Physical Anthropology and Archaeology (3)

A general survey of Physical Anthropology, including genetics, human variability, primatology and fossil man with special emphasis on the creation/evolution controversy. Methods and techniques of archaeology are also taught as they relate to both physical and cultural anthropology.

BEH 330 Social Work Issues and Policy (3)

Fall

A basic introduction to social policy which will include historic and current trends of social welfare services. Emphasis will be given to the role of social policy in helping or deterring people in the maintenance or attainment of well-being, and the impact of social policy on social work practice. Policy formation and analysis in the context of American political process will be examined. Specific policy areas to be addressed include: income maintenance, housing, health, child welfare, aging, and economic and social justice. Prerequisite: BEH 300.



Behavioral Science

BEH 333 Integration of Behavioral Sciences and Theology (3)

Fall, Spring

This course examines the basic models of integrating the Christian faith and modern behavioral sciences, including the development of Biblical examples of worldview and epistemology. Emphasis is placed upon the student's development of a personal theory of integration. Crosslisted with PSY 333.

BEH 335 Social Problems

A study of the nature and meaning of social problems and deviant behavior in American Society. The incidence and characteristics of selected social problems of major public interest will be explored.

BEH 370 Applications in Social Work I (3) M

Fall (even years)

An examination of knowledge, values, and skills of social work generalist practice with individuals and families using interviewing, designing interventions, evaluation and monitoring outcomes and termination with clients from differing social, cultural, racial, religious, and class backgrounds. Prerequisite: BEH 300.

BEH 371 Applications in Social Work II (3) M

Spring (odd years)

Adaptation of generalist social work practice to groups, communities, and institutions. Principles of group dynamics, theoretical models, practice approaches, outcome evaluation, analysis of social systems, social networks and the history and techniques of community interventions will be studied. Attention to groups with unique needs will be included. Prerequisite: BEH 300.

BEH 381 Social Theory (3) W

Fall

The theoretical constructs of Sociology are examined in light of the historical development of the discipline.

BEH 383 Statistical Techniques in Behavioral Science (4) T

Fall, Spring

The collection, treatment, and interpretation of data in research and testing using the SPSS (Statistical Package for the Social Sciences) computer program. Prerequisite: MAT133. Three hours lecture, three hours lab. Crosslisted with PSY 383.

BEH 385 Methods of Research (4) T

Spring

An examination of philosophical assumptions and scientific methodology in both the laboratory, field and practice settings. Research issues include qualitative and quantitative methods, research design and data analysis with the SPSS (Statistical Package for the Social Sciences) computer program, systematic evaluation of practice, and ethical issues related to research. Prerequisite: BEH 383, PSY 383 or equivalent preparation. Crosslisted with PSY 385.

BEH 390 American Political and Social Institutions (3)

Fall

An understanding of social institutions in modern society and their impact on citizens will be sought. The nature of formal organizations within institutions and the way institutions such as political, economic, educational, religious and familial effect each other will be studied.

BEH 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

BEH 400 Special Topics in Behavioral Science (3) W

An in-depth seminar on a selected topic within the Behavioral Sciences.

BEH 403 Christian Institutions and the Church (3)

An overview of Christian social institutions and their relationship to the larger Christian and secular communities. Primary Institutions: Marriage and Family, Congregation and Christian Education will be emphasized. Secondary institutions such as Christian media, financial and legal structures will also be discussed. In addition, the course will address the implications of Christian institutions in a post-Christian pluralistic America. Crosslisted with PSY 403.

BEH 410 Theology as Behavioral Science (3) W

Spring

An examination of the integration of Systematic Theology, including bibliology, soteriology, harmartiology, ecclesiology, and anthropology, with particular attention to the areas of conflict and relationship to theories and applications in the behavioral sciences. Prerequisite: BEH 333. Crosslisted with PSY 410.

BEH 423 Models of Christian Counseling (3) W

Spring

An examination of current approaches to Christian-oriented and biblically-based counseling toward the development of a personal integrated model. Prerequisite: BEH 333.

BEH 430 Culture and Personality (3) M

An examination of the interaction between personal patterns of behavior and social influences; consideration of the environment/heredity issue in human life. Crosslisted with PSY 430.

BEH 443 Social Psychology (3) W, M

Fall

Deals with the psychological impact of the customs, norms, institutions, and groups upon individuals and their behavior as influenced by social interaction.

Crosslisted with PSY 443.

BEH 459 Dynamics of Religious Experience (3) W, M

Fall (odd years)

An examination of the social psychological significance of religious experiences and practices viewed from their personal, cultural, and institutional aspects. Crosslisted with PSY 459.

Bible (see Christian Studies)

BIOLOGY

Biology Major (72 units) BS

This Biology program provides the core curricular needs for the life sciences, and prepares its majors for the pursuit of graduate studies, professional studies, teaching at the secondary level, or research in the biological sciences.

Lower Division Requirements

BIO	114	General Botany with Lab
BIO	146	General Biology I with Lab
BIO	148	General Biology II with Lab
BIO	200	Microbiology with Lab
CHE CHE	115 125	General Chemistry I with Lab General Chemistry II with Lab
PHY	214	Physics for Scientists I
PHY	224	Physics for Scientists II
MAT	145	Mathematical Methods in the Natural Sciences or MAT 245 Analytical Geometry and Calculus

Upper Division Requirements

BIO	302	Ecology
BIO	313	Genetics with Lab
BIO	324	Embryology with Lab
BIO	330	Cell and Molecular Biology with Lab
BIO	344	Vertebrate Physiology with Lab
Eight	(8) units	Upper Division Biology Electives
CHE CHE	351 352	Organic Chemistry I with Lab Organic Chemistry II with Lab

^{*}MAT 144 Mathematical Statistics is also recommended for all Biology Majors.

Biology Minor (32 units)

Lower Division Requirements

BIO	114	General Botany with Lab
BIO	146	General Biology I with Lab
BIO	148	General Biology II with Lab
BIO	200	Microbiology with Lab

Upper Division Requirements

Sixteen (16) upper division units in Biology



Pre-Biomedical Sciences Curriculum

Required Courses

- BIO 146 General Biology I with Lab BIO 148 General Biology II with Lab CHE 115 General Chemistry I with Lab CHE 125 General Chemistry II with Lab CHE 343 Biochemistry with Lab CHE 351 Organic Chemistry I with Lab CHE 352 Organic Chemistry II with Lab PHY 214 Physics I with Lab
- PHY 224 Physics II with Lab
- MAT 245 Analytical Geometry and Calculus I*
- *MAT144 and MAT145 may provide review necessary for success in MAT245.

Recommended Courses

- BIO 153 Anatomy and Physiology I with Lab
 BIO 163 Anatomy and Physiology II with Lab
 BIO 301 Histology and Cytology with Lab
 BIO 313 Genetics with Lab
- BIO 400 Invertebrate Zoology with Lab
- BIO 412 Special Topics: MCAT Prep II Senior Review of Biological Sciences PSC 401 Special Topics: MCAT Prep I Senior Review of Physical Sciences

Optional Courses:

- MAT 145 Mathematical Methods in the Natural Sciences
- BIO 173 Medical Terminology
- BIO 316 Comparative Anatomy with Lab
- BIO 324 Embryology with Lab
- BIO 344 Vertebrate Physiology with Lab

Courses beginning with the prefix CHE are listed in the Chemistry section of this catalog.

Courses beginning with the prefix MAT are listed in the Mathematics section of this catalog.

Courses beginning with the prefix PHY are listed in the Physics section of this catalog.

Courses beginning with the prefix PSC are listed in the Physical Science section of this catalog.

Biology Coursework

BIO 114 General Botany with Lab (4) T

Spring

Physiology, morphology, reproduction, and a survey of the plant kingdom. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.

BIO 143 Principles of Biology (3)

Fall, Spring

An introductory course in biological principles intended for non-majors. Emphasis on scientific method; chemistry of life; interpretation of data; morphology and physiology of animals and plants; genetics; and current biological problems. Meets the general education requirement for natural sciences.

BIO 143L Principles of Biology Lab (1) T

Fall, Spring

Laboratory exercises in biology emphasizing basic scientific principles used in biology. Additional lab fee. Pre or Co-requisite: BIO 143.

BIO 146 General Biology I with Lab (4) T

Fal

Topics covered include cell structure and function, genetics, reproduction and development of animal systems. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.

BIO 148 General Biology II with Lab (4) T

Spring

Includes organismal biology of animals and plants, their behavior, ecology, evolution and adaptations. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.

BIO 153 Anatomy and Physiology I with Lab (4) T Fall

This course is for professional nursing and general college students. Included is the study of the structure and function of the skeleton, the muscles, and the organ systems of the human body, correlated by laboratory experience and demonstration. Lecture (3 units) and required laboratory (1 unit). Additional lab fee.

BIO 163 Anatomy and Physiology II with Lab (4) T Spring

A continuation of BIO 153 (Anatomy and Physiology I). Lecture (3 units) and required laboratory (1 unit). Additional lab fee.

BIO 173 Medical Terminology (3) Fall (even years)

The analysis of the Greek and Latin components of medical and biological terms with the objective of developing skills in word recognition and word building.

BIO 200 Microbiology with Lab (4) T Fall (odd years)

General characteristics of micro-organisms (bacteria, fungi, protozoa viruses); identification, control, and methodology. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 143, 146, or consent of instructor. Recommended: High school Chemistry or CHE 115.

BIO 300 Microtechnique with Lab (4) T

> Covers the basic and standard histological procedures applicable to animal tissues and whole mounts. Histochemistry of different stains and fixatives are discussed. Care and use of Rotary Microtome is taught. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146, 153, or consent of the instructor.

BIO 301 Histology and Cytology with Lab (4) T Spring (odd years)

A microscopic study of tissues and organs of animals and the fine structure of the cell. Laboratory includes some instruction and practice in preparing microscopic slides. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or consent of the instructor.

BIO 302 Ecology (3) Spring (even years)

The study of the interrelations of plants and animals in relation to the environment. Field study and local ecology are emphasized. Prerequisite: BIO 114, 143, 146, or consent of instructor.

BIO 313 Genetics with Lab (4) T Spring (odd years)

The principles of genetics including Mendelian, nature of genetic materials, chromosome mechanics, genetic recombination, and gene action. Emphasis will be placed on the transmission of genetic factors. Lecture (3 units) and required laboratory (1unit). Additional lab fee. Prerequisite: 3 units of Biology.

BIO 316 Comparative Anatomy with Lab (4) T Fall (odd years)

A comparative study of the functional anatomy of the vertebrates; laboratory dissection of representative vertebrates (spiny dogfish, mud puppy, cat). Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 148 or consent of the instructor.

BIO 323 History and Philosophy of Science (3) W, M

> A study of the developments, philosophy, and concepts of science and the contributions of great scientists. Focus is based on issues related to the Bible and religious world views. Emphasis is placed on biology and chemistry. Prerequisite: consent of the instructor.

BIO 324 Embryology with Lab (4) T Spring (even years)

Descriptive and experimental study of the vertebrate embryonic development. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or consent of the instructor.

BIO 326 Parasitology with Lab (4) T Fall (even years)

Provides a general information study of the parasites of man and animals. Morphology, life-cycle, physiology, and ecology of the parasites are emphasized. Epidemiology, endemism, and pathology are covered. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or consent of the instructor.

BIO 330 Cell and Molecular Biology with Lab (4) T Fall (odd years)

The examination of the molecular organization, ultrastructure, metabolic aspects of the eukariotic cell and its organelles with emphasis on molecular genetics and immunology, Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or 148.

BIO 344 Vertebrate Physiology with Lab (4) T Fall (even years)

Principles of physiology and the function of vertebrate organ systems with emphasis on human. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisites: BIO 148, CHE 115.



Business Administration

BIO 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

BIO 400 Invertebrate Zoology with Lab (4) T

Fall (odd years)

Particular attention is given to taxonomy, morphologic adaptations, ecology, reproduction, and evolutionary relationships of invertebrates. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: BIO 146 or 148.

BIO 412 Topics in Biology (1-4)

This class deals with research projects and topics of current or historical interest which are not normally covered in other established courses. Content variable from year to year. Prerequisite: consent of the instructor.

MSC 120 Marine Science with Lab (4) T

Fall, Spring

A consideration of the sea as a biological environment, of the biota, and of the interrelationships existing between marine organisms and the physical, chemical, and biological aspects of their environments. The course provides a field and laboratory course emphasizing identification and life histories of marine organisms. Does not meet the science/lab requirement for Liberal Studies waiver. Lecture (3 units) and required laboratory (1 unit). Lab fee: See the Chair of the Natural Science Division.

MSC 412 Topics Marine Science (1-4) T

This class deals with research projects and topics of current or historical interest which are not normally covered in other established courses. Content variable from year to year. Prerequisite: consent of the instructor.

BUSINESS ADMINISTRATION

The Business Administration major prepares students for careers in sales, accounting, management, and church administration. Students select at least one concentration within the major, and are encouraged to seek internship opportunities when possible.

Business Administration Major (57 units) BS

Core Courses (45 units)

Lower Division Courses

BUS	111	Business Mathematics
RUS	111	Business Mathematics

BUS 210 Introduction to Computer Systems and Applications

BUS 218 Macroeconomics

BUS 254 Principles of Accounting I

BUS 264 Principles of Accounting II

Upper Division Courses

BUS 303 Business Finance or BUS 318 Intermediate Accounting I

BUS 304 Business and Financial Modeling or BUS 301 e-Business Fundamentals

BUS 313 Microeconomics

BUS 315 Business Statistics

BUS 333 Principles of Marketing

BUS 337 Administration Based on Biblical Principles

BUS 340 Management Science

BUS 358 Fundamentals of Business Law

BUS 463 Business and Organizational Management

BUS 485 Business Policy and Strategy

Concentration Courses (12 units)

Students must complete at least twelve (12) units in one of the following concentrations:

Accounting; e-Business; Information Systems; Management; Marketing

Concentrations

Accounting (select 12 units from the following)

- BUS 310 Cost Accounting
- BUS 318 Intermediate Accounting I
- BUS 319 Intermediate Accounting II
- BUS 321 Government Accounting
- BUS 371 Accounting Information Systems
- BUS 410 Auditing
- BUS 418 Advanced Accounting
- BUS 453 Income Tax Accounting
- BUS 468 Church Accounting

e-Business (select 12 units from the following)

- BUS 301 e-Business Fundamentals
- BUS 302 e-Business Finance
- BUS 332 e-Business Marketing
- BUS 338 e-Business Purchasing
- BUS 342 e-Business Human Resource

Information Systems (select 12 units from the following)

- BUS 265 Business Computer Application
- BUS 263 Programming in VISUAL BASIC or BUS 273 Computer Programming: C+++
- BUS 367 Database Management
- BUS 370 Systems Analysis
- BUS 465 Advanced Computer Applications

Some courses in Information Systems Management (CMP) may be substituted

Management (select 12 units from the following)

- BUS 330 Business and Organizational Behavior
- BUS 343 Human Resource Management
- BUS 357 Small Business Management
- BUS 447 Risk Management
- BUS 456 Business Communication
- BUS 493 Church Administration I
- BUS 494 Church Administration II

Marketing (select 12 units from the following)

- BUS 357 Small Business Management
- BUS 433 International Economics
- BUS 443 Sales and Advertising
- BUS 456 Business Communication
- BUS 458 Consumer Behavior

Business Administration Minor (30 units)

Lower Division Courses

- BUS 111 Business Mathematics
- BUS 210 Introduction to Computer Systems and Applications
- BUS 218 Macroeconomics
- BUS 254 Principles of Accounting I
- BUS 264 Principles of Accounting II

Upper Division Courses

- BUS 333 Principles of Marketing
- BUS 337 Administration Based on Biblical Principles
- BUS 358 Fundamentals of Business Law
- BUS 463 Business and Organizational Management
- BUS 485 Business Policy and Strategy



Computer Certificate (15 units)

California Baptist University, recognizing the need of today's students, has developed a program focusing on the technology of "productivity software." The Certificate in Computer Applications sequence prepares the student to understand and use applications software in the modern computer environment:

• Word Processing • Spreadsheet • Graphics • Database • Accounting • Communications

This certificate program is open to all majors and may be accomplished by careful selection of free electives. The certificate is awarded upon graduation to students who successfully complete the following six classes with a grade of C (2.0) or better in each course.

- BUS 210 Introduction to Computer Systems and Applications (also in major)
- BUS 263 Programming in Visual Basic*
- BUS 265 Business Computer Applications
- BUS 367 Database Management Systems
- BUS 370 Systems Analysis
- BUS 465 Advanced Computer Applications

Upon completion students need to submit application to Academic Services Center.

*BUS 273 Computer Programming may be substituted.

Church Business Certification

The National Association of Church Business Administration (NACBA) has approved two seminars held at California Baptist University to fulfill requirements for professional certification as a Fellow in Church Business Administration (FCBA). Certification requirements include:

- Two major seminars, each 10 days in length
- A project in church administration
- Three years' work experience as a Church Business Administrator or related finance and administrative church position
- Active NACBA membership for one year at time of certification
- Completion of administration procedures as required by NACBA

Business Administration Coursework

BUS 111 Business Mathematics (3) (Core)

Fall

A course designed to meet the needs of the business world. It includes interest and discounts, graphs, stocks and bonds, installment buying, budgeting, insurance, income tax and social security. This course does not satisfy general education requirements for mathematics.

BUS 143 Introduction to Business (3)

As offered

An introductory course covering all phases of business with emphasis on management. Career opportunities in the fields of accounting, personnel, marketing, production, management, and others are explained.

BUS 210 Introduction to Computer Systems and Applications (3) T

Fall, Spring

(Core/Computer Certificate)

Introduction to computer systems: language, components, equipment, concerns, and issues. Analysis of the roles and interrelations of the five key elements: hardware, software, data, procedures, and people. Includes applications lab exercises in the use of productivity software and methods relating to case study situations. Crosslisted with CMP 210.

BUS 218 Macroeconomics (3) (Core)

Fall, Spring

A common sense approach to economics, covering basic economic laws and how they apply to our world and everyday life. The course is expected to give the student a sufficient grounding in the terminology, basic concepts, and issues of economics to stimulate interest in further study and provide background in the business field.

BUS 254 Principles of Accounting I (3) (Core)

Fai

An introduction to financial accounting, involving its basic structure, the accounting cycles for service and merchandising enterprises, assets, liabilities, and accounting systems.

BUS 263 Programming in VISUAL BASIC (3)

As offered

An introduction to the computer language BASIC. The course focuses attention on principles of problem solving with emphasis given to a hierarchical "Top Down" approach. Structured programming concepts and modular development are stressed. Two hours lecture and two hours lab. Prerequisites: Two years high school math (or MAT 133), minimum typing speed, 20 w.p.m.

BUS 264 Principles of Accounting II (3) (Core)

Spring

Continuation of BUS 254 with emphasis on managerial accounting involved with corporations, control accounting, and decision making. Prerequisite: BUS 254.

BUS 265 Business Computer Applications (3) T

Fall

(Computer Certificate/Emphasis)

A hands-on course in the use of popular small business computer software packages to accomplish a variety of tasks in the business and non-profit organizational environment. Emphasis on word processing, database management, and electronic spreadsheets. Prerequisite: BUS 210.

BUS 273 Computer Programming: C+++ (3)

As offered

(Computer Certificate/Emphasis)

Concepts of structured programming using the C+++ computer language are presented. Students will create and develop algorithms to solve typical business, scientific, and educational problems. Standard coding techniques and structured program design are emphasized. Two hours lecture and two hours lab. Prerequisites: Two years of high school math (or MAT 133), minimum typing speed of 20 w.p.m.

BUS 283 Structured COBOL (3)

As offered

A beginning course in the COBOL computer programming language. Structured techniques and modular design are emphasized. Focus is on program design as well as the syntax of COBOL. Minimum typing speed of 20 wpm required. Two hours lecture, two hours lab. Crosslisted with CMP 283.

BUS 301 e-Business – Fundamentals (3) T (e-Business)

Fall, Spring, and Summer

(Prerequisite for the e-Business concentration, Can be substituted for BUS 304, Business and Financial Modeling.)

An introduction to e-Business management and leadership principles, theories on managing businesses in the electronic information age. Presentation of problems and solutions applicable to new, expanding, and maturing businesses. An introduction to electronic business applications, Internet and Web commerce to include security issues, electronic payment, marketing, sales and promotion, purchasing and support activities, financial electronic transactions, electronic data exchanges, International business environments, legal issues, and understanding the ethical implications of information technology applications.

BUS 302 e-Business - Finance (3) T (e-Business)

Spring

An introduction to electronic transactions and services applicable to finance, payment systems, electronic cash, security, electronic wallets, credit transactions, smart cards, electronic funds transfers, payroll deposits using electronic funds, Internet transactions, electronic credit, billing, payment flows, loan applications and consumer funding, risk taking, and control mechanisms.

BUS 303 Business Finance (3) (Core)

Fall

An introductory course in the principles of financial management. Course includes overview of financial management, financial analysis and control, capital investment decisions, raising funds and cost of capital, sources of long-term funds and cash management principles. Prerequisites: BUS 111, 254, 264 or consent of instructor.

BUS 304 Business and Financial Modeling (3) T

Spring

(Core/Computer Certificate)

A course in advanced business computer applications featuring the use of integrated software and advanced electronic spreadsheets to prepare detailed working models of business and financial situations. Prerequisite: BUS 210.

BUS 310 Cost Accounting (3) (Acct. Emphasis)

As offered

This course covers budgeting, standard costs, analysis of variances, job order and process accounting, profit centers, capital budgeting, and managerial controls. Prerequisites: BUS 254, 264.

BUS 313 Microeconomics (3) (Core)

Sprina

A study of microeconomics analysis, price theory, market structures, analysis of the firm, and current microeconomic problems. Recommended for students planning to do graduate study in business or planning to take further upper-division economic courses. Prerequisite: BUS 218 or consent of instructor.

BUS 315 Business Statistics (3) (Core)

This course includes the assembling and presentation of statistical data, probability distributions, sampling techniques, time series analysis, index numbers, and forecasting. A project with practical problem solving is required. Prerequisites: BUS 111 or equivalent and MAT 133 (College Algebra).



Business Administration

BUS 318 Intermediate Accounting I (3) (Acct. Emphasis)

Fall

A comprehensive and in-depth coverage of accounting principles. The course is for accounting majors or students wanting a solid understanding of accounting. The accounting cycle steps are reviewed and more complex accounting problems are presented. Topics include cash, short-term investments, accounts receivable, inventories, liabilities, income taxes, and operations assets. Prerequisites: BUS 254, 264 or consent of instructor.

BUS 319 Intermediate Accounting II (3) (Acct. Emphasis)

Spring

Continuation of BUS 318. Topics include property, plant and equipment, intangible assets, corporations, long-term investments in equity securities, long-term liabilities, accounting for pensions, leases, error corrections, analysis of financial statements, income recognition, statement of cash flows and financial reporting. Prerequisite: BUS 318.

BUS 321 Governmental and Non-profit Accounting (3) (Acct. Emphasis)

Spring (even years)

Covers municipal, school, university, hospital, church, and other forms of governmental and non-profit organizational accounting. Types of funds discussed are general, revenue, projects, enterprise, debt service, and others. Prerequisites: BUS 254, 264, 318.

BUS 323 Family Financial Management (3)

Spring (even years)

Covers budgeting, credit buying, borrowing, saving, insurance, buying a home, taxes, investment, estate planning, retirement and consumer economics.

BUS 330 Business and Organizational Behavior (3) W (Mgmt. Emphasis)

As offered

Study of organizational behavior as it applies to business and management. Such issues as motivation, work behavior, decision making, productivity, leadership, job design, quality of work life, change and personal development are studied. Focuses on the human factor as it applies to business enterprises.

BUS 332 e-Business – Marketing (3) T (e-Business)

Fall

An introduction to electronic marketing through the use of case studies, problems and solutions applicable to marketing of products and services are presented through case studies. Topics related to the electronic or e-business based marketing system, emerging technology, and communication processes applicable to consumers and business to business transactions, distribution systems, business strategy, management, and political, legal and ethical environments.

BUS 333 Principles of Marketing (3) (Core)

Fall

A study of the marketing functions, channels of distribution, selling, advertising, distribution, and marketing management for both retail and industrial businesses.

BUS 337 Administration Based on Biblical Principles (3) W (Core)

Fall

A strong emphasis on integrating the Bible and management. Key biblical principles of business and administration are studied. Many of these principles have been researched from successful business leaders and administrators.

BUS 338 e-Business – Purchasing (3) T (e-Business)

An introduction to purchasing, logistics and support activities, electronic data interchange, emerging business standards, value added networks, Internet EDI activities, supply chain management and technology related to the supply chain, enterprise resource planning, business-to-business commerce (B2B), and management information software.

BUS 340 Management Science (3) (Core)

Spring

A quantitative approach to managerial decision-making including linear programming, decision analysis, transportation and assignment problems, market analysis, queuing theory, game theory, and simulations. Prerequisite: Pre-calculus or College Algebra.

BUS 342 e-Business – Human Resource Management (3) T (e-Business)

Spring

An introduction to electronic applications needed to meet the globalization influence on human resource management through the use of information technology and specific electronic business programs to include PeopleSoft and Abra. Impact of information technology on managing people, intellectual capital, training and education programs, controlling cost, personnel recruiting and retention, and transnational policies and strategies applicable to HRM activities.

BUS 343 Human Resource Management (3) W (Mgmt. Emphasis)

As offered

A survey of the principles and practices involved in supervising employees and administering personnel programs. Excellent base for understanding management in profit and non-profit companies.

BUS 345 Managerial Accounting I (3)

As offered

A review of important financial concepts, including financial principles and the preparation of financial statements, accounting for assets, liabilities, and equity, reporting and using cash flows in decision making. (Accounting work experience or prior courses suggested.)

BUS 346	Managerial Accounting II (3) As offered An introduction to managerial and cost accounting concepts including job order cost accounting, process cost accounting, cost allocation and activity-based costing, planning and evaluating operation, short-term operating decisions and transfer pricing, capital budgeting, an analysis of the new manufacturing environment and managerial accounting systems of the future, and financial statement analysis. Prerequisite: BUS 345.
BUS 350	Practical Office Administration (3) (Mgmt. Emphasis) As offered For those who will someday supervise or be active in the office environment. Covers principles of planning and organizing office operations, space management, furniture and equipment handling, communications, productivity, and practical office helps.
BUS 357	Small Business Management (3) W,T (Mgmt./Mktg. Emphasis) A practice-oriented course presenting techniques and methods used in day-to-day management of the small business enterprise. Special emphasis is given to entrepreneurship and the growing significance of computers in the workplace.
BUS 358	Fundamentals of Business Law (3) (Core) Fall Covers law of sales, contracts, negotiable instruments, agency and partnerships, corporations, insurance, real and personal property, estates, and bankruptcy.
BUS 360	Real Estate Principles and Practices (3) As offered Covers an overview of real estate, property rights, documentation, leases, home ownership financing, brokerage, appraisals, and developments. Emphasis on real estate as an investment.
BUS 365	Real Estate Finance (3) A course designed to provide a basic understanding of instruments, procedures, methods, institutions, and markets involved in financing of real estate. Real estate investment decisions will be related to appropriate financial alternatives.
BUS 367	Database Management Systems (3) T (Computer Certificate/Emphasis) An examination of database management systems using prepared software packages. Emphasis on the selection and design of program features to accomplish data management functions in the business and organizational environment. Prerequisite: BUS 210. Crosslisted with CMP 367.
BUS 368	Managerial Quantitative Analysis (3) Evening College A mathematical and quantitative analysis of business problems including some review of basic algebra and statistics.
BUS 369	Intermediate Computing (3) T (Computer Emphasis) A hands-on computer lab and lecture course covering current office productivity software (Microsoft Office 97). This course will give students knowledge of the practical business applications of the spreadsheets, word processing, database management and presentation software. Prerequisite: BUS 210.
BUS 370	Systems Analysis (3) T (Computer Emphasis) A good foundation for computer applications and problem-solving management. Involves communications, definitions, data collation, analysis, costs, and the need for management information. Prerequisite: BUS 210 or consent of instructor.
BUS 371	Accounting Information Systems (3) T (Acct. Emphasis) As offered Study of accounting and processing controls for automated accounting systems, and developing and implementing an automated accounting system. Prerequisites: BUS 210, 254, 264.
BUS 373	Banking and Credit Management (3) As offered A study of money, banking, and the Federal Reserve System as they affect our economy. Special emphasis on the managerial aspects of banks, savings and loans, and various credit organizations. Prerequisite: BUS 218.
BUS 383	COBOL Program Design (3) As offered Emphasis on structured methodology of COBOL program design development, testing, implementation, and documentation of common applications. Covers advanced topics such as table handling as well as sequential and random access file processing techniques. Crosslisted with CMP 383.
BUS 399	Independent Study (3) As offered This course provides for individual study, seminar, and internship approaches to the study of business. Experimental education is encouraged. Student consulting to small businesses is often undertaken. Upper-division status preferred.
BUS 400	Special Topics in Business (3) As offered Concentration upon a specific topic in the field of business. Topic varies for different semesters. May be taken multiple times with change in topic.



Business Administration

BUS 410	Auditing (3) (Acct. Emphasis) As offered Auditing technique and report preparations. Needed for the CPA career. Prerequisites: BUS 254, 264, 318, 319.
BUS 418	Advanced Accounting (3) (Acct. Emphasis) Partnerships, installment sales, consignments, home office and branch relationships, business combinations, receiverships, estates and trusts. Prerequisites: BUS 254, 264, 318, 319.
BUS 423	Investment Analysis (3) As offered Collection and analysis of data for investment decisions; portfolio theory and measurement of risk; timing of purchases and sales and the valuation of securities; portfolio composition in relation to investor objectives. Prerequisites: BUS 218, 303.
BUS 433	International Economics and Marketing (3) (Mktg. Emphasis) A critical examination of free trade and protectionist theory and practice and discussion of the recent developments in the international area. Prerequisite: BUS 218.
BUS 443	Sales and Advertising Management (3) W (Mktg. Emphasis) Covers the selection, training, and supervision of salespersons, sales organization, sales forecasting, and management of the sales force. Special unit on advertising and its effect on sales.
BUS 447	Risk Management (3) (Mgmt. Emphasis) As offered An analysis of the various risks faced by the business enterprise. A study of the methods to manage these risks by developing strategies to anticipate the risks and reduce losses, claims and negative impacts for the survival of the business. These risks relate to all areas of business: interest risk, credit risk, liability risk, basis point risk, safety risks, hazardous materials risks, and employee risks
BUS 453	Federal Income Tax Accounting (3) (Acct. Emphasis) Covers the theory of tax accounting with practical applications to individuals, proprietorships, partnerships, corporations, and fiduciary organizations. Prerequisites: BUS 254, 264.
BUS 456	Business Communications (3) W (Mgmt./Mktg. Emphasis) Emphasis on the numerous methods and understanding needed for effective communications. Verbal and nonverbal facets are studied as well as motivation and appeal, oral and written reports. Prerequisite: ENG 113 (Composition), or COA 113 (Oral Communications) or consent of instructor.
BUS 458	Consumer Behavior (3) (Mktg. Emphasis) As offered A focus on the individual buyer's role in the marketing system; retail operation and how the needs and wants of the buyers are met in a market-oriented system; importance of product image, brand package influence, and store image in influencing consumer purchases.
BUS 463	Business and Organizational Management (3) W (Core) A required course involving the study of various management theories and the functional concepts of leadership, planning, and decision making. Special emphasis is placed on quality issues, globalism, diversity, ethics, productivity, motivation, skill development and human resource management.
BUS 465	Advanced Computer Applications T (3) Spring (even years) (Computer Certificate/Emphasis) A capstone course in small computers in business and non-profit organizational situations. Focuses on current state-of-the-art advanced computer applications. Crosslisted with CMP 465.
BUS 468	Church Accounting (3) (Acct. Emphasis) As offered Includes the handling of stewardship money, budgeting, record keeping, fiscal management and reports for local church, I.R.S. rules pastor pay package, housing allowances, etc. for local church operations.
BUS 473	Business Cycles (3) As offered The nature and measurement of business fluctuations, cycle theories, stabilizing actions, and stock market analysis. Prerequisite: BUS 215, 218.
BUS 478	Church Business Law (3) As offered Many federal, state, and city laws affect the operation of a church. This course will review exemption, legal operation, and legal problems in church operations.
BUS 483	Comparative Economic Systems (3) As offered A study of several alternative methods of organizing economic resources and distributing the goods and services produced comparisons are made between free market, socialist, and communist systems. Special emphasis on the advantages of the free enterprise system.

enterprise system.

BUS 485 Business Policy and Strategy (3) W (Core)

Spring

Integrative study of senior management functions using advanced case analysis, focusing on general management and decision making. Topics include setting objectives; implementing, supporting, and controlling organization-wide policies; developing strategies to achieve objectives; setting standards for measuring performance; evaluating and reformulating policies in response to change; fulfilling leadership responsibilities. Prerequisite: Seniors Only.

BUS 491 Internship in Business (3) W

Fall

Under faculty supervision, the student will be assigned to a business or non-profit organization in an emphasis area (Accounting, Information Systems, Marketing, Management). This is an opportunity for field experience in applying business principles. Faculty approval required. Prerequisites are required.

BUS 492 Internship in Business (3) W

As offered

Second term for students who want to develop their practical business knowledge further under faculty supervision. This class will offer field experience in all areas of business. Faculty approval required. Prerequisite: BUS 491.

BUS 493 Church Administration I (3) W (Mgmt. Emphasis)

A study of the various facets of church administration including human resource management, multiple staff development, information systems management, congregational leadership development, property management, and stewardship and financial management. An intense broad-coverage course for those involved in the ministry and business administration of the church.

BUS 494 Church Administration II (3) W (Mgmt. Emphasis)

A study of the various facets of church administration including Christian perspectives and theology, church accounting, legal and tax matters, polity, time management, and strategic planning management. An intense broad-coverage course for those involved in the ministry and business administration of the church.

CHEMISTRY

Chemistry Coursework

CHE 115 General Chemistry I with Lab (4) T

Fall

Structure and behavior of inorganic matter and a mathematical treatment of chemical systems. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: MAT 133 or equivalent background in mathematics; high school Physics or Chemistry is helpful.

CHE 125 General Chemistry II with Lab (4) T

Spring

A continuation of Chemistry 115, including qualitative inorganic analysis. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 115.

CHE 321 Analytical Chemistry with Lab (4) T

Spring (odd years)

A survey of separation and quantitation principles and methods. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 125.

CHE 343 Biochemistry with Lab (4) T

A survey of the chemical reactions in living systems. Attention given to enzymes. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 321, 351.

CHE 351 Organic Chemistry I with Lab (4) T

Fall

An integrated mechanistic study of the nomenclature, chemical, and stereochemical properties of aliphatic hydrocarbons. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 125.

CHE 352 Organic Chemistry II with Lab (4) T

Spring

A continuation of Chemistry 351 covering the major aliphatic and aromatic functional groups. Includes an introduction to spectroscopy. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: CHE 351.

CHE 399 Independent Study (1–3)

This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog. Prerequisite: approval by instructor and the Academic Dean.

CHE 400 Special Topics in Chemistry (1–3)

Various appropriate topics of different concentrations are offered each time. May be repeated once with different subject matter. Student involvement in selection of topics is strongly encouraged. Prerequisite: consent of instructor.



CHRISTIAN BEHAVIORAL SCIENCE

Christian Behavioral Science Minor (21 Units)

The minor in Christian Behavioral Science is intended to provide the student with an understanding of Human Behavior from a decidedly Christian perspective, and compliments a broad variety of majors.

General Education Prerequisites

CST 110	Old Testament Survey
CST 130	New Testament Survey
PSY 113	General Psychology

BEH 113 Introduction to Sociology or BEH 225 Cultural Anthropology

Introduction Courses (9 units)

BEH 333	Integration of Behavioral Sciences and Theology *
PSY 322	Theories of Personality *
CST 370	Christian Doctrine *

Content Courses (12 units)

BEH 410	Theology as a Behavioral Science
BEH 303	Marriage and Family in the Christian Community
BEH 423	Models of Christian Counseling

BEH 403 Christian Social Institutions and the Church

Psychology and Behavioral Science majors must complete a concentration other than Christian Behavioral Science when taking this minor.

Courses beginning with the prefix BEH are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

CHRISTIAN STUDIES

The Christian Studies major prepares students for graduate seminary programs and for careers in churches and other ministry related vocations. Students select at least one concentration and are required to complete applied field experience.

Christian Studies Major (45 units) BA

Core Courses (33 units)

Lower Division Requirements*

CST	210	Pentateuch and Former Prophets
CST	220	Latter Prophets and Writings
CST	230	Jesus and the Gospels
CST	240	Paul and the Early Church

Upper Division Requirements

CST	300	History of Baptist Thought
CST	350	Biblical Interpretation
CST	360	History of the Christian Church
CST	370	Christian Doctrine

CST 490 Supervised Ministry

Three (3) Upper Division units of Old Testament

Three (3) Upper Division units of New Testament

*Completion of these 200-level Bible introduction courses replaces six (6) units of Christian Studies general education requirements; Christian Studies majors do not need CST 110 and CST 130.

Concentration Courses (12-18 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Biblical Languages; Theology/Philosophy; Christian Ministry; Youth Ministry; Global Studies; Focus on the Family Institute



^{*}Christian Studies, Psychology and Behavioral Science majors, see your advisor regarding these classes and your major.

Concentrations

Biblical Languages Concentration (12 units*)

GRK 313 Intermediate Greek

GRK 323 Intermediate Greek II

HEB 213 Hebrew

HEB 223 Hebrew II

*Prerequisites for concentration: GRK 213 and 223 (Introduction to Koine Greek). These two semesters of Greek will fulfill the general education language requirement for the Bachelor of Arts degree.

Theology/Philosophy Concentration (12 units)

CST 400 Special Topics in Christian Studies*

CST 353 Comparative Religions

PHI 343 Philosophy of Religion (prerequisite: PHI 213)

PHI 413 Apologetics

*Must be related to Theology. See Dean of the School of Christian Ministries for approval.

Christian Ministry Concentration (12 units)

CST 380 Introduction to Christian Education

CST 480 Pastoral Ministry

CST 481 Church Administration

Three (3) units from one of the following: CST 305, 405, 416, 417, 418, or 419

Youth Ministry Concentration (12 units)

CST 380 Introduction to Christian Education

CST 383 Ministry with Youth

CST 484 Current Trends in Youth Ministry

BEH 303 Marriage and Family in the Christian Community

Global Studies Concentration (18 units*)

CST 105 Introduction to Global Studies

CST 205 Discipleship

CST 305 Global Perspectives

CST 405 Marketplace Strategies for Global Advancement

Six (6) International Studies units from one of the following: CST 416, 417, 418, or 419

Focus on the Family Concentration (12-16 units)

As a participant in the Coalition for Christian Colleges and Universities and a "sending institution" for the Focus on the Family Institute, CBU affords students the opportunity to study for one semester at the Institute in Colorado Springs, Colorado. Coursework will be determined by the Institute. As a part of this program, students may also be able to complete the core requirement of CST 490 Supervised Ministry. Application to this program can be made through the School of Christian Ministries.

Christian Studies Minor (18 Units)

Students may earn a minor in Christian Studies by completing the Christian Studies core requirements.

Prerequisites for the Minor

CST 110 Old Testament Survey CST 130 New Testament Survey CST 300 History of Baptist Thought

Requirements for the Minor

CST 350 Biblical Interpretation

CST 360 History of the Christian Church

CST 370 Christian Doctrine

CST 490 Supervised Ministry

Three (3) Upper Division units of Old Testament

Three (3) Upper Division units of New Testament

Courses beginning with the prefix BEH are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix GRK are listed in the Greek section of this catalog.

Courses beginning with the prefix HEB are listed in the Hebrew section of this catalog.

Courses beginning with the prefix PHI are listed in the Philosophy section of this catalog.



^{*}Prerequisites for this concentration: PSY213 General Psychology and BEH225 Cultural Anthropology, which should be taken to fulfill General Education requirements.

Christian Studies Coursework

CST 100 Overview of the Bible (3)

A general survey of the Hebrew Bible and the Christian writings (New Testament) with special emphasis to the religious and national life of the Hebrew people, the life of Jesus, and the development of the early church. A degree completion requirement for Evening College degree programs only.

CST 105 Introduction to Global Studies (3)

This course contrasts basic western egocentric Christianity with the God-centered global perspective of biblical Christianity. The course addresses the basic elements of the Christian faith in the context of God's global agenda. Topics include worldview, God's global purpose, the Kingdom of God, prayer, the Holy Spirit, the mission of the Church.

CST 110 Old Testament Survey (3)

Fall, Spring

A general survey of the Old Testament, with special emphasis given to the religious and national life of ancient Israel. General education requirement for non-majors.

CST 130 New Testament Survey (3)

Fall, Spring

A general survey of the New Testament, focusing on the life of Jesus and the development of the early church in its historical/cultural settings. General education requirement for non-majors.

CST 205 Models of Discipleship (3)

This is an advanced course related to the biblical principle of discipleship, including both what a disciple of Jesus is and how disciples are made. This course will also examine models of discipleship and will focus a student toward the development of a personal strategy of discipleship.

CST 210 Pentateuch and Former Prophets (3)

Fall

An introduction to the Pentateuch and Former Prophets and the ancient Near Eastern cultural and historical background of Israel's history and sacred literature. Special emphasis will be given to the ways in which the literary forms of the Old Testament express Israel's understanding of God's activity in the world and the history of the nation. Core requirement for Christian Studies majors.

CST 220 Latter Prophets and Writings (3)

Spring

An introduction to the Latter Prophets and Writings and the ancient Near Eastern cultural and historical background of Israel's history and sacred literature. Special emphasis will be given to the ways in which the literary forms of the Old Testament express Israel's understanding of God's activity in the world and in the history of the nation. Core requirement for Christian Studies majors. Prerequisite: CST210.

CST 230 Jesus and the Gospels (3)

Fall

An investigation of the testimony provided by the Gospels concerning the life of Jesus of Nazareth, with special attention given to the critical issues prompted by such study. Core requirement for Christian Studies majors.

CST 240 Paul and the Early Church (3)

Spring

An introductory consideration of the incidents, individuals, and issues included in the historical, epistolary, and apocalyptic portions of the New Testament. Core requirement for Christian Studies majors.

CST 300 History of Baptist Thought (3) W

Fall, Spring

An introduction to Baptist history, Baptist doctrine, and the organizational structure of the Southern Baptist Convention. General Education requirement for all Baptist students. Core requirement for Christian Studies majors and minors.

CST 303 Science and Faith (3) W

A study of the various different models of integrating science and religion. A study of the history and recent developments, philosophies, and concepts in both science and theology. Focus is placed in particular on Christian world views. Crosslisted with PSC 303. Prerequisites: previous coursework in science and Christian Studies.

CST 305 Global Perspectives

This course is a general survey of the redemptive activity of God in the world—past, present, and future. The topics include the biblical basis of God's global activity, historical perspectives, mission strategies, and cultural implications, as well as contemporary missiological issues.

CST 310 Old Testament Exegesis (3) W

As offered

A study of one or more Old Testament books emphasizing the development of skill in exegesis. Special emphasis will be given to the way literary form, structure, and vocabulary of texts should guide interpretation. Prerequisite: CST 110 or CST 210-220.

CST 320 Old Testament Theology (3) W

As offered

An examination of the major theological concepts in the Old Testament, including a survey of the disciplines of biblical and Old Testament theology. Prerequisite: CST110 or CST 210-220.

CST 330 The Gospel according to John (3) W

As offered

An intensive investigation of the Fourth Gospel, highlighting the significance of its literary structure and its rich theological and thematic texture. Prerequisite: CST 230.

CST 331 The Parables of Jesus (3) W

As offere

An intensive study of the background and Jesus' use of the parabolic mode of teaching as a dynamic vehicle, then and now, for communicating truth about the kingdom of God. Prerequisite: CST 230.

CST 350 Biblical Interpretation (3) W

Fall

A historical and theoretical consideration of interpretative methodology as illustrated by and applied to selected texts from various portions of the biblical materials. Core requirement for Christian Studies majors and minors. Prerequisite: CST 110 or CST 210/220 and CST 130 or CST 230/240.

CST 353 Comparative Religions (3) M

Fall (odd years)

A study of the great religious traditions from around the world through the contributions of their founders, their historical development, their major doctrines, and forms of worship. This course may be chosen by non-Baptist students instead of CST 300 to fulfill the upper division Christian Studies general education requirement. Prerequisite: PHI 213, 223, or 253. Cross-listed with PHI 353.

CST 360 History of the Christian Church (3) W

Fall

A survey of the development of the Christian church from the close of the New Testament period to the present time, with special attention to the origin of various denominations. Core requirement for Christian Studies majors and minors

CST 370 Christian Doctrine (3) W

Fall

A study of the great doctrines of the Bible, with particular attention to the doctrines of God, humanity, sin, salvation, the person of Christ, the Church and last things. Core requirement for Christian Studies majors and minors.

CST 380 Introduction to Christian Education (3)

Spring (even years)

A study of the historical, philosophical, biblical, and theological foundations for the accomplishing of Christian education in a church setting, with particular emphasis on the planning, implementation, and administration of educational programs in the context of Southern Baptist life.

CST 381 Christian Missions (3) M

As offered

An examination of the issues faced by today's Christian missionaries, including divine call, recruitment, theological issues, cultural problems, political involvement, methodology, and indigenization. Student involvement in missions-related activities is expected.

CST 382 Evangelism (3)

As offered

A study of the principles of New Testament evangelism for the purpose of the development of students as lifestyle witnesses and of the equipping of students for the "equipping of saints for ministry" in local churches. Student involvement in evangelistic ministry is expected.

CST 383 Ministry with Youth (3)

Spring (odd years)

A study of foundational issues related to adolescents with application to the local church. Student involvement in youth ministry is expected.

CST 399 Independent Study (3) W

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken as independent study.

CST 400 Special Topics in Christian Studies (3) W

As offered

An examination of specific areas of Christian studies (theology, Bible, missions, etc.).

CST 405 Marketplace Strategies for Global Advancement

This course focuses on the strategic nature of the marketplace as it relates to the advancement of Christ's Kingdom among the nations. This course will define God's global agenda, investigate the biblical and historical role of the marketplace in God's global strategy, guide the students to think strategically in the context of their majors, and how God will use that marketable skill to disciple the nations.



Christian Studies

CST 410 Special Topics in Old Testament (3) W

As offered

An examination of specific area(s) of Old Testament study.

CST 416 Muslim Studies

An advanced course in Muslim Studies conducted in Istanbul, Turkey, focused on preparing students to minister effectively in Muslim communities. Attention will be given to the origin, history, beliefs, and the cultural interpretations of Islam, including the contrasting of Islam to Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods.

CST 417 Buddhist Studies

An advanced course in Buddhist religion and culture conducted in Chiang Mai, Thailand (summer of 2002), focused on preparing students to minister effectively in Buddhist communities. Attention will be given to the origin, history, beliefs and the differing cultural adaptations of Buddhism, including the contrasting of Buddhism and Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods.

CST 418 Hindu Studies

An advanced course in Hindu religion and culture conducted in India (city to be determined), focused on preparing students to minister effectively in Hindu communities. Attention will be given to the origin, history, beliefs, worldview, and its impact on Indian society, as well as the contrasting of Hinduism and Christianity. Students will also focus on the accomplishing of research related to specific methods of witness and the implementation of such methods.

CST 419 Urban Studies

An advanced course that investigates the urban world conducted in one of the world's urban centers (city to be determined). Attention will be given to the basic components and sociological dynamics of the urban society. The course will investigate the similarities and distinctions of selected mega-cities around the world. Students will discover the strategic nature of the urban world in relationship to the advancement of Christ's Kingdom. Attention will also be given to methods of discipleship, ministry, and church development in urban areas.

CST 420 Topics in Archaeology and History (3) W

As offered

Topics may include surveys of archaeology and history of the lands of the Bible, travel seminars, or participation in an archaeological excavation and field school.

CST 440 Romans (3) W

As offered

A study of Paul's most systematic and influential epistle, presenting his exposition of the "Righteousness of God" and its consequences for a Christian ethos. Prerequisite: CST 240.

CST 441 The Corinthian Correspondence (3) W

As offered

An intensive investigation of the most "problem-oriented" of the Pauline letters. Special attention given to the cosmopolitan sociological environment of Corinth and to the resolution of church conflict. Prerequisite: CST 240.

CST 442 Revelation (3) W

As offered

An exploration of the nature and message of the Apocalypse of John–a "crisis document" from the late first Christian century. Emphasis placed on the importance of understanding the variety of interpretive approaches given to this writing. Prerequisite: CST 240.

CST 480 Pastoral Ministry (3)

Fall (even years)

A study of the practical duties and problems of the modern pastor, with emphasis given to problems arising in the performance of regular pastoral duties as well as those created by the environment. Special attention given also to the preparation and delivery of sermons.

CST 481 Church Administration (3)

As offered

An intensive examination and development of the factors involved in the construction, supervision, and ministry of the local church staff, focusing on skill development in the areas of communication, delegation, supervision, evaluation, and terminations.

CST 484 Current Trends in Youth Ministry (3) W

Spring (even years)

A research-oriented exploration of current youth trends and issues based on students' interests with objective of synthesizing their experiences.

CST 490 Supervised Ministry (3)

Fall, Spring

A course of supervised in-service training in a local church. Active participation in Christian ministry is expected (minimum 9 hours weekly) under supervision of a Field Supervisor. Prerequisite: Consent of Dean of School of Christian Ministries. Credit/No Credit.

CST 491 International Missions Practicum (3) M

> Allowing Christian Studies credit for May Missions involvement, an extended missions experience designed to acquaint students with the implementation of missions principles in an international context. May be repeated once for a different missions context (no more than 6 units). Prerequisite: Consent of Dean of School of Christian Ministries. Credit/No credit.

COACHING

The Coaching minor is designed for students pursuing careers in primary or secondary education. This minor, coupled with an appropriate multiple or single subject matter specialization can provide students with opportunities for involvement in all types of organized athletics.

Coaching Minor* (23 units)

KIN	212	First Aid and Safety
KIN	303	Foundations of Kinesiology
KIN	263	Movement Anatomy
KIN	276	Sports Officiating
KIN	353	Care and Prevention of Athletic Injuries
KIN	423	Organization and Administration of Physical Education
KIN	450	Theory of Coaching
KIN	433	Sports and Activities Practicum

^{*}Not available for Kinesiology majors.

Courses beginning with the refix KIN are listed in the Kinesiology section of this catalog.



COMMUNICATION ARTS

The Communication Arts major seeks to develop students' creativity and expressive abilities and proficiency in speaking, writing, and the dramatic arts. Students select one area of emphasis and are encouraged to seek an internship.

Communication Arts Major (36-37 units) BA

Students pursuing a Communication Arts major must complete at least one of the following emphases:

Speech Emphasis (36 units)

Lower Division Requirements

COA 113 Oral Communication
COA 133 Fundamentals of Acting
COA 143 Introduction to Theater History

Upper Division Requirements

Twenty seven (27) upper division units including:

COA 308 Interpersonal Communications

COA 310 Forensics Workshop I COA 410 Forensics Workshop II

COA 333 Oral Interpretation and Reader's Theater

Theater Emphasis (36 units)

Lower Division Requirements

COA 113 Oral Communication
COA 133 Fundamentals of Acting
COA 143 Introduction to Theater History

COA 163 Play Production (3 units) (may be taken at 263, 363 or 463 level, may be repeated)

Upper Division Requirements

Twenty four (24) upper division units including: COA 308 Interpersonal Communication COA 310 Forensics Workshop (2 units)

COA 413 Directing

Journalism and Mass Communication Emphasis (37 units)

Lower Division Requirements

Thirteen (13) units from the following:
COA 113 Oral Communication
COA 112 Publication I: Yearbook
COA 170 Intro to Journalism
COA 215 Banner News Staff
COA 253 News Editing and Design

Upper Division Requirements

Twenty four (24) upper division units including*:

COA 300 Public Relations
COA 314 Graphic Design
COA 350 Magazine Article Writing
COA 450 Journalism Internship

*NOTE: ART 385 Film as Art, Film as Culture (3) is suggested as an upper division elective.



Communication Arts Minors

Speech Emphasis (24 units)

Lower Division Requirements

COA 113 Oral Communication
COA 133 Fundamentals of Acting
COA 143 Introduction to Theater History

Upper Division Requirements

Fifteen (15) upper division units selected from Communication Arts electives.

Theatre Emphasis (24 units)

Lower Division Requirements

COA 113 Oral Communication
COA 133 Fundamentals of Acting
COA 143 Introduction to Theater History

Upper Division Requirements

Fifteen (15) upper division units selected from Communication Arts electives.

Journalism and Mass Communication Emphasis (24 units)

Lower Division Requirements

Nine (9) units from the following:
COA 112 Publication I: Yearbook
COA 170 Introduction to Journalism
COA 215 Banner News Staff
COA 253 News Editing and Design

Upper Division Requirements

Fifteen (15) upper division units selected from Journalism and Mass Communication and Communication Arts electives*.

*NOTE: ART 385 Film as Art, Film as Culture (3) is suggested as an upper division elective.

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.

Communication Arts Coursework

COA 110 Forensic Workshop (1-3) W, M

Fall, Spring

A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Crosslisted with COA210, COA310, and COA410.

COA 111 Drama Workshop (1-3) W, T, M

Fall (odd years)

Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Crosslisted with COA211, COA311, and COA411.

COA 112 Publication I: Yearbook (2-3) W, T, M

Fall

A course designed to give the student basic skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Crosslisted with COA 412.

COA 113 Oral Communications (3) W, M

Fall, Spring

A study of the basic principles of public speaking and the preparation and delivery of the various types of speeches.



Communication Arts

COA 122 Publication I: Yearbook (2-3) W, T, M

Spring

Continuation of COA 112. This course is designed to give the student basic skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Crosslisted with COA 422.

COA 133 Fundamentals of Acting (3) W, T, M

Fall

The basic principles of acting and stage techniques. Includes work in developing a character, and preparing for a role. Presentation of scenes and work in a major production is required.

COA 143 Introduction to Theatre History (3) W, T, M

Spring (odd years) (even years)

A study of the plays, playhouses and players from the classical theatre of Greece to the beginning of the modern theatre. Strong emphasis will be placed on the study of plays written during the various theatrical eras.

COA 163 Play Production (1-3) W, T, M

Fall, Spring

Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Crosslisted with COA263, COA363, and COA463.

COA 170 Introduction to Journalism (3) W, T, M

Fall

An introduction to elements of basic journalism: reporting, style, editing and ethics. Prerequisite: ENG 113.

COA 210 Forensic Workshop (1-3) W, M

Fall, Spring

A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Crosslisted with COA110, COA310, and COA410.

COA 211 Drama Workshop (1-3) W, T, M

Fall (odd years)

Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Crosslisted with COA111, COA311, and COA411.

COA 215 Banner News Staff (1) W, T, M

Fall, Spring

Members of the class constitute the editorial staff of the University newspaper. Meets weekly for critiques of news reporting, writing, editing and makeup, followed by production. May be repeated for a total of 4 units. Prerequisite: COA 170 or permission of the instructor. Crosslisted with COA415.

COA 253 News Editing and Design (3) W, T, M

Fall (even years)

Principles and practice of newspaper editing, copy improvement, headline writing, news photos and cutlines, wire services, typography, copy schedules and control, page design and layout.

COA 263 Play Production (1-3) W, T, M

Fall, Spring

Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Crosslisted with COA163, COA363, and COA463.

COA 283 Advanced Acting (3, 3) W, T, M

Spring (even years)

Advanced scene study in various theatrical styles. Development of the actor's emotional range, characterization, and ability to structure actions and intentions. Crosslisted with COA383.

COA 300 Public Relations (3) W, T, M

Spring (even years)

Principles, history and professional practice of public relations and the writing and production of materials for special events, newsletters, and brochures.

COA 308 Interpersonal Communications (3) W, M

Spring

This class examines the dynamics of the two-person communication process. Students will study the development of self-concept, self-disclosure, perception, listening, and feedback as they affect the communication process. Non-verbal communication, attitudes, beliefs, and values will also be explored.

COA 310 Forensic Workshop (1-3) W, M

Fall, Spring

A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Crosslisted with COA110, COA210, and COA410.

COA 311 Drama Workshop (1-3) W, T, M

Fall (odd years)

Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Crosslisted with COA111, COA211, and COA411.

COA 314 Graphic Design (3) W, T, M

Fall (odd years)

This course uses the Macintosh computer as a design tool to expand upon the traditional elements of page design and explores the role of the Graphic Designer in such fields as Advertising, Public Relations, and Commercial Prepress. Projects lead toward the assembly of a portfolio for presentation. The integration of graphic design into desktop animation and multimedia communication projects is introduced. Crosslisted with CMP 314.

COA 333 Oral Interpretation and Readers Theatre (3) W, M

Fall

Analysis and oral presentation of literature in a way that is vivid, compelling, and dramatic. This class will help the student to perfect skills in dramatic reading, reading of scripture, and finding and preparing literature for oral presentation.

COA 340 Drama in the Church (3) W, T, M

Fall (even years)

Designed for Pastors, teachers, youth leaders, and church workers, this class explores the various ways that drama can be utilized in the church. Class work includes hands-on experience in using drama with children and youth, drama for the worship service, and how to start a drama program in the local church.

COA 343 Drama Team (1) W, T

Fall, Spring

Practical experience in rehearsal and performance as part of the drama team. Students will represent the University, traveling to schools and churches presenting a variety of dramatic material. This class is by audition only and may be repeated for a total of four (4) units.

COA 350 Magazine Article Writing (3) W, T, M

Spring (odd years)

Development of versatile writing and research skills for selected print media, with emphasis on magazine article and newspaper feature, includes overview of magazine market.

COA 363 Play Production (1-3) W, T, M

Fall, Spring

Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Crosslisted with COA163, COA263, and COA463.

COA 383 Advanced Acting (3, 3) W, T, M

Spring (even years)

Advanced scene study in various theatrical styles. Development of the actor's emotional range, characterization, and ability to structure actions and intentions. Crosslisted with COA283.

COA 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

COA 400 Special Topics in Communication Arts (3)

Concentration upon a specific topic in the field of communication arts. Topic varies for different semesters. May be taken multiple times with change in topic.

COA401 Argumentation and Debate (1 – 3) W

Fall

A study of the principles and models of argumentation and debate, the basic theories, strategies, and processes by which a student may present an effective argument, as well as their application to business and interpersonal communication as well as ministry. The course provides practical experience in forming arguments, defending a position, using evidence to build a case, refutation, and analysis of arguments. Special emphasis given to the principles of Parliamentary Debate.



Communication Arts

COA 410 Forensic Workshop (1-3) W, M

Fall, Spring

A participation class in forensics. Students compete in intercollegiate events. Majors may take a maximum of eight (8) units as part of the Communications Program. Communications minors may take a maximum of four (4) units. Students should consult their advisor in the Communication Arts Department to determine how many units per semester are allowed since the program is offered on a continuing basis. Crosslisted with COA110, COA210, and COA310.

COA 411 Drama Workshop (1-3) W, T, M

Fall (odd years)

Special studies in the areas of theatrical makeup, stagecraft, children's theatre, television and film acting. May be repeated for a maximum of nine (9) units. Crosslisted with COA111, COA211, and COA311.

COA 412 Publication I: Yearbook (2-3) W, T, M

Fall

A course designed to give the student advanced skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Crosslisted with COA 112. Prerequisite: Two semesters of COA112 and/or COA122.

COA 413 Directing (3)

Spring (odd years)

Studies in the selection, staging, casting, and interpretation of plays. In this class the student will demonstrate knowledge of the director's role and creative input by directing and staging scenes. Work on a major production is required.

COA 415 Banner News Staff (1) W, T, M

Fall, Spring

Members of the class constitute the editorial staff of the University newspaper. Meets weekly for critiques of news reporting, writing, editing and makeup, followed by production. May be repeated for a total of 4 units. Prerequisite: COA 170 or permission of the instructor. Crosslisted with COA215.

COA 422 Publication I: Yearbook (2-3) W, T, M

Spring

Continuation of COA 412. This course is designed to give the student advanced skills and practical experience in the processes which lead to the production and distribution of a publication. Members of the class constitute the editorial staff of the University yearbook. Meets four and one-half hours per week for critiques in writing, editing and design, followed by production. May be repeated for credit. A total of 9 units from COA112, 222, 412, and 422 may be applied to the major. (Only 6 upper division units may be applied to the major.) Crosslisted with COA 122. Prerequisite: Two semesters of COA112 and/or COA122.

COA 424 Scriptwriting (3)

Spring (even years)

A workshop in the practice of playwriting and screenwriting. Students are required to complete at least one play (or screenplay) in the course of the semester and to bring work-in-progress for regular discussion and criticism under the guidance of the instructor. Exercises to improve skills in writing creative dialogue, developing characters, and creative conflict and action will be part of the class work.

COA 425 Organizational Communication (3) W, M

Spring

Examination of the nature and process of communication in modern organizations, including theories, change strategies, internal personnel relations, and conflict management, as they relate to organizational cultures.

COA 450 Internship in Communication Arts (1-3)

Fall, Spring

A practical experience in which students apply principles learned in their area under the supervision of a practitioner. Prerequisite: Senior classification.

COA 463 Play Production (1-3) W, T, M

Fall, Spring

Practical training in the areas of acting, directing, and theatrical production. This class consists of regular rehearsals and final performance. Course may be repeated for a total of twelve (12) units. (Only 3 upper division units may be applied to the major.) Crosslisted with COA163, COA263, and COA363.

Los Angeles Film Studies Center

Faith, Film and Culture (3)

A study of the relationship between film and popular culture, with emphasis on Christianity's role in these arenas. The course examines how faith, film and culture mutually influence one another. It includes an overview of the historical relationship between the church and film, a cultural studies approach to the nature of the arts in popular culture, and understanding of a theology of the arts, and the Christian's role in identifying, discerning and ultimately influencing film content.

Inside Hollywood: The Work and Workings of the Film Industry (1)

Required

An overview of the creative and operational aspects of the Hollywood film business, including the Christian's role in working within the entertainment business.

Internship (6) Required

Students participate in an internship experience in some aspect of the Hollywood film or television industry. These are non-paying positions primarily in an office setting such as development companies, agencies, personal management companies, and production offices. Students work 20 to 24 hours a week throughout the length of the semester.

Students will choose two (2) of the following courses:

Seminar in Producing the Independent Film (3)

An introduction to the process of producing an independent feature film. Topics include legal structures, business plans, preproduction activities such as scheduling and budgeting, and overview of the producer's role in production, postproduction, and distribution. Attention is given to the Christian's unique contribution to producing.

Screenwriting (3)

An introduction to contemporary screenwriting, including an understanding of dramatic structure, character and dialog development, and the writing process. Students complete a full-length screenplay for a feature film or "move-of-the-week". Emphasis is given to the role of the Christian faith and values as they relate to script content.

Introduction to Film Making (3)

An introduction to the theory and practice of motion picture filmmaking. Topics will include familiarity with filmmaking equipment; basic motion picture techniques, converting ideas to images; the use of lighting, editing, and sound in film; and the role of acting, directing and good storytelling in the filmmaking process. Students make several short Super 8mm films that manifest their faith in content and process.



Computer Science (see Information Systems Management)

CRIMINAL JUSTICE ADMINISTRATION

The Criminal Justice Administration Major prepares students for careers in a variety of local, state and federal law enforcement agencies, and for graduate study in relate fields.

Criminal Justice Administration Major (42 units) BA or BS

Lower Division Requirements

POL 213 American Government

POL 223 American State and Local Government

Upper Division Requirements

POL 366 Juvenile Delinquency

POL 425 Modern Political Theory

POL 433 Criminology

POL 483 Constitutional Law

POL 493 Principles of Public Administration

POL 496 Institutional and Community Corrections in America

POL 497 Comparative Criminal Justice

POL 498 Criminal Justice System in America

POL 499 Methods of Research for Criminology*

9 units from POL 390*, POL 400, POL 465, HIS 311

Courses beginning with the prefix BEH are listed in the Behavioral Science section of this catalog.

Courses beginning with the prefix HIS are listed in the History section of this catalog.

Courses beginning with the prefix POL are listed in the Political Science section of this catalog.

EDUCATION

Elementary Education (see Liberal Studies)

Secondary Education

(see Social Science, English, Mathematics, Music)

All students pursuing a career in education should seek advising from the School of Education.

ECH 320 Cognitive Development in Infancy and Early Childhood (3) Fall, Spring, Summer

This course describes how the cognitive processes of thought, perception, attention, and problem-solving develop in infants and young children. Students will have the opportunity to explore the value of active learning in the development of knowledge, the specific ways in which children construct knowledge, and the theoretical models that support cognitive development at home and in school.

ECH 330 Language Development in Infancy and Early Childhood (3)

Fall, Spring, Summer

The course describes the process of language acquisition and development in infants and young children. Students will define language and its components, explore the biological basis for language, compare and contrast behaviorist and environmental theories of language development, and identify the stages of language development in infancy and early childhood. They will describe language assessment procedures and support services for children with special needs in their first and/or second languages.

ECH 340 Perceptual-Motor Development in Infancy & Early Childhood (3)

Fall, Spring, Summer

This course explores the concept of active learning and its importance to children's construction of knowledge through perception and movement, essentials of every learning experience.

ECH 350 Social & Emotional Development in Infancy & Early Childhood (3)

Fall, Spring, Summer

This course introduces students to the process through which a child develops a sense of self within a sociocultural system. Students will learn the significance of a supportive interpersonal environment for personality development. They will evaluate theories of emotional and personality development in infants and young children. They will describe the effects of social and emotional development on learning.



^{*}Substitutions: POL 453 may be substituted for POL 390; BEH 385 or BEH 383 may be substituted for POL 499.

EDU 300 American Public School (3)

Fall, Spring, Summer

Exploring the educational paradigm historically and philosophically, students survey curriculum practices, teacher effectiveness, learner needs of the public schools, and classroom management to understand the challenges teaching today. Emphasis is placed upon cultural diversity and a dynamic society. Prerequisite for all other education courses. Cultural Plunge plus ten hours of fieldwork are required.

EDU 302 Growth, Development and Learning (3)

Fall, Spring, Summer

This course is a study of human growth and development during the first two decades of life. Emphasis is placed on how teachers apply theoretical foundations of the learning process, cultural forces affecting behavior, testing, grouping of students, and inclusion. Prerequisite for all other education courses. Fifteen (15) hours of required fieldwork.

EDU 315 Reading and Writing in the Content Areas (3) W

Focusing on the attainment of skills as a teacher of literacy, this course requires students to demonstrate content reading and writing competencies, such as determining reading readiness, applying readability formulas, evaluating textbooks, and developing strategies for vocabulary, critical thinking, and comprehension. Focus is placed on the preparation of lessons using PAR: prereading, assistance during reading and reflection after reading. Students are also introduced to beginning reader strategies. Crosslisted with EDU 315 & RDG 515. Prerequisite courses: EDU 300 and EDU 302 or equivalent.

EDU 341 The Exceptional Child (3)

This course is cross-listed as EDU 541. The nature, determinants, adjustments, and problems of persons who have cognitive gifts and talents, cognitive delays, physical disabilities, learning disabilities, and who have emotional or behavior disorders will be studied in conjunction with appropriate educational interventions in the mainstream classroom and other settings. The course will acquaint students with (a) characteristics and needs of children with disabilities that affect learning, (b) methods of assessing disabilities, (c) components of the Individual Education Program (IEP), (d) instructional strategies and material, (e) positive behavior support, (f) special needs of families of learners with disabilities, (g) agencies and professional supporting learners with disabilities, and (h) legislation, including Public Law 94-142, IDEA (Part B and Part H), the American Disabilities Act (ADA), and the Rehabilitation Act of 1973 ("Section 504"), as well as subsequent amendments relevant to special education. Ten hours of fieldwork is required. Approved by the California commission on Teacher Credentialing to meet requirements for the Professional Clear Credential. Crosslisted with EDU 541 & SPE 541.

FDU 350 Computer Education for Teachers (3) T

A study of a variety of applications of computers within the curriculum to improve learning and educational opportunities. Includes software evaluation, selection, and use. Approved by the California commission on Teacher Credentialing to meet requirements for the Professional Clear Credential. Crosslisted with EDU 540.

EDU 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

EDU 400 Special Topics in Education (3)

Concentration upon a specific topic in the field of education. Topic varies for different semesters. May be taken multiple times with change in topic.

EDU 401 Audio-Visual Methods and Materials (3)

As offered

A course designed to acquaint the student with the various audio-visual materials as they affect learning. Development of materials of instruction and their presentation; operation and care of equipment.

EDU 405 Elementary Curriculum & Instruction: Math and Science (3) W, M, T

This course prepares future teachers to meet the California State requirements for the Multiple Subject Credential in math and science and to equip diverse students with knowledge and methodologies necessary for the successful integration and teaching of these subjects. This course consists of the study of current best practice techniques and curriculum development used in teaching mathematics and science in the public schools. Emphasis is placed on effective instructional methods and evaluation procedures. A minimum of 20 hours of observation and participation in Math and Science classrooms is required with the purpose of providing students with opportunities to apply methods learned in this course to public school settings. Crosslisted with EDU 505.



Education

EDU 412 Elementary Curriculum & Instruction: Language Arts & Social Studies (3) W, M, T

This course prepares future teachers to meet the California state requirements for certification in language arts and social studies and to equip students with knowledge and skills necessary for the successful teaching of these subjects. It is a study of the scope, the organization, and the instructional procedures used to teach social studies and language arts. Students learn how to design and develop interdisciplinary units of study, how to write and assess instructional objectives, and how to organize and integrate social studies and language arts instruction for diverse learners in the public classroom. Twenty (20) hours of fieldwork is required. Crosslisted with EDU 512.

EDU 416 Elementary Curriculum & Instruction: Reading and Phonics (3) W, M, T

This course consists of the study of current best theories and practices in the teaching of listening, speaking, reading and writing for the production of a balanced literacy program in public/private schools. Cultural and linguistic differences will be examined as they pertain to literacy instruction and communication. Phonics skills for teaching and learning will be stressed. Students will be required to spend two hours per week (or 20 hours), at an approved elementary school site observing, participating and tutoring students in reading. Approved by the California Commission on Teacher Credentialing for teacher preparation in comprehensive, balanced literacy instruction. Crosslisted with EDU 516 & RDG 516.

EDU 440 Classroom Management and Discipline (3) W, M

This course is a study of the techniques, procedures and discipline models that can help make the difficult tasks of managing and disciplining much easier. Students will learn how to establish and maintain a classroom environment where positive behavior support is practiced. The classroom will be free from coercion and punishment. Interventions will be positive, proactive, and respectful of students. The course will also examine classroom discipline dimension: teacher responses to inappropriate behavior, the differences between emergency interventions, on-going positive behavioral support, and age-appropriate least intrusive strategies. Students will evaluate a variety of behavior management methods including functional analysis assessment. They will design their own behavior plan based on functional behavior analysis. The course will aid special education and mainstream education teachers in maximizing educational experiences for all students, including those with serious behavior disorders. Ten hours of fieldwork required. Required for both Multiple Subject and Single Subject Credentials. Crosslisted with EDU 518 & SPE 518.

EDU 498 Student Teaching and Seminar (8-15)

Teaching experience in the public school under guidance of University supervisor with cooperation of a master credentialed teacher in the public school. Open to Multiple Subject credential candidates who have been accepted by the Teacher Education Committee and who have been cleared for student teaching. An application for student teaching must be submitted by February 15 for the summer; March 15th for the fall semester and by October 15th for the spring semester. Weekly seminar accompanies student teaching.

ETC 305 Educational Computing – Level I (3)

A study of a variety of applications of computers within the curriculum to improve learning and educational opportunities. Includes software evaluation, selection, and use of various computer-based applications. Approved by the California Commission on Teacher Credentialing to meet Level I requirements for a Preliminary Credential.

ENGLISH

The English major prepares students for careers in a wide range of professions and ministries including secondary education, journalism, and writing, and for graduate study. Students may earn a single subject matter competency for teaching English at the secondary level. The major develops composition skills and provides exposure to diverse literary styles.

English Major (39 units) BA

Lower Division Requirements

ENG	201	Intro to Literature for Majors and Minors
ENG	213	British Literature I or 223 British Literature II
ENG	233	American Literature I or 243 American Literature II
FNG	253	World Literature Lor 263 World Literature II

Upper Division Requirements		
ENG	313	Multicultural Literature
ENG	350	Research and Writing in Literature and Language
ENG	401	Literary Criticism
ENG	413	Shakespeare Studies
ENG	463	Introduction to Linguistics
ENG	499	Capstone Project
Three	(3) up	per division literature courses from the following:
ENG 3	03, 333	3, 343, 345, 353, 399, 400, 403, 418, 419, 433, 440, 443, 460
ENG ENG ENG ENG Three	401 413 463 499 (3) up	Literary Criticism Shakespeare Studies Introduction to Linguistics Capstone Project per division literature courses from the following:

English Minor (18 units)

Lower Division Requirements

Intro to Literature for Majors and Minors Any one of the following: ENG 213, 223, 233, 243, 253, 263

Upper Division Requirements

12 units of upper-division English

Recommended core includes:

ENG	313	Multicultural Literature
ENG	350	Research and Writing in Literature and Language
ENG	401	Literary Criticism
ENG	413	Shakespeare Studies

English Coursework

ENG 102 Reading for University Success (3)

Fall, Spring

Any student entering with an ACT/SAT score at or below 35% will automatically be placed in this course. All students admitted to the University without ACT/SAT scores will be placed in this course until their reading abilities can be assessed through placement exams.

ENG 103 Writing for University Success (3)

Fall, Spring

An approach to grammar designed to correct common errors in the mechanics of writing. Includes punctuation and spelling; focuses on grammatical problems in the sentence and the paragraph. Does not count toward the English requirements for a bachelor's degree. Placement into this course is determined by the Writing Placement Exam given to all new students.

ENG 113 Composition (3) W, M

Fall, Spring

A literature-based approach to writing which stresses writing as a process. Focus is on narrative and descriptive writing and literary analysis through numerous in-class writing activities and short compositions as well as 5 to 7 substantial essays over the course of the semester. Develops fluency, coherence, style, effectiveness, and literary analysis. Students must pass this course with a C- or better to fulfill general education requirements and to proceed to ENG 123. For prerequisites, see ENG 102 and ENG 103 above.



English

ENG 123 Intermediate Composition (3) W, T Fall, Spring Continued practice in essay writing with emphasis on critical thinking, argument, analysis and interpretation of multicultural readings and expository material. Includes the writing of a major research paper as well as other substantial essays requiring various types of documentation. Prerequisite: ENG 113 with a grade of C- or better unless the student has demonstrated writing competence through a written placement exam. Note: Students must successfully complete this course with a grade of C- or better to fulfill general education requirements and to begin any literature course. **ENG 201** Introduction to Literature for Majors and Minors (3) Fall An intensive study of literary terminology and the major genres of American, British, European, and multicultural literature. Focuses on critical reading and intelligent appreciation of literature, and ways of writing about literature. This course is a prerequisite for all literature courses for majors and minors and should be taken prior to or concurrently with the student's first literature survey course. Prerequisite: ENG 113 & ENG 123 passed with a grade of C- or better **ENG 213** Survey of British Literature I (3) W, M Fall Literature of Great Britain from the Middle Ages through the eighteenth century. **ENG 223** Survey of British Literature II (3) W, M Spring Literature of Great Britain from the Romantic Period to the present. **FNG 233** Survey of American Literature I (3) W, M Fall American literature from the Colonial Period to 1870. **ENG 243** Survey of American Literature II (3) W, M Spring American literature from 1870 to present. **ENG 253** Survey of World Literature I (3) W, M Fall World literature (excluding British and American) through the Renaissance. **ENG 263** Survey of World Literature II (3) W, M Spring World literature (excluding British and American) from Neoclassicism to present. **ENG 273** Creative Writing I (3) Spring A writing workshop designed to permit the student to study and practice one or more of the major forms: articles, short stories, novels, plays, and poems. Recommended for those working on, or desiring to begin, writing projects. Limited enrollment. Prerequisite: ENG 113 and 123 passed with C- or better. **ENG 300** Rhetoric and Writing (3) Using the writings of various authors as models, students will explore different writing styles and techniques. This course focuses on argumentative writing strategies and proper methods of research and documentation. Objective writing and good argumentation will be developed as students incorporate a variety of research tools. Prerequisites: ENG 113 and 123 passed with C- or better. **FNG 303** Topics in World Literature (3) An intensive study of a particular area of world literature in translation (e.g., Greek drama, or the literature of Existentialism). See the instructor for the area currently being studied. May be offered as a dual-language topic such as Latin American authors. Prerequisite: At least one literature survey course (ENG 253 or 263 recommended). **ENG 313** Multicultural Literature† (3) W, M Spring The literature of women and ethnic minorities. Recommended for Liberal Studies majors. Prerequisite: At least one literature survey course recommended. **ENG 333** Seventeenth Century British Literature (3) Fall (odd years) The Metaphysical and Cavalier Poets, and the prose and poetry of John Milton, in historical context. Prerequisite: At least one literature survey course (ENG 213 recommended). **ENG 343** Eighteenth & Nineteenth Century British Literature (3) Fall (even years) The Neoclassical, Romantic, and Victorian Poets in historical context. Prerequisite: At least one literature survey course (ENG 223 recommended). **ENG 345** Nineteenth Century American Literature (3) Fall (odd years) American literature and thought, 1810-1865, with emphasis on Cooper, Poe, Emerson, Hawthorne, Melville, and Thoreau.

Prerequisite: At least one literature survey course (ENG 243 recommended).

FNG 350 Research and Writing in Literature and Language (3) W, T, M Fall

Introduction to research topics, methods, and materials in the field of language and literature for application in a series of scholarly papers and presentations of various types and lengths. Prerequisite: ENG 113 and 123 with a grade of C- or higher.

ENG 353 Children's Literature (3) W, M Fall

Introduction to the wide variety of literature for children, with intensive study of selected works. Prerequisite: At least one 200-level literature course.

ENG 363 Young Adult Literature (3)

Introduction to literature designed to meet the unique needs of adolescents and young adults. Varied uses of literature such as poetry and short stories will be explored with intensive study of longer works of fiction and non-fiction. Designed primarily for student pursuing secondary education as a career, but open to Liberal Studies majors as an English concentration selection. Meets Liberal Studies requirement for Children's Literature. Prerequisite: At least one 200-level literature course.

ENG 399 Independent Study (3)

> An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Other courses listed in the catalog may not be taken by independent study.

ENG 400 Special Studies (3)

> Focuses on a different phase of British, American or world literature each time offered—themes, genres, periods. See instructor for the topic currently to be studied. This course may also be applied to the Humanities Honors requirements.

ENG 401 Literary Theory and Criticism† (3) W, T, M Spring

Advanced study in theories of imaginative literature and in the issues of interpreting literary texts. Prerequisites: ENG 201, 213, and at least one other literature survey course.

ENG 403 The British Novel until 1900 (3) Spring (odd years)

The rise and development of the novel as a genre in Britain. Prerequisite: At least one literature survey course (ENG 223 recommended).

ENG 405 Literature and Film

> This course addresses literature/film adaptation, but only as part of a larger constellation of issues, including the development of a film language vocabulary, approaches to genre studies, and an appreciation for cinematic visions in literary texts. In addition to film screenings, course readings will include prose fictional and film criticism. Upon leaving the course, students will achieve a better understanding of both literature and film, each medium having "illuminated" the other.

ENG 413 Shakespeare Studies (3) Spring

Selected poems and plays are studied in their historical context. A variety of critical approaches including feminist criticism are incorporated. Includes comedies, history plays, and tragedies. May be repeated once for credit. Prerequisite: At least one literature survey course (ENG 213 recommended).

ENG 433 Major Author (3)

> Focuses on the development of a major author's style and themes. Explores an individual body of work in depth. The author featured varies as the course is offered in different semesters or terms. See instructor for the current author. Past authors have included such diverse writers as John Milton, Philip Sidney, and Chaucer. May also include authors who write in languages other than English and be offered as a dual language course.

ENG 440 Modern American Literature (3) Fall (even years)

Major fiction and poetry from 1900 to World War II. Prerequisite: At least one literature survey course (ENG 263 recommended).

ENG 443 Contemporary American Literature (3)

Spring (even years)

Major fiction and poetry from World War II to the present. Prerequisite: At least one literature survey course (ENG 263 recommended).

ENG 460 Twentieth Century British Literature (3) Spring (even years)

Prose, fiction, poetry, and drama from 1890 to the present, with emphasis on the Modernist writers. Prerequisite: At least one literature survey course (ENG 223 recommended).

ENG 463 Introduction to Linguistics† (3) W, M Fall

Linguistic theory and method. Includes the study of the five universal elements of language (phonology, morphology, semantics, syntax, and pragmatics) as well as the use of language and its variants in culture.



Fine Arts

ENG 467 C. S. Lewis (3)

An introduction to C. S. Lewis—to the man, his ideas, and his style of writing; intensive study of a few works from each category (theology–philosophy, literary criticism, imaginative works), with rapid reading and discussion of others; a review of writers who influenced Lewis.

ENG 473 Creative Writing II (3)

Spring

A writing workshop designed to permit the student to study and practice one or more of the major forms: articles, short stories, novels, plays, and poems. Recommended for those working on writing projects. Limited enrollment. Prerequisite: ENG 113 and 123 with a C- or higher.

ENG 475 Language Acquisition and Development† (3)

Spring

A study of primary language development, second language acquisition, dual language instruction models, language transfer and aspects of culture on the learning of a second language. Prerequisite: ENG 463. Crosslisted with EDU 551.

ENG 499 Capstone Project (3)

This three unit senior capstone project serves to assess the subject matter competence of the English major and the Single Subject Program candidate. Students will enroll for this course with the recommendation of their English program advisor and the approval of the department chair.

FINE ARTS

Fine Arts Major (56-58 units) BA

The Bachelor of Arts with a major in Fine Arts provides the student with an enriched background in art, music, and communication arts. This degree equips the student to creatively approach projects blending the three disciplines. The student must demonstrate competence in all three areas, but will concentrate study in two disciplines.

Core Courses (22 units)

Principles of Design and Color: ART 201	3 units
Basic Drawing: ART 204 or Beginning Ceramics: ART 232	3 units
Oral Communications: COA 113	3 units
Fundamentals of Acting: COA 133	3 units
Play Production: COA 163	1 unit
Introduction to Careers in Fine Arts: MUS 112	2 units
Applied Music: MUS 080	2 units
Ensemble: MUS 090	2 units
Senior Project: MUS 499 (Must be a project combining all three areas of study)	3 units

Elective Courses (35-37 units)

Students must complete all of the prescribed courses listed in two of the following disciples:

Visual Arts (18 units)

Gallery Methods: ART 350	3 units
Art History: Select two from ART 345, 346, 385, 412, 415, 430	6 units
Advanced Art: ART 300 Traditional Media and the Macintosh	9 units

Communication Arts (17 units)

Introduction to Theatre History: COA 143	3 units
Play Production: Either COA 163, 263, 363, or 463	2 units
Interpersonal Communications: COA 308	3 units
Upper-division Communication Arts Electives	9 units

Music (19 units)

Theory: MUS 114, 124 and Lab: MUS 115, 125	8 units
Music History: MUS 313; 323 or 324	6 units
Ensemble: MUS 090	1 unit
Performance Lab: MUS 011	1 unit
Upper-division Music Electives	3 units

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.

Courses beginning with the prefix COA are listed in the Communication Arts section of this catalog.

Courses beginning with the prefix MUS are listed in the Music section of this catalog.



FINE ARTS MINISTRY

Fine Arts Ministry Major (62 units) BA

The Bachelor of Arts with a major in Fine Arts Ministry prepares students to develop and strengthen church programs through the use of the arts.

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Core Courses (20 units)	
Introduction to Careers Fine Arts: MUS 112	2 units
Christian Doctrine: CST 370	3 units
Introduction to Christian Education: CST 380	3 units
Fundamentals of Acting: COA 133	3 units
Materials in Music: MUS 114	3 units
Arts in Worship: MUS 492	3 units
Senior Project in Fine Arts Ministry: MUS 499	3 units
Emphasis Courses(42 units) Students must complete all of the prescribed courses listed in two of the following di	ccinlinoc:
	scipinies.
Visual Arts Emphasis (21 units)	
Principles of Design and Color: ART 201 OR	0
Basic Drawing: ART 204 or Ceramics: ART 253 News Editing & Design: COA 253	3 units
	3 units 3 units
Art History Select one from ART 345, 346, 385, 412, 415, 430	3 units
Select two from ART 300, 383, 400, 315, 316	6 units
Gallery Methods: ART 350	3 units
Gallery Methods. Art 350	5 uiiis
Communication Arts Emphasis (21 units)	
Choose Track A or Track B	
Track A (21 units)	
Introduction to Theatre History: COA 143	3 units
Interpersonal Communications: COA 308	3 units
Oral Interpretation & Readers Theatre: COA 333 or	
Scriptwriting: COA 424	3 units
Play Production: Either COA 163, 263, 363, 463 or	0
Musical Theatre (MUS 116, 216, 316, 416)	3 units
Drama Workshop: COA 111, 211, 311, 411 Drama in the Church: COA 340	3 units
Communication Arts Electives	3 units 3 units
	5 uiiis
Track B (21 units)	10
Los Angeles Film Institute Play Production Fither COA 162, 262, 262, 462 or	16 units
Play Production: Either COA 163, 263, 363, 463 or Musical Theatre (MUS 116, 216, 316, 416)	2 units
Drama in the Church COA 340	2 units 3 units
Diama in the Church COA 340	3 uiiis
Music Emphasis (21 units)	
Ensemble: MUS 090	2 units
Musicianship Lab I: MUS 115	1 unit
Voice Leading & Harmonic Practice I: MUS 124	3 units
Musicianship Lab II: MUS 125	1 unit
Music History: MUS 313 or 323 or 324	3 units
Orchestration: MUS 472	3 units
Congregational Singing Practices: MUS 332	3 units
Basic Conducting: MUS 312	2 units
Service Playing: MUS 230	1 unit
Applied Music: MUS 080*	2 units

^{*}Two units private beyond Class Voice or Piano within the same performance area

Courses beginning with the prefix ART are listed in the Visual Arts section of this catalog.

Courses beginning with the prefix COA are listed in the Communication Arts section of this catalog.

Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

Courses beginning with the prefix MUS are listed in the Music section of this catalog.



GLOBAL STUDIES

The Global Studies minor is designed to compliment a broad range of majors, and to prepare students for international ministry and cross-cultural professional opportunities.

The minor includes a study abroad requirement.

Global Studies Minor (24 units)

Prerequisite for the Minor

BEH 225 Cultural Anthropology

Requirements for the Minor

CST 105	Introduction to Global Studies
CST 205	Models of Discipleship
CST 353	Comparative Religions
CST 305	Global Perspectives
CST 405	Marketplace Strategies for Global Advancement

Six (6) International Studies units from one of the following: CST 416, 417, 418, or 419

Courses beginning with the prefix BEH are listed in the Behavioral Science section of this catalog. Courses beginning with the prefix CST are listed in the Christian Studies section of this catalog.

GREEK

Greek Coursework

GRK 213	Introduction to Koine Greek (3) M An introduction to Koine Greek emphasizing basic grammar and vocabulary preparatory for translation of the Greek	Fall New Testament.
GRK 223	Introduction to Koine Greek II (3) M Continuation of GRK 213 with beginning translation from the First Epistle of John. Prerequisite: GRK 213.	Spring
GRK 313	Intermediate Greek (3) M A thorough translation and exegetical study of a New Testament book serves as a "literary laboratory" in which function of Greek syntax. Prerequisite: GRK 223.	As offered to observe the
GRK 323	Intermediate Greek II (3) M A continuation of GRK 313. Prerequisite: GRK 313.	As offered

HEBREW

Hebrew Coursework

HEB 213	Biblical Hebrew (3) M A study of the fundamentals of biblical Hebrew, including pronunciation, vocabulary, of Hebrew syntax.	Fall (even years) verbs, nouns, parts of speech as well as elements
HEB 223	Biblical Hebrew II (3) M An analysis of biblical Hebrew with attention to appropriate portions from the Old Tutilization of the Hebrew lexicon. Prerequisite: HEB 213.	Spring (odd years) estament Scriptures and to the introduction and
HEB 300	Advanced Hebrew (3) M Exegesis of selected portions of the Hebrew Bible. Prerequisite: HEB 223.	Offered upon sufficient demand

HISTORY

The History major equips students for graduate study in history, the humanities, and secondary education. The History curriculum provides two areas of concentration, American Studies and World Studies. Some requirements may be met through study abroad opportunities.

History Major (30 units) BA

Lower Division Requirements

HIS 213 History of the United States I HIS 223 History of the United States II

Upper Division Requirements

24 units of upper-division history

History Minor (18 units)

Lower Division Requirements

HIS 213 History of the United States I HIS 223 History of the United States II

Upper Division Requirements

12 units of upper-division history

History Coursework

HIS 213	History of the United States to Reconstruction (3) W, M	Fall
	A general survey of the social, political, economic, cultural, and religious developments from 1492 through Reconstruction.	

HIS 223 History of the United States since the Civil War (3) W, M A continuation of HIS 213. (May be taken before HIS 213.)

Spring

HIS 311 Minorities in America (3) W, M

Spring

The role of minorities in the development of America. Principal areas of focus are immigration and the immigrant experience and the ethnic experiences of Blacks, Indians, and Hispanics. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 315 Latin American History (3) W, M

Offered upon sufficient demand

A study of the Spanish and Portuguese discovery, conquest and colonization of America; the wars for Latin American independence; and the political, economic, and social development of the republics, with emphasis on their relations with the United States. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 325 Non-Western Culture and History (3) W

Fall (even years)

A study of the history and culture of non-western civilizations on a rotating basis. Students may repeat the course twice provided the culture being studied is different. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 333 Nineteenth Century Europe (3) W, M

Fall (even years)

A study of European history from the Congress of Vienna to the end of World War I. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 343 Twentieth Century Europe (3) W

Spring (odd years)

A continuation of 333. Special attention will be given to the study of conditions that produced Facism, Nazism, and Communism, to the factors that brought about World War II, and to the conditions of the post-war world. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 353 Renaissance and Reformation Europe (3) W

Fall (odd years)

A study of the Renaissance and the Reformation, including such leaders as Luther, Calvin, Zwingli, and Knox. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 360 Enlightenment Europe (3) W

Spring (even years)

A study of Europe during the "Age of Absolutism." Political, social, economic, and cultural changes in Europe from the Peace of Wesphalia to the eve of the French Revolution. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.



History

HIS 363 History of England to 1688 (3) W

Fall (odd years)

A survey of English history from earliest records to the Glorious Revolution (1688). Attention will be given not only to political matters but to social, religious, intellectual, and economic developments as well. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 373 History of England since 1688 (3) W

Spring (even years)

A continuation of History 363. Political, economic, social, religious, and intellectual developments of the Nineteenth and Twentieth Centuries will be particularly emphasized. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 383 The West in American History (3) W, M

Offered upon sufficient demand

A study of the westward movement of the American frontier from the colonies to the Pacific with emphasis on the significant role of the frontier in the development of American ideals and institutions. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 393 History of California (3) W, M

Fall

The social, economic, and political development of California from its discovery to the present. The latter part of the course is thematic in presentation (i.e., agriculture, transportation, water, etc.). Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 399 Independent Study (1-3) W

This course is designed to afford the superior student an opportunity to work independently on subject matter of the student's choice. Supervision and evaluation will be provided by a member of the History faculty. Prerequisite: Approval by History Department and Academic Dean. Available any semester with instructor's approval.

HIS 400 Special Topics in History (3) W

As offered

Concentrates on a different topic each time offered. May be repeated with change in subject matter. Student involvement in selection of topics is encouraged. This course may be also applied to the Humanities Honors requirements. Prerequisite: Consent of instructor.

HIS 415 The Ancient World (3) W

Fall (even years)

Four great ancient civilizations are surveyed: Mesopotamian, Egyptian, Greek, and Roman. Special attention is given to the Judaeo-Graeco-Roman origins of western culture. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor. Crosslisted with ARC 415.

HIS 423 Medieval Civilization (3) W

Spring (odd years)

A study of Europe and the Near East from the fall of Rome to the advent of the modern age with emphasis on the development of manorialism, feudalism, Scholasticism, and the Roman church and their subsequent decline in the wake of modern capitalism, centralized monarchy, humanism, and reform movements within the church. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 443 Diplomatic History of the United States (3) W

Fall (odd years)

History of the diplomatic relations of the United States and development of the leading principles of foreign policy since 1895. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 472 Colonial America (3) W, M

Fall (even years)

The English colonies in North America from the settlement of Jamestown through the Confederation Period and the drafting of the Constitution. The modification of European institutions and ideals, particularly as seen in the background and problems of the American Revolution. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 474 The Young Republic (3) W, M

Spring (odd years)

The establishment of the new nation under the Constitution. Internal development and expansion in the Jeffersonian and Jacksonian eras and the rise of sectional controversies leading to the Civil War. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 476 The Emergence of Modern America (3) W, M

Fall (odd years)

The period from 1860 to 1920, emphasizing the impact of industrialization, urbanization, and immigration on existing social, political, economic and religious systems. The assumption of a role in international affairs. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 478 Modern America (3) W, M

Spring (even years)

Post-World War I era to the present. Changing social, economic, and intellectual patterns. The interaction of politics and foreign policy. Prerequisite: HUM 213-223 or HIS 213-223 or consent of instructor.

HIS 490 Historiography and Historical Methods (3) W

This course is designed to provide the student foundational techniques of good research and style in historical writing, cultivate critical thinking and writing skills, and acquaint them with the works of outstanding historians. This course is required for both History majors and minors. Prerequisites: Consent of the Instructor.

HUMANITIES

Humanities Coursework

HUM 213 Humanities I (4) M

Fall

The first half of a required two semester team-taught unified cultural course HUM 213–223. The course consists of the interrelations of history, art, literature, music, and philosophy. It covers the culture-epochs from the Ancient River-Valley Civilizations through the Medieval period. It is strongly recommended that the Integrated Humanities be completed during the Sophomore year in sequence beginning with HUM 213 in the Fall semester.

HUM 223 Humanities II (4) M

Spring

The second half of a required two semester team-taught unified cultural course HUM 213–223. The course consists of the interrelations of history, art, literature, music, and philosophy. It covers the culture-epochs from the Renaissance to contemporary times. It is strongly recommended that the Integrated Humanities be completed during the Sophomore year in sequence, concluding with HUM 223 in the Spring semester.

HUM 313 Humanities I (3) M

Evening College

Students explore the interrelations of history, literature, art, music, and philosophy spanning the eras from the Ancient River Civilizations through the Medieval period. Students are led to critically reflect upon the contributions of the various cultural epochs and consider current cultural and social issues in light of these insights. This course focuses upon developing a cohesive understanding of human history and potential. It is strongly recommended that HUM 313 be taken prior to HUM 323. (Satisfies the upper division general education requirements of the Evening College.)

HUM 323 Humanities II (3) M

Evening College

The second half of a unified cultural course HUM 313-323. Students explore the interrelations of history, literature, art, music, and philosophy spanning the eras from the Renaissance to contemporary times. Students are led to critically reflect upon the contributions of the various cultural epochs and consider current cultural and social issues in light of these insights. This course focuses upon developing a cohesive understanding of human history and potential. It is strongly recommended that HUM 313 be taken prior to HUM 323. (Satisfies the upper division general education requirements of the Evening College.)



INFORMATION SYSTEMS MANAGEMENT

The Information Systems Management major prepares students for professional opportunities in network administration, as well as further study in specialized fields. Students will study theoretical and practical issues relating to technology management, as well as gain basic skills through lab exercises.

Information Systems Management Major (42 units) BS

Lower Division Courses

- CMP 263 Computer Programming: Q Basic/Visual Basic
- CMP 265 Information Systems Essentials

Upper Division Courses

- CMP 305 Communication Through Visual Presentation
- CMP 367 Database Management Systems
- CMP 370 Systems Analysis
- CMP 391 Operating Systems
- CMP 393 Networking Basics
- CMP 405 Internet Principles and Practices
- CMP 475 Project and Team Management
- CMP 480 Data Organization and Records Management
- CMP 484 Managing Transitions in Organizational Systems OR
- BUS 463 Business and Organizational Management
- CMP 485 Intellectual Property Rights
- CMP 490 Capstone Course: Information Technology Management
- IDS 450 Ethics in Business and Technology

 $Courses\ beginning\ with\ the\ prefix\ BUS\ are\ listed\ in\ the\ Business\ Administration\ section\ of\ this\ catalog.$

Courses beginning with the prefix IDS are listed in the Organizational Management section of this catalog.

Information Systems Management Coursework

CMP 210 Introduction to Computer Systems and Applications (3) T

Introduction to computer systems: language, components, equipment, concerns, and issues. Analysis of the roles and interrelations of the five key elements: hardware, software, data, procedures, and people. Includes applications lab exercises in the use of productivity software and methods relating to case study situations. Crosslisted with BUS 210.

CMP 217, 317 Electronic Illustration (3, 3) T

An introduction to the use of the computer as an artistic communications tool. Technical skills are developed for exploring methods to create business, commercial, and technical illustrations. Exposure to related computer illustration tools, desktop video, and multimedia communication. Students registering for upper division credit will focus their work toward specifics of production and the preparation of a portfolio for presentation. Previous or concurrent studio drawing and painting courses are highly recommended.

CMP 243, 343Basics of Page Layout and Design (3, 3) T

A study of the design and layout of visual materials using a computer (desktop publishing). Various software will be used as vehicles to demonstrate page layout and design concepts. Students registering for upper division credit will focus their work toward specifics of production and the preparation of a portfolio for presentation. Previous or concurrent studio drawing and painting courses are highly recommended.

CMP 263 Computer Programming: Q Basic/Visual Basic (3) T

A study of the Q Basic and Visual Basic programming environments. Attention given to the common factors of the programming languages as well as a structured approach to program development. The syntax and usage of Q Basic and Visual Basic programming features are introduced, applied and explored.

CMP 265 Information Systems Essentials (3) T

Introduction to the essential computer tools used in a modern information society. Students will examine the historical development of information tools and demonstrate understanding of these information tools by completing a series of projects on the computer.

CMP 267 Advanced Word Processing Systems (3) T

Comprehensive examination of word processing systems applications with the use of advanced word processing tools that include Microsoft Word. Design considerations such as user defined macros, tables, hypertext, integration into an Intranet and the Internet, and application will be examined. Examples from a variety of word processing systems, exercises, questions, projects and references accompany theory. Prerequisite: CMP 265.

CMP 273 Computer Programming: Pascal (3) T

Concepts of structured programming using the Pascal computer language are presented. Students will create and develop algorithms to solve typical scientific, education, and business problems. Standard coding techniques and structured program design are emphasized. Prerequisite: Two years of high school math or MAT 133, minimum.

CMP 305 Communication Through Visual Presentation (3) T

A study of the art and psychology of persuasion communication techniques incorporating video, visual imagery, sound, and personal presentation. The course explores the integration of the persuasion speech and the preparation of edited video and graphic arts, video camera, tape, and associated communication equipment.

CMP 314 Graphic Design (3) T

This course further uses the computer as a design tool to expand upon the traditional elements of page design and explores the role of the Graphic Designer in such fields as Advertising, Public Relations, and Commercial Prepress. Projects lead toward the assembly of a portfolio for presentation. The integration of graphic design into desktop animation and multimedia communication projects is introduced. Crosslisted with COA 314.

CMP 360 PC Architecture and Operation (3) T

An examination of the various functions and components of Personal Computers. The student will investigate how major computer components function; the architecture and subsystems of standard computer systems; processor architecture (CISC and RISC) and history; microprocessor traffic control; optical storage; computer video; memory configuration and management; and the representation of data in the PC. An in-depth analysis will be conducted of disk structure, function, and utilities; also of BIOS and operating systems. Other topics include communications and printers, programming, plug and play, and multimedia.

CMP 367 Database Management Systems (3) T

An examination of database management systems using prepared software packages. Emphasis on the selection and design of program features to accomplish data management functions in the business and organizational environments. Crosslisted with BUS 367. Prerequisite: CMP 210.

CMP 370 Systems Analysis (3) T

A good foundation for computer work on problem solving management. Involves communications, definitions, data collation, analysis, costs, and the need for management information. The course emphasizes CASE tools. Crosslisted with BUS 370. Prerequisite: CMP

CMP 377 Advanced Database Systems (3) T

Comprehensive examination of writing programs to automate database management applications with the use of advanced database tools that include Microsoft Access with the use of Visual Basic Applications, variables, expressions and functions. The course will show students how event-driven programs operate. Design considerations such as scalability, platform selection, operational complexity, and application will be examined. Performance benchmarks will be discussed. Topics include sequential, hierarchical and relational database management systems, storage management, modeling, referential integrity, backup and recovery, and case studies in database management systems. Prerequisite: CMP 367.

CMP 380 High Level Programming Languages (3) T

A comparison and contrast of selected high level languages including non-procedural and symbolic processing languages with laboratory experience. Languages for discussion and practice are selected from ADA, Lisp, Prolog, Smalltalk, and an expert systems shell. Special focus on Expert Systems Programming. Prerequisite: CMP 273 or consent of the instructor.

CMP 391 Operating Systems (3) T

Focuses on both theory and practical application of computer operating systems as they relate to the management of computer resources. Design considerations such as scalability, platform selection, operational complexity, and application will be examined. Performance benchmarks will be discussed. Examples from a variety of operating systems, exercises, questions, and references accompany theory. Topics include memory management, I/O processing, scheduling, concurrency, auxiliary storage management, modeling, and case studies in DOS, UNIX, Linux, VMS, or NT/Win2000.



Information Systems Management

CMP 393 Networking Basics (3) T

Essential computer networking concepts and two of the dominant client operating system interfaces will be studied. The student will investigate networking terminology, media, protocols, transmission standards, connectivity devices, planning and implementation, troubleshooting, and security. The learning process will be enhanced by hands-on experience.

CMP 399 Independent Study in Computer Science (3) T

The course will concentrate upon a specific topic in the field of computer science. This course may be used to fulfill core requirements where an academic variance is appropriate. The student will collaborate with the instructor to determine the appropriate area of interest to study. The instructor will assist the student to build a useful skill-set in the assigned area of study. Prerequisite: Consent of the instructor.

CMP 400 Topics in Computer Science (3) T

Concentration upon a specific topic in the field of computer science. Topic varies for different semesters. May be taken multiple times with change in topic. This course may be used to fulfill core requirements where an academic variance is appropriate. Prerequisite: Consent of the instructor.

CMP 402 Advanced Operating System I (3) T

A detailed examination of the skills necessary to install, configure, administer, and secure Windows NT Workstation. The student will examine installation strategies, configure the Windows NT environment, installation and configure hardware and software, creating and administrating user and group accounts, creating and managing partitions and file systems, configure and support of local and network printers, tape backup and restore files and folders, monitoring and optimizing computer performance, supporting applications, and troubleshooting common problems. Graphic Illustration and Networking students will also examine the skills necessary to configure, administer, and secure a GroupWare environment. Students will use the interface to learn and experience each concept.

CMP 405 Internet Principles and Practices (3) T

An introduction to the features available on the Internet. The class will explore issues related to connectivity, search engines, and access issues. The student will be required to complete a research project using the knowledge gained from the class. Focuses on modern advanced computer applications.

CMP 412 Advanced Operating System II (3) T

A detailed examination of the concepts and skills necessary to secure, configure and network Windows NT Workstation in a domain environment, and to create, configure, secure, and maintain the domain environment using Windows NT Server. The student will examine file and network access security, fault tolerance, implementation of RAS, installation and configuration of network transport protocols and services, NT Server installation strategies, differences between Workstation and Server systems, differences between workgroup and domain environments, and managing users, groups, and servers in a domain environment. Prerequisite: CMP 402.

CMP 422 Enterprise Systems I (3) T

The course teaches students how to design, implement, and support enterprise network technologies on a Windows NT Server-based network. The student will explore implementation, connectivity, and interoperability of multi-server, multi-protocol network environments; optimizing the server and the network; and troubleshooting advanced configuration and network-related problems. Advanced network topics include avoiding data loss, network devices, special network tools, WAN technologies, overview of TCP/IP, and connecting to the Internet. Prerequisite: CMP 412.

CMP 432 Enterprise Systems II (3) T

This course teaches students how to design, implement, and support the Windows NT Server network operating system in a multi-domain enterprise environment. Theory and practice will be given, enabling students to select and implement an appropriate domain model, analyze and optimize performance of servers, analyze and detect problems in network traffic, and perform advanced server troubleshooting. Prerequisite: CMP 422.

CMP 440 Administration of Information Systems in Organizations (3) T

This course provides students with the knowledge and skills required to install, configure, administer, and troubleshoot an advanced multi-user relational database system. Emphasis is on the administration of a SQL Server environment. Major topics include installation and configuration, managing storage, database permissions, managing the import, export, and replication of data, backing up and restoring a database, recovering from a system disaster, scheduling tasks, setting alerts, monitoring, tuning performance, and client connectivity. Relational database structure and database objects (indexes, views, defaults, rules, stored procedures, and triggers) will be examined from an administrator's point of view. Prerequisite: CMP 412.

CMP 442 Advanced Networking with TCP/IP (3) T

This course provides students with the knowledge and skills required to install, configure, use, and support Transmission Control Protocol / Internet Protocol (TCP/IP) in a Windows NT operating system environment. Theory and practice will be given in address and subnet configuration, use of CHCP, name resolution with WINS, LMHOSTS, HOSTS, and DNS, configuration of DNS, UNIX connectivity, configuring routers, browsing across routers, configuring TCP/UP printing, configuring RAS, and monitoring, optimizing, and troubleshooting a TCP/IP network. Prerequisite: CMP 422.

CMP 452 Implementing Internet Systems in Organizations (3) T

This course teaches students how to support the various features of Microsoft Internet Information Server. Students will gain understanding of the product's architecture, and perform the procedures to install, configure, and support IIS. Students will practice planning, creation, management, and administration of a complete Internet or intranet site. Prerequisites: CMP 432 and CMP 443.

CMP 465 Advanced Computer Applications (3) T

This course furthers the student's understanding of the Internet. Focus will be on advanced Internet topics such as HTML and PageMill. The student will be required to complete a research project and develop a web page using the knowledge gained from the class. Focuses on modern advanced computer applications. Prerequisite: CMP 405 or consent of the instructor.

CMP 475 Project and Team Management (3) T

Focuses both on general management theory and specific project and team practices useful in the rapidly shifting environment of information technology. Particular emphasis is given to the range of diverse techniques required to meet the challenges of managing teams to the successful completion of information technology projects in the contemporary workplace.

CMP 480 Data Organization and Records Management (3) T

Focuses both on theory and practice of collecting and storing organizational data in various formats (e.g. paper records, microfiche, electronic or digitized form); and access, aggregation and retrieval of that data in useful and usable formats. Other key matters such as technological and legal constraints will be addressed, along with benchmarking against best practices in the industry.

CMP 484 Managing Transitions in Organizational Systems (3) W

An examination of shifting systems in growing organizations and its implication. Topics include a framework for developing successful organizations, strategies for each system shift during organizational growth, and mastering the tools of professional management.

CMP 485 Intellectual Property Rights (3)

An examination of problems related to the protection of artistic and creative properties including the securing and maintenance of patents, trademarks, copyrights, and legal implications of recent developments in cognitive science, and the possible rights incident thereto.

CMP 490 Capstone Course: Information Technology Management (3) T

Concentrated exercise in taking on a real-world problem or project in technology management. In cooperation with a local business or nonprofit organization, the student will prepare a publishable consultancy report, drawing upon the student's theoretical and practical classroom experiences, working with the respective company on information technology matters. Depending on the organization involved and the scope of the project under study, this work may be performed as a team or group effort; in such cases, each student will be responsible for at least one key piece of the overall project.

Journalism (see Communication Arts)



KINESIOLOGY

The Kinesiology major prepares students for careers in fitness-related industries, athletic training, teaching and coaching, and health related fields such as physical therapy. In addition, students become well-equipped for graduate work in a variety of related fields.

Kinesiology Major (48 units) BS

Core Courses (27 units)

Lower Division Requirements

KIN 212 First Aid and Safety*

KIN 263 Movement Anatomy and lab

*Additional fee required, see department for details.

Upper Division Requirements

KÎN 303 Foundations of Kinesiology

KIN 333 Motor Learning

KIN 353 Care and Prevention of Athletic Injuries

KIN 373 Biomechanics

KIN 383 Exercise Physiology

KIN 473 Measurement and Evaluation in Kinesiology

Four (4) units of KIN 100-level activity courses.

(Units must be in four (4) individual sports including one (1) unit in aquatics, excluding varsity participation.)

In addition the student is expected to take BIO 143, BIO 153, or BIO 163 as a part of the general education requirements.

Emphasis Courses (21 units)

To complete the Kinesiology major, students must complete coursework in one of the following emphases:

Physical Education; Exercise Science

Emphasis

Physical Education (21 units)

This emphasis is designed for those interested in teaching physical education.

Requirements

KIN 343 Methods and Materials of Teaching Physical Education

KIN 403 Theory and Analysis of Sport Activities I KIN 413 Theory and Analysis of Sport Activities II

KIN 413 Theory and Analysis of Sport Activities II

KIN 423 Organization and Administration of Physical Education

KIN 453 Sociological Aspects of Sport or KIN 463 Psychological Aspects of Movement

Electives

Six (6) units of Kinesiology Electives (3 units may be lower division)

Exercise Science (21 units)

This emphasis is designed for those interested in physical therapy, exercise physiology, sports medicine related areas, and fitness and exercise management. The curriculum is designed to prepare students for American College of Sports Medicine and National Strength and Conditioning Association certification examinations. For those interested in physical therapy please see those sections following.

Requirements

KIN 293 Nutrition

KIN 393 Applied Exercise Physiology

KIN 480 Fitness Assessment and Exercise Prescription

KIN 490 Principles of Conditioning Athletes

KIN 453 Sociological Aspects of Sport or KIN 463 Psychological Aspects of Movement

Electives

Six (6) units of Kinesiology Electives (Upper division)

Recommended Courses for Pre-Physical Therapy

In addition to the Exercise Science emphasis the following courses are recommended:

BIO 153 Anatomy & Physiology I BIO 163 Anatomy & Physiology II

CHE 115 General Chemistry I CHE 125 General Chemistry II

PHY 114 College Physics MAT 133 College Algebra

The student should check with specific physical therapy schools for further course requirements.

Note: These Pre-Physical Therapy courses do not constitute an emphasis.

Kinesiology Minor (23 units)

KIN	212	First Aid
KIN	303	Foundations of Kinesiology
KIN	263	Movement Anatomy

KIN 343 Methods and Materials of Teaching Physical Education or

KIN 363 Movement Experiences for ChildrenKIN 353 Care and Prevention of Athletic Injuries

KIN 333 Motor Learning

KIN 423 Organization and Administration of Physical Education

KIN 403 Theory and Analysis of Sport Activities I or KIN 413 Theory and Analysis of Sport Activities II

Intercollegiate Athletics

Students must obtain consent of the team coach to register for intercollegiate athletics. One full season as a member of an intercollegiate sports team shall exempt that student from the basic kinesiology activity course.

KIN	201	(Men) or (Women) Varsity Basketball (1)
KIN	202	(Men) Varsity Baseball (1)
KIN	203	(Men) or (Women) Varsity Swimming (1)
KIN	206	(Men) or (Women) Varsity Soccer (1)
KIN	207	(Women) Varsity Softball (1)
KIN	208	(Men) or (Women) Varsity Volleyball (1)
KIN	213	(Men) or (Women) Varsity Cross Country (1)
KIN	214	(Men) or (Women) Varsity Track (1)

Kinesiology Coursework

KIN 100 Concepts in Fitness and Wellness (1)

Fall, Spring

A theory and conceptual course giving students a foundational basis for understanding their own level of fitness and a holistic approach for personal well being throughout their life-span. The primary emphasis is on prevention of disease through a cognitive basis for fitness and wellness. This is a prerequisite for all 100-level activity courses.

KIN 212 First Aid and Safety (1)

Spring

Theory and practice for prevention and care of accident or sudden illness. The course meets the requirements for Red Cross First Aid Certificates.

KIN 263 Movement Anatomy with lab (4) W, T

Fall, Spring

A study of the muscle and bone structure of the human body and how they work together to create movement. Emphasis is on the function of specific muscles and bones in creating defined movement.

KIN 276 Sports Officiating (1-3)

Fall

A study of rules, mechanics, and techniques, in officiating volleyball, basketball, baseball, softball, and football.

KIN 293 Nutrition (3)

Spring

Includes the study of principles of modern nutrition, the importance of a scientific knowledge of nutrition, specific food nutrients; nutritional controversies, and a study of convenience foods and their impact on present day diets.

KIN 303 Foundations of Kinesiology (3) W

Fall

A study of the historical philosophical, and scientific foundations of Kinesiology. Emphasized is a critical view of the nature and spectrum of the discipline.

KIN 333 Motor Learning (3) T

Fall, Spring

A study of the acquisition and teaching of basic motor skills. This course emphasizes the psycho-motor domain and is the basis of learning for all movement skills. Prerequisites: KIN 263, 303.

KIN 343 Methods & Materials of Teaching Physical Education (3)

Spring

A study of the physical education techniques and materials used in elementary and secondary grades. Prerequisites:9KIN 263, 303, 333.

KIN 353 Care and Prevention of Athletic Injuries (3)

Fall, Spring

A course providing instruction and experience in the prevention and care of injuries incurred in athletics. Methods of taping, therapy, health habits, and protective equipment are considered. Prerequisite: KIN 263.



Kinesiology Movement Experiences for Children (3) M **KIN 363** Fall, Spring A study of the physical needs of elementary school age children. Emphasis is on physical growth and development, basic movement skills, and the designing of movement programs for children. **KIN 373** Biomechanics (3) T Fall, Spring An analysis of the various muscular, skeletal, joint and body movements that take place in athletics, with attention given to mechanical concepts and physical laws involved. Prerequisite: KIN 263. **KIN 383** Exercise Physiology (3) T Physiological principles of exercise. Topics include the responses and adaptations of the neuromuscular system, bioenergetics, and the endocrine, cardiovascular and pulmonary systems to exercise. Prerequisites: KIN 303, 263 or (BIO 153 or 163). **KIN 393** Applied Exercise Physiology (3) T A continuation of Exercise Physiology, Topics include applied exercise physiology, gender considerations, environmental exercise physiology, and ergogenic aids. Prerequisites: KIN 383. KIN 399 Independent Study (3) Fall, Spring An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study. **KIN 400** Special Topics in Kinesiology (3) Concentration upon a specific topic in the field of kinesiology. Topic varies for different semesters. May be taken multiple times with change in topic. **KIN 403** Theory and Analysis of Sport Activities I (3) Fall Basic theory and technique of teaching team sports. Basic strategy, rules, skill development, and learning progressions for softball, soccer, basketball, volleyball, and team handball. **KIN 413** Theory and Analysis of Sport Activities II (3) Spring Techniques and theory of teaching individual sport activities. Basic strategy, rules, skill development, and learning progressions for badminton, track and field, weight training, golf and tennis. **KIN 423** Organization and Administration of Physical Education (3) W Spring A study of possible administrative challenges in departments of physical education as well as departmental organization and facilities use. Prerequisites: KIN 303 and Junior classification. **KIN 433** Sports and Activities Practicum (3) Fall, Spring Experience as a teaching assistant in either an activity class or the school sports or intramural program, under the direction and supervision of a staff member. Prerequisite: Open to juniors and senior or graduate students by permission of the department and upon the completion of one of the following courses: KIN 403 or 413. This course may be taken twice, but will count towards the major only once. **KIN 443** Adaptive Movement Activities (3) W, M

Spring

A study of movement activities for individuals with developmental disabilities. Emphasis is on the types of physical activity programs and opportunities for the disabled. Prerequisite: KIN 303, 263, 333, and Junior classification.

KIN 450 Theory of Coaching (3) W, M Fall

This course deals with the roles, philosophy, techniques, and styles of coaching. The broad basis of this course helps prepare students for experience in coaching a variety of sports. Prerequisite: KIN 303, 263.

Sociological Aspects of Sports (3) W, M **KIN 453**

Spring

An examination of sports in America from a sociological perspective with emphasis upon the importance of understanding sport as an institution of society. Prerequisite: KIN 303, and Junior classification.

KIN 460 Evaluation of Athletic Injuries (3) Fall

This course is designed to provide the student with a systematic approach for carrying out an orthopedic injury evaluation, including a detailed medical history of the athlete and practical application of specific special test. Prerequisites: KIN 100, 212, 263, 353, 373.

KIN 463 Psychological Aspects of Movement (3) W, M

An in-depth study of psychological and motivational factors affecting human physical activity and movement. Stress, cultural aspects, psychology of wellness, competition, and ergonomic issues are covered. Prerequisite: KIN 303, 263, and Junior classification.

KIN 470 Therapeutic Modalities (3) Spring (even years)
An in-depth study of the physiological basis, legal ramifications and correct uses of therapeutic modalities. Various types of modalities include: heat and cold therapy, ultrasound, electrical stimulation, and massage. Prerequisites: KIN 100, 212, 263, 353, 383.

- KIN 473 Measurement and Evaluation in Kinesiology (3) T Fall, Spring
 A study of elementary statistics and tests relating to measurement in physical education with emphasis on test administration and application of results. Prerequisite: KIN 303, and Junior classification.
- KIN 475 Therapeutic Exercise (3) Spring (odd years)
 This course is designed to provide a foundation of appropriate exercise principles and techniques for improving musculoskeletal and cardiopulmonary well being of an injured athlete. Prerequisites: KIN 100, 212, 263, 353, 373.
- KIN 480 Fitness Assessment and Exercise Prescription (3) T Spring Study and practice of concepts and techniques for evaluating physical fitness. Topics include health and medical histories, liability concerns, blood pressure, graded exercise stress testing, ECG recording and basic interpretation, strength assessment, body composition analysis, pulmonary function tests, CHD risk-factor analysis and health risk appraisal. Prerequisite: KIN 383.
- KIN 483 Internship in Athletic Training (1) Fall, Spring Supervised work as a student trainer in the Physical Education and athletic programs on campus under the direct supervision of a NATA Certified Trainer. Two years of this class as well as 1500 supervised hours are required prior to application for testing to become a Certified Trainer. Prerequisites: KIN 100, 212, 263, 353.
- KIN 490 Principles of Conditioning Athletes (3) W Fall A study of the physiological and biomechanical basis of conditioning for different sports. Topics include bioenergetics, specificity of training, periodization, and organization and administration of the strength and conditioning facility. Prerequisite: KIN 383.

LIBERAL STUDIES

The Liberal Studies major is designed to meet many of the state requirements for multiple subject matter competency. Students are prepared for graduate study in elementary education. Students select at least one area of emphasis within the interdisciplinary curriculum. All Liberal Studies students must meet with the designated Liberal Studies Coordinator in the School of Education.

II)

Liberal Studies Major BA

(*Courses meet General Education requirements)

I. Language and Literature (27 units minimum)

*ENG	113	Composition
*ENG	123	Intermediate Composition
*ENG	2	Literature (ENG 213, 223, 233, 243, 253, 263)
ENG	353	Children's Literature
*CST	110	Old Testament Survey
*CST	130	New Testament Survey
*SPA	115	Elementary Spanish I (or SPA 213 Intermediate Spanish I)
*SPA	125	Elementary Spanish II (or SPA 223 Intermediate Spanish II
ENG	463	Introduction to Linguistics

II. Mathematics and Science (17 units minimum)

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*MAT	133	College Algebra
*MAT		Math higher than MAT 133
*BIO	143	Principles of Biology w/lab
*PSC	133	Physical Science w/lab or *PSC 151 Introduction to the Geosciences w/lab
ETC	305	Educational Computing – Level I

III. Social Science and History (21 units minimum)

*POL	213	American Government
HIS	213	U.S. History I or HIS 223 U.S. History II
*BEH	225	Cultural Anthropology
*PSY	213	General Psychology
HIS	393	History of California
POL	415	World Geography
BUS	218	Macroeconomics

IV. Humanities (11 units minimum)

*HUM	213	Humanities I	
*HUM	223	Humanities II	
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*PHI 213 Intro to Philosophy or 233 Basic Reasoning or 253 Logic

V. Visual and Performing Arts (8 units minimum)

*ART		Applied Visual Arts - ART 201 or 204 or 225 or 232 or 401
*MUS		Applied Music - MUS 012 or 013 or 080 or 090–095 or 312
*COA	113	Oral Communication or COA 133 or COA 311 or COA 333

VI. Health and Physical Education (4 units minimum)

*KIN	100	Concepts of Fitness and Wellness
KIN	363	Movement Experiences for Children

VII. Professional Development (6 units minimum)

PSY	320	Life-span Development or EDU 302 Growth, Development & Learning
EDU	300	American Public School

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VIII. Concentration (12 units minimum)

Courses to be selected in one of the following: Language, Literature, Communication Arts, Mathematics, Natural Sciences, Social Science, Humanities, Visual/Performing Arts, Kinesiology, Human Development. (These must be upper division courses.) Check with advisor for details.

IX. Recommended Electives (12 units minimum)

EDU	416	Methods/Curriculum: Reading & Phonics
EDU	405	Methods/Curriculum: Math & Science
EDU	412	Methods/Curriculum: Language Arts & Social Studies
EDU	440	Methods/Curriculum: Management & Discipline

^{*}Courses meet General Education requirements.

The Liberal Studies major is an interdisciplinary curriculum, drawing from a broad variety of disciplines. Course descriptions are located in the corresponding major/discipline, listed alphabetically in this catalog.



Liberal Studies Coursework

ECH 320 Cognitive Development in Infancy and Early Childhood (3) Fall, Spring, Summer

> This course describes how the cognitive processes of thought, perception, attention, and problem-solving develop in infants and young children. Students will have the opportunity to explore the value of active learning in the development of knowledge, the specific ways in which children construct knowledge, and the theoretical models that support cognitive development at home and in school.

ECH 330 Language Development in Infancy and Early Childhood (3) Fall, Spring, Summer

The course describes the process of language acquisition and development in infants and young children. Students will define language and its components, explore the biological basis for language, compare and contrast behaviorist and environmental theories of language development, and identify the stages of language development in infancy and early childhood. They will describe language assessment procedures and support services for children with special needs in their first and/or second languages.

FCH 340 Perceptual-Motor Development in Infancy & Early Childhood (3) Fall, Spring, Summer

This course explores the concept of active learning and its importance to children's construction of knowledge through perception and movement, essentials of every learning experience.

ECH 350 Social & Emotional Development in Infancy & Early Childhood (3) Fall, Spring, Summer

This course introduces students to the process through which a child develops a sense of self within a sociocultural system. Students will learn the significance of a supportive interpersonal environment for personality development. They will evaluate theories of emotional and personality development in infants and young children. They will describe the effects of social and emotional development on learning.

EDU 300 American Public School (3) W, M, T

Exploring the educational paradigm historically and philosophically, students survey curriculum practices, teacher effectiveness, learner needs of the public schools, and classroom management to understand the challenges teaching today. Emphasis is placed upon cultural diversity and a dynamic society. Prerequisite for all other education courses. Cultural Plunge plus ten hours of fieldwork are required.

EDU 302 Growth, Development and Learning (3) W, M Fall, Spring, Summer

This course is a study of human growth and development during the first two decades of life. Emphasis is placed upon how teachers apply theoretical foundations of the learning process, cultural forces affecting behavior, testing, grouping of students, and inclusion. Prerequisite for all other education courses. Fifteen (15) hours of fieldwork is required.

EDU 315 Reading and Writing in the Content Areas (3) W

Focusing on the attainment of skills as a teacher of literacy, this course requires students to demonstrate content reading and writing competencies, such as determining reading readiness, applying readability formulas, evaluating textbooks, and developing strategies for vocabulary, critical thinking, and comprehension. Focus is placed on the preparation of lessons using PAR: prereading, assistance during reading and reflection after reading. Students are also introduced to beginning reader strategies. Crosslisted with EDU 315 & RDG 515. Prerequisite courses: EDU 300 and EDU 302 or equivalent.

EDU 341 The Exceptional Child (3)

> This course is cross-listed as EDU 541. The nature, determinants, adjustments, and problems of persons who have cognitive gifts and talents, cognitive delays, physical disabilities, learning disabilities, and who have emotional or behavior disorders will be studied in conjunction with appropriate educational interventions in the mainstream classroom and other settings. The course will acquaint students with (a) characteristics and needs of children with disabilities that affect learning, (b) methods of assessing disabilities, (c) components of the Individual Education Program (IEP), (d) instructional strategies and materials, (e) positive behavior support, (f) special needs of families of learners with disabilities, (g) agencies and professional supporting learners with disabilities, and (h) legislation, including Public Law 94-142, IDEA (Part B and Part H), the American Disabilities Act (ADA), and the Rehabilitation Act of 1973 ("Section 504"), as well as subsequent amendments relevant to special education. Ten hours of fieldwork is required. Approved by the California Commission on Teacher Credentialing to meet requirements for the Professional Clear Credential. Crosslisted with EDU 541 & SPE 541.

EDU 350 Computer Education for Teachers (3) T

> A study of a variety of applications of computers within the curriculum to improve learning and educational opportunities. Includes software evaluation, selection, and use. Approved by the California Commission on Teacher Credentialing to meet requirements for the Professional Clear Credential. Crosslisted with EDU 540.



Liberal Studies

EDU 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

EDU 400 Special Topics in Education (3)

Concentration upon a specific topic in the field of education. Topic varies for different semesters. May be taken multiple times with change in topic.

EDU 401 Audio-Visual Methods and Materials (3)

As offered

A course designed to acquaint the student with the various audio-visual materials as they affect learning. Development of materials of instruction and their presentation; operation and care of equipment.

EDU 405 Elementary Curriculum & Instruction: Math and Science (3) W, M, T

This course prepares future teachers to meet the California State requirements for the Multiple Subject Credential in math and science and to equip diverse students with knowledge and methodologies necessary for the successful integration and teaching of these subjects. This course consists of the study of current best practice techniques and curriculum development used in teaching mathematics and science in the public schools. Emphasis is placed on effective instructional methods and evaluation procedures. A minimum of 20 hours of observation and participation in Math and Science classrooms is required with the purpose of providing students with opportunities to apply methods learned in this course to public school settings. Crosslisted with EDU 505.

EDU 412 Elementary Curriculum & Instruction: Language Arts & Social Studies (3) W, M, T

This course prepares future teachers to meet the California state requirements for certification in language arts and social studies and to equip students with knowledge and skills necessary for the successful teaching of these subjects. It is a study of the scope, the organization, and the instructional procedures used to teach social studies and language arts. Students learn how to design and develop interdisciplinary units of study, how to write and assess instructional objectives, and how to organize and integrate social studies and language arts instruction for diverse learners in the public classroom. Twenty (20) hours of fieldwork is required. Crosslisted with EDU 512.

EDU 416 Elementary Curriculum & Instruction: Reading and Phonics (3) W, M, T

This course consists of the study of current best theories and practices in the teaching of listening, speaking, reading and writing for the production of a balanced literacy program in public/private schools. Cultural and linguistic differences will be examined as they pertain to literacy instruction and communication. Phonics skills for teaching and learning will be stressed. Students will be required to spend two hours per week (or 20 hours), at an approved elementary school site observing, participating and tutoring students in reading. Approved by the California Commission on Teacher Credentialing for teacher preparation in comprehensive, balanced literacy instruction. Crosslisted with EDU 516 & RDG 516.

EDU 440 Classroom Management and Discipline (3) W, M

This course is a study of the techniques, procedures and discipline models that can help make the difficult tasks of managing and disciplining much easier. Students will learn how to establish and maintain a classroom environment where positive behavior support is practiced. The classroom will be free from coercion and punishment. Interventions will be positive, proactive, and respectful of students. The course will also examine classroom discipline dimension: teacher responses to inappropriate behavior, the differences between emergency interventions, on-going positive behavioral support, and age-appropriate least intrusive strategies. Students will evaluate a variety of behavior management methods including functional analysis assessment. They will design their own behavior plan based on functional behavior analysis. The course will aid special education and mainstream education teachers in maximizing educational experiences for all students, including those with serious behavior disorders. Ten hours of fieldwork required. Required for both Multiple Subject and Single Subject Credentials. Crosslisted with EDU 518 & SPE 518.

EDU 498 Student Teaching and Seminar (8-15)

Teaching experience in the public school under guidance of University supervisor with cooperation of a master credentialed teacher in the public school. Open to Multiple Subject credential candidates who have been accepted by the Teacher Education Committee and who have been cleared for student teaching. An application for student teaching must be submitted by February 15 for the summer; March 15th for the fall semester and by October 15th for the spring semester. Weekly seminar accompanies student teaching.

ETC 305 Educational Computing – Level I

A study of a variety of applications of computers within the curriculum to improve learning and educational opportunities. Includes software evaluation, selection, and use of various computer-based applications. Approved by the California Commission on Teacher Credentialing to meet Level I requirements for a Preliminary Credential.

Management

(see Business Administration, Organizational Management)

MATHEMATICS

The Mathematics major prepares students for careers in teaching at the secondary level, research, industry, business and graduate study.

Mathematics Major (52 units) BS

Lower Division Requirements

MAT 245 Analytical Geometry and Calculus I MAT 245L Calculus Symbolic Language Lab I Analytical Geometry and Calculus II MAT 255 255L Calculus Symbolic Language Lab II MAT

PHY 214 Physics for Scientists and Engineers I with Lab 224 Physics for Scientists and Engineers II with Lab PHY

CMP 263 Q Basic/Visual Basic

Upper Division Requirements

MAT 313 **Mathematical Proofs and Structures**

MAT 323 Modern Algebra I MAT 333 Complex Variable MAT 343 Multivariable Calculus

Linear Algebra MAT 403 **Differential Equations** MAT 413 MAT 443 **Advanced Calculus**

MAT 463 **Fundamental Concepts of Geometry**

Six (6) additional upper-division mathematics units

Mathematics Minor (26 units)

Lower Division Requirements

MAT 245 Analytical Geometry and Calculus I 245L Calculus Symbolic Language Lab I MAT MAT 255 Analytical Geometry and Calculus II MAT 255L Calculus Symbolic Language Lab II

(Note: PHY 214/214L & PHY 224/224L are recommended electives and may also fulfill general education requirements.)

Upper Division Requirements

Mathematical Proofs and Structures MAT 313

MAT 343 Multivariable Calculus

333 MAT Complex Variable or MAT 443 Advanced Calculus MAT 403 Linear Algebra or MAT 413 Differential Equations

Three (3) additional upper-division units in mathematics

Requirements for the Mathematics Teaching Credential

See the Chair of the Mathematical and Natural Sciences Department for details about the mathematics teaching waiver.

Courses beginning with the prefix CMP are listed in the Information Systems Management section of this catalog. Courses beginning with the prefix PHY are listed in the Physics section of this catalog.

Mathematics Coursework

MAT 090 Review Mathematics (3) Fall, Spring

A study of basic arithmetic and problem solving with an introduction to algebra. This course is required of students with scores on the SAT and/or ACT showing need for basic review. This course does not apply towards graduation requirements.

MAT 113 Introductory Mathematics (3) Fall, Spring

A study of basic mathematics, including introductory and intermediate algebra and geometry. This course is required of students with scores on the SAT and/or ACT showing need for algebraic review. This course does not satisfy general education requirements for mathematics.



Mathematics

MAT 123 Mathematics for the Liberal Arts (3) W

Fall, Spring

Covers various topics in mathematics including prime numbers, rational and irrational numbers, sets and cardinality, algebra and geometry, probability and statistics, special relativity and time dilation. Prerequisite: MAT 113 or sufficient SAT and/or ACT exam scores.

MAT 133 College Algebra (3)

Fall, Spring

A study of linear equations and systems, complex numbers, functions, graphs, polynomials, quadratic equations, matrices, exponentials, logarithmic functions, probability and statistics. Prerequisite: MAT 113 or sufficient SAT and/or ACT exam scores.

MAT 134 Trigonometry and Analytical Geometry (3)

Offered upon sufficient demand

Basic concepts of complex numbers, trigonometric functions and identities, study of right and oblique triangles and topics in analytical geometry. Prerequisite: MAT 133 or sufficient high school math courses and grades.

MAT 144 Mathematical Statistics (3)

Fall, Spring

Mathematical theory and applications, development of formulae, principles of statistical decision theory, descriptive measurements, probability concepts, random variables, normal distribution, inferential statistics, sampling distributions, confidence intervals, hypothesis testing, chi-squared procedures, linear regression, and the use of computers in statistics. Prerequisite: MAT 133 or sufficient high school math courses and grades.

MAT 145 Mathematical Methods in the Natural Sciences (3)

Spring

Unit and dimensional analysis, topics in analytical geometry and trigonometry, vectors, experimental error, introduction to derivatives and integrals. Prerequisite: MAT 133.

MAT 245 Analytical Geometry and Calculus I (4)

Fall

Basic concepts of analytical geometry, limits and derivatives, differentials and rates, integration, definite and indefinite integrals, differentiation of logarithmic and exponential functions. Prerequisite: MAT 133 or sufficient high school math courses and grades.

MAT 245L Calculus Symbolic Language Lab I (1) T

Fall

The study of symbolic languages, such as Mathematica, Maple, Derive, and MatLAB for the use and application in Calculus and Algebraic courses. Pre or Co-requisite: MAT 245

MAT 255 Analytical Geometry and Calculus II (4)

Spring

Continued study and applications of integration: volumes, lengths, surface of revolution; derivatives and integrals involving trigonometric functions, indefinite series, expansion of functions, hyperbolic functions, law of the mean, indeterminate forms, partial fractions, polar coordinates, and conic sections. Prerequisite: MAT 245.

MAT 255L Calculus Symbolic Language Lab II (1) T

Spring

A continuation of MAT 245L. The study of symbolic languages, such as Mathematica, Maple, Derive, and MatLAB for the use and application in Calculus and Algebraic courses. Pre or Co-requisite: MAT 255.

MAT 313 Mathematical Proof and Structures (3)

Fal

A study of various methods of proofs and mathematical structures covering logic, universal and existential quantifiers, sets, functions, and selected topics in discrete mathematics, linear algebra, abstract algebra, and real analysis. This is a bridge course to abstract mathematics and should be taken prior to or concurrently with courses in linear or abstract algebra, and real or complex analysis. Prerequisite: MAT 245.

MAT 323 Modern Algebra I (3)

Fall (even years)

An introduction to the structure of algebraic systems such as groups, subgroups, cosets, homomorphisms, factor groups, rings and fields. Prerequisite: MAT 313 or MAT 245 with consent of instructor.

MAT 333 Complex Variables (3)

Spring (even years)

Structure of complex numbers and their functions, analytic, harmonic, and elementary functions, residue theory, and conformal mapping. Prerequisite: MAT 313 or MAT 245 with consent of instructor.

MAT 343 Multivariable Calculus (4)

Fall

Study and applications of vector analysis, partial differentiation, multiple integration, Jacobians, theorems of Green and Stokes, and divergence theorem. Prerequisite: MAT 255.

MAT 353 Probability and Statistics (3)

Offered upon sufficient demand

A calculus based course covering discrete and continuous distributions, expectations, the normal distribution, the central limit theorem, the binomial distribution, and various topics in statistical theory such as point estimation, hypothesis testing, and linear regression. Prerequisite: MAT 245.

MAT 363 History of Mathematics and Theory of Numbers (3) W, M Fall (odd years)
A study of the historical development of certain basic mathematical concepts from early times to the present, with problems that mathematicians have faced in rings, integers, primes and composites, Galois Theory, and theory and use of computers. Prerequisite: consent of the instructor.

- MAT 399 Independent Study (1–3) Offered upon sufficient demand This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog. Prerequisite: consent of instructor.
- MAT 400 Special Topics in Mathematics (1–3) Offered upon sufficient demand Various appropriate topics of different concentrations are offered each time. May be repeated with different subject matter. Student involvement in selection of topics is strongly encouraged. Prerequisite: consent of instructor.
- MAT 403 Linear Algebra (3) Spring (even years)
 Vector spaces; matrices, rank and systems of linear equations; linear transformation; similarity and diagonalization theorems; eigenvectors and eigenvalues. Prerequisite: MAT 313 or MAT 133 with consent of instructor.
- MAT 413 Differential Equations (3) Spring Methods of solution of ordinary differential equations with some applications to geometry and physics. Prerequisite: MAT 255.
- MAT 443 Advanced Calculus (3) Spring (odd years)
 An introduction to real analysis and topology covering the completeness of the real numbers, sequences, limits, continuity, uniform continuity, Riemann integrability, topology of the real numbers, topological spaces, connectedness, compactness, and metric spaces. Prerequisite: MAT 313 or MAT 255 with consent of instructor.
- MAT 463 Fundamental Concepts of Geometry (3) Spring (odd years)
 Before Euclid, Euclid's "Elements," evolution of geometry, non-Euclidean geometry, Gilbert's "Grundlagen," topology, sets, and logic.
 Prerequisite: consent of the instructor.

MUSIC

The Music major provides an appropriate background for students who may have career goals in education, church music, performance, or for graduate work in music. Coursework and performance requirements enable students to know, perform and teach diverse musical styles. In addition to the requirements outlined below, students must adhere to the requirements outlined in the Music Department Handbook.

Music Major (67 units) BA

¹ MUS011	Performance Lab	4 units
² MUS012	Class Piano I	2 units
3 MUS 080	Applied Music	8 units
4 MUS 09-	Ensemble (090-094)	8 units
MUS 112	Careers in Fine Arts	2 units
MUS 114	Materials of Music	3 units
MUS 115	Musicianship Lab I	1 unit
MUS 124	Voice Leading I	3 units
MUS 125	Musicianship Lab II	1 unit
MUS 214	Voice Leading II	3 units
MUS 215	Musicianship Lab III	1 unit
MUS 224	Current Trends & Practice	3 units
MUS 225	Musicianship Lab IV	1 unit
MUS 311	SAM I: Homophonic	3 units
MUS 312	Conducting	2 units
MUS 313	Music History I	3 units
MUS 323	Music History II	3 units
MUS 324	Music History III	3 units
MUS 431	Recital/Senior Project	1 unit
MUS 472	Orchestration	3 units
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Nine (9) upper division Music elective units from: MUS 332, 333, 334, 343, 362, 372, 382, 412, 415, 417, 418, 420, 472, 485, 492, or 495

¹ All majors must enroll in four (4) semester of Performance Lab.

² Further piano study is required until the completion of the piano proficiency exam.

³ One unit every semester, at least 4 units must be in the same applied area.

⁴ Participation in a major ensemble (Chorale, University Singers or Wind Ensemble, as approved by the instructor) is mandatory each semester, while in residence. Upon instructor's approval, Chamber Singers may serve as a major ensemble for a maximum of two semesters.

Fall Units MUS 114 Materials of Music 3 MUS 112 Careers in Fine Arts 2 MUS 115 Musicianship Lab I 1 MUS 124 Voice Leading I 3 I MUS 080 Applied Music - Lessons 1 I MUS 125 Musicianship Lab II 1 MUS 080 Applied Music - Lessons 1 I MUS 080 Applied Music - Lessons 1 I MUS 080 Applied Music - Lessons 1 MUS 011 Performance Lab 1 MUS 091 Ensemble 1 MUS 214 Voice Leading II MUS 224 Current Trends & Pract. 3 MUS 215 Musicianship Lab III 1 MUS 225 Musicianship Lab IV 1 MUS 080 Applied Music - Lessons 1 MUS 291 Ensemble 1 MUS 091 Ensemble 1 MUS 091 Ensemble 1 Junior Year Fall 3.4 Units Spring 3.4 Units MUS 313 Music History I 3 MUS 312 Conducting 2 MUS 311 SAM I: Homophonic 3 MUS 323 Music History II 3 MUS 323 Music History II 3 MUS 080 Applied Music - Lessons 1 MUS 3091 Ensemble 1 MUS 080 Applied Music - Lessons 1 MUS 091 Ensemble 1 MUS 090 Ensemble 1 MUS 090 Ensemble 1 MUS 090 Applied Music - Lessons 1 MUS 090 Ensemble 1 MUS 090 Applied Music - Lessons 1 MUS 090 Applied Music - Less	Freshman Year			
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¹At least 4 units must be in the applied area.



²Participation in a major ensemble (Chorale, University Singers or Wind Ensemble, as approved by the instructor) is mandatory each semester, while in residence. Upon instructor's approval, Chamber Singers may serve as a major ensemble for a maximum of two semesters.

³All majors must enroll in four (4) semesters of Performance Lab.

⁴Further piano study is required until the completion of the proficiency exam.

⁵A total of 9 upper-division electives must be taken, chosen form Music 322, 333, 334, 343, 362, 372, 382, 412, 417, 418, 420, 472, 485, 492, 495 or special summer term courses (300 or 400 level). It is recommended that students with voice emphases take 333, 417 and 420, and those students with piano emphasis take 334 and 418.

There is to be a one half-hour recital in the Senior year, Fall or Spring semester. The recital is to be in voice, piano, organ, or other instrument. The Senior Project's content and length will be determined and discussed with applied teacher, and assessed by the music faculty

Certificate in Church Music

Core Requirements (12 units)			Electives (5-6 units) select two:		
MUS 091	Chorale	2 units	MUS 312	Conducting	2 units
MUS 112	Careers in Fine Arts	2 units	MUS 332	Congregational Singing	3 unit
MUS 114	Materials of Music	3 units	MUS 492	Arts in Worship	3 units
MUS 115	Musicianship Lab I	1 unit			
MUS 124	Voice Leading I	3 units			
MUS 125	Musicianship Lab II	1 unit			

Applied (6-7 units) choose one program:

Keyboard Certificate			Voice Certificate		
Piano option	<i>:</i>		MUS 080	Private Instruction: Voice	6 units
MUS 080	Private Instruction: Piano	4 units	OR		
MUS 080	Private Instruction: Organ	1 unit	MUS 080	Private Instruction: Voice	4 units
MUS 230	Service Playing	1 unit	AND		
Organ option	ı:		MUS 013	Class Voice	2 units
MUS 080	Private Instruction: Organ	4 units	Conducting	g Certificate	
MUS 080	Private Instruction: Piano	1 unit	MUS 080	Private Instruction: Piano	1 unit
MUS 230	Service Playing	1 unit	MUS 080	Private Instruction: Voice	1 unit
Band/Orchestral Instrument Certificate		te	MUS 312	Conducting	2 units
MUS080	Private Instrument	4 units	MUS 412	Advanced Conducting	3 units
MUS 312	Conducting	2 units		· ·	

Single Subject Credential

Music Requirement

This curriculum is designed for those students preparing to teach music within primary and secondary education. In addition to this degree, students will be required to complete the Teacher Education Credential Program within the Education Department. The lower division music requirements remain the same as the Bachelor of Arts in Music. The upper division music requirements are listed.

Junior Year

Fall	Units	Spring	Units
MUS 313 Music History	3	MUS 323 Music History	3
MUS 311 SAM I: Homophonic	3	MUS 372 SAM II: Linear	3
¹ MUS 080 Applied Music	1	MUS 412 Advanced Conducting	3
² MUS 091 Ensemble	1	¹ MUS 080 Applied Music	1
MUS 312 Conducting	2	² MUS 091 Ensemble	1
MUS 440-443 Instrumental Tech.	1	MUS 440-443 Instrumental Tech.	1
⁷ MUS 013 Class Voice	2	(instrumental emphasis)	

Senior Year

Fall	Units	Spring	Units
MUS 472 Orchestration	3	¹ MUS 080 Applied Music	1
¹ MUS 080 Applied Music	1	² MUS 091 Ensemble	1
MUS 485 Elem Music Methods	3	6MUS 431 Recital/Senior Project	1
MUS 324 Music History	3	MUS 495 Second Music Methods	3
² MUS 091 Ensemble	1	MUS 382 Music Technology	3
MUS 440-443 Instrumental Tech.	1	MUS 440-443 Instrumental Tech.	1



Music Minor (30 units)

Lower Division Requirements

MUS 114 Materials of Music MUS 115 Musicianship Lab

MUS 124 Voice Leading & Harmonic Practices

MUS 125 Musicianship Lab II

MUS 011 Performance Lab (2 semesters)
MUS 080 Applied Music (4 semesters)

MUS 090 Ensemble (4 semesters of which at least 2 semesters must be in Chorale)

Upper Division Requirements

12 upper division units excluding MUS 012, 080, 090, 091, 092, 093, 094, 095

Two of the following are required:
MUS 313 Music History I
MUS 323 Music History II
MUS 324 Music History III

Music Coursework

MUS 011 Performance Lab (1)

Fall, Spring

Attendance at professional concerts, faculty recitals, junior and senior student recitals, class meetings and music department sponsored concerts. Student participation through performance.

MUS 012 Class Piano I, II, III (2)

Fall, Spring

A sequenced study of various piano skills and of the early-intermediate level of the piano literature. Class Piano I is geared toward the student with little or no keyboard experience while Class Piano II addresses the requirements of the Piano Proficiency Exam for the freshman music major. Class Piano III focuses on the Piano Proficiency Exam for the graduating senior music major.

MUS 013 Class Voice I a,b, c (2)

Fall, Spring

Group instruction in the fundamentals of tone production, breathing, breath control, and posture. Opportunity for individual performance. Attention to individual problems. Section (a) is intended for non-music majors. Section (b) is intended for music majors who need adequate experience in singing art songs and arias in languages other than English. Section (c) is intended for credential-seeking students with an instrumental emphasis.

MUS 080 Private Instruction: Vocal and Instrumental (1-2)

Fall, Spring

Private instruction is offered with material and performance of increasing difficulty, as the student develops. Students must arrange instruction time with the full-time faculty member in-charge, during the first week of classes. A minimum of 12 lessons and performance at a faculty jury are required. The course may be repeated until the requirement is fulfilled. Juniors and seniors taking MUS 080 will receive upper division credit. Service Playing does NOT fulfill the MUS 080 requirement for the major or minor. Prerequisite for applied organ: formal piano training and music reading ability.

MUS 090a University Chorale (1) M

Fall, Spring

Chorale is an auditioned choir available to all interested students. The group rehearses and performs a variety of music. Performance opportunities include on-campus concerts, the Biola Choral Festival, the California State Baptist Convention, seasonal concerts, local churches and an extended spring tour. The performance calendar is planned over two semesters and students are expected to participate in both the Fall and Spring semesters. A choral uniform purchase is required. There is an occasional music fee.



¹ At least 4 units must be in the same applied area.

² Participation in a major ensemble (Chorale, University Singers or Wind Ensemble, as approved by the instructor) is mandatory each semester, while in residence. Upon instructor's approval, Chamber Singers may serve as a major ensemble for a maximum of two semesters.

³ All majors must enroll in four (4) semesters of Performance Lab.

⁴ Further piano study is required until the completion of the proficiency exam.

⁵ A total of 9 upper-division electives must be taken, chosen from Music 332, 333, 334, 343, 362, 372, 382, 412, 415, 417, 418, 420, 472, 485, 492, 495 or special Summer term courses (300 or 400 level). It is recommended that students with voice emphases take 333, 417 and 420, and those students with piano emphasis take 334 and 418.

⁶ There is to be a one half-hour recital in the Senior year, Fall or Spring semester. The recital is to be in voice, piano, organ, or other instrument. The Senior Project's content and length will be determined and discussed with applied teacher, and assessed by the music faculty.

⁷ Required only for students who do not have a vocal emphasis.

Music

MUS 090b University Singers (1) M Fall, Spring University Singers is open by audition to all interested students. The group will rehearse and perform a variety of music. Performance opportunities include chapel, California State Baptist Convention, local churches and special seasonal performances. A choral uniform purchase is required. There is an occasional music fee. University Wind Ensemble (1) M MUS 090c Fall, Spring A select group of brass, wind and percussion instrumentalists which perform at campus functions. MUS 092 Chamber Singers (1) M Fall, Spring Chamber Singers is a small group of auditioned singers who study, rehearse and perform choral music from the Renaissance to the contemporary period. Performance opportunities include on-campus concerts, State Baptist Conventions, local churches, high schools, other colleges and tours. A choral uniform purchase is required. There is an occasional music fee. MUS 093 Contemporary Christian Ensembles (1) M Fall, Spring Vocal, instrumental and creative arts ensembles which perform extensively for on and off campus engagements, performing Christian contemporary music. Membership is by audition only. MUS 094 Brass Ensemble and Brass Quintet (1) M Fall, Spring A select group of brass members which performs at campus functions and off-campus engagements. Membership is by audition only. MUS 112 Introduction to Careers in Fine Arts (2) W Spring This course is designed to expose Fine Arts students to career possibilities. Guest lecturers will acquaint the student with educational requirements, job opportunities, salary potential, and answer questions about area of expertise. Readings and research related to various artistic pursuits are also included. **MUS 114** Materials of Music (3) T Fall An intensive study of fundamentals of music (pitch, rhythm, intervals, scales, harmony), introduction to instruments and to music notation computer software. **MUS 115** Musicianship Lab I (1) T Fall Introductory experiences in sight-singing and ear-training. **MUS 116** Musical Theatre Production (1-3) Fall, Spring Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Crosslisted with MUS 216, MUS 316, and MUS 416. **MUS 124** Voice Leading & Harmonic Practices I (3) T Spring Development of skills in analyzing and writing music involving diatonic voice leading principles and harmonic progressions. Examples are drawn from art, sacred and popular music. Section A for music majors; Section B for music minors. Prerequisite: MUS 114. **MUS 125** Musicianship Lab II (1) T Spring Continued development of aural skills and introduction to keyboard harmony and improvisation. Prerequisite: MUS 115. MUS 214 Voice Leading & Harmonic Practices II (3) T Fall Advanced writing and analysis of music involving chromatic and extended harmonies. Examples are drawn from art, sacred and popular music. Prerequisite: MUS 124. MUS 215 Musicianship Lab III (1) T Fall Advanced training in ear-training, sight-singing and keyboard harmony involving chromatic exercises. Prerequisite: MUS 125. **MUS 216** Musical Theatre Production (1-3) Fall, Spring Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Crosslisted with MUS 116, MUS 316, and MUS 416. MUS 224 Current Trends in Harmonic Practices (3) T Writing and analysis of music since 1900. Focus on contemporary harmonic practice, influence of art and popular music. Prerequisite: MUS 214. MUS 225 Musicianship Lab IV (1) T Spring Advanced work in ear-training and sight-singing. Prerequisite: MUS 215.



MUS	230	Service Playing (Private Instruction) (1) Focus on keyboard skills which are essential for the church service. Techniques of hymn-playing, transpo improvisation, sight-reading, and solo/anthem accompaniment will be addressed. Service Playing does NOT requirement for the major or minor. Prerequisite: MUS 124 and consent of instructor. Students may repeat the consent of the major or minor.	fulfill the MUS 080
MUS	311	Structural Aspects of Music I: Homophonic (3) T An exploration of the methods of organizing music. Study focuses on traditional homophonic forms such as varia symphony, and popular song. Prerequisite: MUS 224.	all (even years) ation, rondo, sonata,
MUS	312	Basic Conducting (2) Spring Basic conducting patterns, practice in directing group singing, preparation and presentation of simple choral multiple choral mult	ng (even years) ısic.
MUS	313	Music History I (3) W, M Fall, S A general survey course of the history of Western European music and of selected non-Western cultures. Include and a research paper. Ancient through Renaissance. Recommended for music/fine arts majors and minors only. Pro and MUS 124.	
MUS	316	Musical Theatre Production (1-3) Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance dramas, and operas. Course may be repeated for a total of twelve (12) units. Crosslisted with MUS 116, MUS 216	
MUS	323	Music History II (3) Fall, S Continuation of MUS 313 from Baroque through Romantic. Prerequisite: MUS 114 and MUS 124.	Spring (rotated)
MUS	324	Music History III (3) Fall, S Continuation of MUS 323 from Impressionism to end of 20th century. Prerequisite: MUS 114 and MUS 124.	Spring (rotated)
MUS	332	Congregational Singing Practices (3) W, T A survey of music used for congregational singing studied from perspectives of text and music, history, culture, a	fall (even years) and practice
MUS	333	Song Literature (3) W A survey of literature for solo voice from the Baroque to the Twentieth Century. Analysis of scores through performances. Prerequisite: MUS 323 or consent of instructor.	fall (even years) recordings and live
MUS	334	Piano Literature (3) A survey of the piano literature from the Baroque period through the Twentieth Century. Stylistic analysis of indivirecordings and live performances. Prerequisite: MUS 323 or consent of instructor.	Fall (odd years) dual works through
MUS	343	Symphonic/Band Literature (3) A survey of ensemble literature for orchestra and band. Prerequisite: MUS 323 or consent of instructor.	all (even years)
MUS	362	Choral Literature (3) Spr A survey of choral music from late Renaissance to the twentieth century, with emphasis on sacred music. Analys recordings and live performances. Prerequisite: MUS 323 or consent of instructor.	ing (odd years) is of scores through
MUS	372	Structural Aspects of Music II: Linear Techniques (3) T Spr Continued study of composers' methods of organizing music. Focuses on analysis of music and writing music techniques. Emphasis on forms of Baroque era and their current application. Prerequisite: MUS 224.	ing (odd years) using contrapuntal
MUS	382	Music Technology T Sprin Introduction to a broad perspective of the many ways musicians use computers. Emphasis is on historic mileston and practical skill in using software and hardware in music technology. Required for music education. (Prerequi 124, 125).	
MUS	399	Independent Study (3) An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a interest. Courses listed in the catalog may not be taken by independent study.	topic of particular
MUS	412	Advanced Conducting (3) Development of student's abilities to prepare, rehearse and perform as conductors of instrumental and vocal ensurance instrumental and choral score preparation; technical, practical and performance practice consider decisions; verbal and gestural communication skills; rehearsal and performance programming and evaluation	rations; interpretive



interpersonal dynamics. Prerequisite: MUS 312.

Music

MUS 415 Composing and Arranging for the Church (3)

As offered

Composition and arranging with emphasis on functional music for the church. Includes writing of hymn tunes, descants, modulations, and free accompaniments; hymn arrangements and anthems for choir; and service music for keyboard and other instruments. Prerequisite: MUS 224 or permission of instructor.

MUS 416 Musical Theatre Production (1-3)

Fall, Spring

Practical training in the presentation of musical dramas. Consists of regular rehearsals and final performance of musicals, music dramas, and operas. Course may be repeated for a total of twelve (12) units. Crosslisted with MUS 116, MUS 216, and MUS 316.

MUS 417 Methods of Teaching Voice (3)

Spring (odd years)

Scientific exploration into the workings of the vocal mechanism and the technique of voice production. A survey of common vocal faults with appropriate correction exercises will be discovered. Successful voice studio procedures are included. Students will demonstrate knowledge learned by privately teaching a student for one month, then once before the class. Prerequisite: consent of instructor.

MUS 418 Methods of Teaching Piano (3)

Spring (even years)

A survey of the methods and materials available to the private piano teacher. Private studio procedures (teacher-student relationship, billing procedures, recruitment, etc.) will be explored. Prerequisite: consent of instructor.

MUS 420 Diction for Singers (3)

Spring (even years)

The proper diction and style of songs from the English, Italian, French and German repertoire. Development of correct pronunciation methods through the use of language drills, listening to recordings, and writing phonetic transcriptions of musical literature. Prerequisite: consent of instructor.

MUS 431 Recital/Senior Project (1)

Fall, Spring

Students are required to enroll for recital credit for their final recital given during the senior year. Additionally, students are expected to write a supporting paper on a theoretical/historical aspect of recital repertoire. Permission to enroll will be given only after attaining Performance Level 084.

MUS 440 Instrumental Techniques for Woodwind (1)

Fall, Spring

Private or group instruction on instruments of the woodwind family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.

MUS 441 Instrumental Techniques for Brass (1)

Fall, Spring

Private or group instruction on instruments of the brass family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.

MUS 442 Instrumental Techniques for Percussion (1)

Fall, Spring

Private or group instruction on instruments of the percussion family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.

MUS 443 Instrumental Techniques for Strings (1)

Fall, Spring

Private or group instruction on instruments of the string family. Primary emphasis on one instrument to gain basic proficiency, with exposure to problems and techniques of the other members of that family. Instruction in pedagogical techniques useful in classroom instruction.

MUS 450 Internship in Music Instruction (1-3)

Fall, Spring

Practical experience in teaching music in the classroom and studio under faculty supervision. Regularly scheduled conferences for evaluation and planning. Open to selected music majors only. Prerequisites: MUS 224, two years of applied music, and successful completion of piano proficiency examination.

MUS 472 Orchestration (3)

Fall (odd years)

A study of the orchestral instruments; scoring for full orchestration or small ensembles. Students do extensive work in the computer lab working with Finalé and the MIDI. Prerequisite: MUS 224 or permission of instructor.

MUS 485 Elementary Music Methods (3) W, M

Fall (odd years)

A course designed to prepare students to be effective music teachers in the K-6 grades in both public and private schools as well as church settings. A wide variety of methods and resources will be introduced giving attention to the most important methodologies of today. In addition to the classroom instruction, time will be given to observing and assisting a master teacher.

MUS 492 Arts in Worship (3) W, T

Fall (odd years)

An overview of the philosophy and use of art, music and drama in the history of the church with special focus on contemporary issues in worship design.

MUS 495 Secondary Music Methods (3) W, M

Spring (even years)

A course designed to prepare students to be effective music teachers at the junior-high and senior-high school level in both public and private schools as well as church settings. A wide variety of methods and resources will be introduced giving attention to the most important methodologies of today with emphasis on performing ensembles. In addition to the classroom instruction, time will be given to observing a master teacher. Pre or Co-requisite: MUS 440-443, MUS 412, and MUS 013C.

MUS 499 Fine Arts Senior Project (3) W

Students enroll for this course in the semester they complete their senior project. Projects are designed on an individual basis, demonstrating competency in music, art and drama. Prerequisite: consent of the instructor.

ORGANIZATIONAL MANAGEMENT

The Organizational Management major is structured to prepare students to become managers and leaders in for-profit business and non-profit organizations. This requires grounding in modern organizational and leadership theories, combined with an understanding of technological resources and practical application to modern business.

Organizational Management Major (51 units) BS

Core Courses (39 units)

BUS	303	Business Finance
DUS	อบอ	Dusiness finance

BUS 313 Microeconomics

POL 395 Political Economy

PSY 335 Group Dynamics

COA 425 Organizational Communication

CMP 370 Systems Analysis

IDS 410 Negotiations Workshop

IDS 450 Ethics in Business and Technology

IDS 460 Comparative Management

Concentration Courses (12 units)

Students must complete 12 upper division units in one of the following concentrations:

Political Science (Public Administration); Information Systems Management; Communication Arts

Concentrations

Political Science (select 12 units from the following)

POL 425 Modern Political Philosophy

POL 451 Executive Management & Development in the Public Sector

POL 453 Administrative Law and Bureaucracy

POL 483 Constitutional Law

POL 491 Public Personnel Management

POL 493 Principles of Public Administration

Information Systems Management

Consult an Academic Counselor in the Academic Services Center regarding appropriate coursework.

Communication Arts

Consult an Academic Counselor in the Academic Services Center regarding appropriate coursework.



BUS 330 Business and Organizational Behavior

BUS 343 Human Resource Management

BUS 358 Fundamentals of Business Law

BUS 463 Business/Organizational Management

Organizational Management

BUS

358

Organizational Management Minor (24 units)

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IDS	410	Negotiations Workshop
IDS	450	Ethics in Business & Technology
IDS	460	Comparative Management
COA	425	Organizational Communication
PSY	335	Group Dynamics
POL	395	Political Economy
BUS	330	Business & Organizational Behavior

Courses beginning with the prefix BUS are listed in the Business section of this catalog.

Fundamentals of Business Law

Courses beginning with the prefix CMP are listed in the Information Systems Management section of this catalog.

Courses beginning with the prefix COA are listed in the Communication Arts section of this catalog.

Courses beginning with the prefix POL are listed in the Political Science section of this catalog.

Courses beginning with the prefix PSY are listed in the Psychology section of this catalog.

Organizational Management Coursework

IDS 399 Independent Study in Interdisciplinary Studies (3)

The course will concentrate upon a specific topic chosen by the student in consultation with the appropriate academic advisor(s). This course may be used to fulfill core requirements where an academic variance is appropriate. Prerequisite: Consent of the instructor(s).

IDS 400 Topics in Interdisciplinary Studies (3)

The course will concentrate upon a specific topic, varying from semester to semester. May be taken multiple times with change of topic. The course may be used to fulfill core requirements where an academic variance is appropriate. Prerequisite: Consent of instructor.

IDS 410 Negotiations Workshop (3)

Focuses on both general negotiation theory and specific strategic methodologies useful in the rapidly shifting environment of global business. Particular emphasis is given to the range of diverse communication and negotiation techniques required to meet the cross-cultural challenges of contemporary regional and global markets.

IDS 450 Ethics in Business and Technology (3)

Students will comprehend the various bases from traditional philosophical and theological sources for discerning professional, ethical practices. Application of these studies will follow, with individual research and team-oriented case studies that highlight contemporary ethical issues in business and technology settings, nationally and globally.

IDS 460 Comparative Management (3) M

Focuses on both general management theories and specific strategic techniques useful in the rapidly shifting environment of global business. Particular emphasis is given to the range of diverse management theories and techniques met in other countries in comparative perspective.

PHILOSOPHY

The Philosophy major provides students with in-depth study of Western philosophy, from classical to modern eras. Emphasis is given to the development of critical thinking and writing skills. Students are encouraged to select a complimentary second major or minor.

Philosophy Major (36 units) BA

Lower Division Requirements

PHI 213 Intro to Philosophy

PHI 253 Logic

Upper Division Requirements

PHI 301 History of Western Philosophy I PHI 302 History of Western Philosophy II PHI 400 Special Studies in Philosophy

PHI 499 Senior Project

18 additional units of upper-division philosophy

Philosophy Minor (24 units)

Lower Division Requirements

PHI 213 Intro to Philosophy

PHI 253 Logic

Upper Division Requirements

PHI 301 History of Western Philosophy I PHI 302 History of Western Philosophy II PHI 400 Special Studies in Philosophy 9 additional units of upper-division philosophy

Philosophy Coursework

PHI 213 Introduction to Philosophy (3) W

Fall, Spring

A general introduction to the principal issues, methods, and values of philosophy. Presented in terms of philosophical categories, historical development, and biography. Prerequisite for all upper-division courses.

PHI 233 Basic Reasoning (3) W

Fall, Spring

A course designed to assist in the development of objective and rational skills to be applied in addressing live issues and problems. Students not pursuing further work in philosophy are advised to take this course.

PHI 253 Logic (3) W

Fall, Spring

A systematized study of the canons and criteria of validity in thought and its rational expression by considering the processes of reasoning and inference.

PHI 301 History of Western Philosophy I (3) W

Fall

A consideration of the influence of philosophical thought in Western Culture. Emphasis on the ancient and medieval periods. Prerequisite: PHI 213.

PHI 302 History of Western Philosophy II (3) W

Spring

A continuation of PHI 301. Emphasis on the early modern and contemporary periods. Prerequisite: PHI 213 and 301.

PHI 313 Mathematical Proof and Structures (3) W

Fall

A study of mathematical logic involving various methods of proofs and their structures. Proofs for several important theorems will be derived. Real analysis. Prerequisites: PHI 213 and PHI 253. Crosslisted with MAT 313.

PHI 323 Ethics (3) W

Fall (odd years)

An appraisal of the major philosophical viewpoints which analyze and synthesize theories regarding human conduct. Prerequisite: PHI 213.

PHI 324 Applied Ethics (3) W

Fall (even years)

An exploration of the application of various metaethical theories to ethical questions and issues that arise in various arenas of life. The study involves both the examination of methods as well as cases. Prerequisite: PHI 213, 323.



Philosophy

PHI 343 Philosophy of Religion (3) W, M Spring (even years)
A critical inquiry into the nature and validity of religious experience using standard philosophical analysis and evaluation methods.
Prerequisite: PHI 213.

PHI 353 Comparative Religions (3) W, M

Fall/Spring

A study of the great religious traditions from around the world through the contributions of their founders, their historical development, their major doctrines, and forms of worship. This course is required of non-Baptist students. Prerequisite: PHI 213, 223 or 253. Cross-listed with CST 353.

PHI 363 Metaphysics (3) W, M

Spring (even years)

A study of the basic questions regarding reality through the various methods of metaphysical inquiry as it has developed throughout the history of philosophy. Prerequisite: PHI 213.

PHI 399 Independent Study (3) W, M

Fall, Spring

A course of study designed to afford superior students an opportunity to pursue independent work in an area of their personal interest. Supervision and evaluation provided by assigned Philosophy department faculty.

PHI 400 Special Studies (3) W

Fall, Spring

Concentration on specific philosophical areas as particular periods, traditional philosophical classifications, or individual philosophers. Prerequisite: PHI 213.

PHI 401 Literary Theory and Criticism (3) W, M

Spring

Advanced study in theories of imaginative literature and in the issues of interpreting literary texts. Prerequisites: PHI 213 Crosslisted with ENG 401.

PHI 413 Apologetics (3) W

Spring (odd years)

Class development will pursue the original meaning and metaphorical application of apology, its New Testament usage, and its place in the early, medieval, and modern Church. Emphasis will be given to outstanding apologists in each age. Prerequisite: PHI 213 and PHI 343.

PHI 423 Classical Political Philosophy (3) W

Fall (even years)

A study of the development of political and legal philosophy from the classical period to medieval ideologies. Special attention will be given to the interpretation and use of the classical and medieval sources. Prerequisite: PHI 213. Crosslisted with POL 423.

PHI 425 Modern Political Philosophy (3) W

Spring (even years)

A comparative study of recent and contemporary legal and political philosophy and thought. Prerequisite: PHI 213. Crosslisted with POL 425.

PHI 429 Critical Political Philosophy & Postmodernism (3) W

Spring (odd years)

A study of post-modern and critical political theory Prerequisite: PHI 213. Crosslisted with POL 429.

PHI 499 Senior Project (3) W

Fall, Spring

A senior capstone course designed to demonstrate the competence of philosophy majors in the discipline, and in their research and writing skills. Students will enroll in this course with the approval of the department faculty. The student will choose an approved faculty advisor and establish regular meetings to expedite progress in the project. The project will be assessed by the department faculty.

Physical Education (see Kinesiology)

PHYSICAL SCIENCE

Physical Science Coursework

PSC 133 Survey of Physical Science (3)

Fall

A survey course calculated to give a basic understanding of the essential principles of chemistry, physics, geology, weather and astronomy. Prerequisite: 3 units of mathematics not including Review Mathematics (MAT 090).

PSC 133L Survey of Physical Science Lab (1) T

Fall

A laboratory experience designed to illustrate and reinforce physical science principles and to introduce basic physical science laboratory techniques. Additional lab fee. Pre or Co-requisite: PSC 133.

PSC 151 Introduction to the Geosciences (3)

Spring

A general study of the geosciences including the areas of astronomy, meteorology and climate, geology, and oceanography.

PSC 151L Introduction to the Geosciences Lab (1) T

Spring

A laboratory experience designed to illustrate and reinforce geoscience principles and to introduce basic geoscience laboratory techniques. Additional lab fee. Pre or Co-requisite: PSC 151.

PSC 303 Science and Faith (3) W

A study of the various different models of integrating science and religion. A study of the history and recent developments, philosophies, and concepts in both science and theology. Focus is placed in particular on Christian world views. Crosslisted with CST 303. Prerequisites: previous coursework in science and Christian Studies.

PSC 303L Science and Faith Lab (1) T

A laboratory experience designed to enhance the specific scientific discoveries discussed in lecture. Pre or Co-requisite: PSC 303.

PSC 323 History and Philosophy of Science (3) W, M

A study of the developments, philosophy, and concepts of science and the contributions of great scientists. Focus is based on issues related to the Bible and religious world views. Emphasis is placed on the mathematical and physical sciences. Prerequisite: consent of the instructor.

PSC 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

PSC 400 Science and Technology: Its Impact Upon Society (3) W

Discusses the interaction between science and its products on our changing society. Emphasis is on the scientific method; modern topics in the physical sciences such as nuclear power, government involvement, restoration/management, genetic engineering, ethics, and future challenges.

PSC 401 Special Topics in Physical Science (3)

Concentration upon a specific topic in the field of physical science. Topic varies for different semesters. May be taken multiple times with change in topic.

PSC 413 Lab Techniques for Physical Science Teachers (3) T

Development and practice of classical and modern lab procedures and philosophies including mathematical analysis. Practice, organization, and set up, to conduct various labs used throughout the physical sciences. Study of conformity to various lab situations, and how to improve and modernize existing or standard labs. Prerequisite: PSC 133. Additional lab fee.

PHYSICS

Physics Coursework

PHY 122 The Physics of Photography (3) T

A study of the physical properties of the camera, predominantly optics. Emphasis placed on black and white, 35mm, exposing, developing and printing. Additional lab fee.

PHY 213 Astronomy (3) W

Fall, Spring

A study of the earth, time, moon, sky, celestial mechanics, solar system, and the sidereal universe.

PHY 213L Astronomy Lab (1) T

Fall, Spring

A study of the laws of physics related to the optics of telescopes. Observational labs, including remotely operating telescopes on mountain tops. Additional lab fee(s). (Field trips may require additional lab fees). Pre or Co-requisite: PHY 213.

PHY 214 Physics for Scientists and Engineers I with Lab (4) T (Lab)

Fall

A study of mechanics, heat and thermodynamics, waves, sound, and the mathematical methods of physics. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: MAT 145 or 245; MAT 145 or 245 concurrently.

PHY 224 Physics for Scientists and Engineers II with Lab (4) T (Lab)

Spring

A continuation of PHY 214, including a study of electricity, magnetism, electromagnetic waves, optics, and modern physics topics. Lecture (3 units) and required laboratory (1 unit). Additional lab fee. Prerequisite: PHY 214 or MAT 245.



Physics/Political Science

PHY 301 Astronomy II (3) W

A continuation of PHY 213. It is a more in depth study of astronomy and the usage of astronomy in the classroom. The topics of gas, dust, star formation and evolution, space-time, black holes, galaxies, and large scale structure will be discussed. Prerequisites: PHY 213.

PHY 301L Astronomy II Lab (1) T

A more in depth study of the laws of physics related to optics. Observational labs. Labs involving previous astronomy research data. Team projects. Additional lab fee. Pre or Co-requisite: PHY 301.

PHY 399 Independent Study (1–3)

Offered upon sufficient demand

This course of study is offered to afford the superior student an opportunity to explore independently subject matter not already offered in the catalog. Prerequisite: consent of instructor and the Academic Dean.

PHY 400 Special Topics in Physics (1–3)

Offered upon sufficient demand

Various appropriate topics of different concentrations are offered each time. May be repeated once with different subject matter. Student involvement in selection of topics is strongly

POLITICAL SCIENCE

The Political Science major provides students with theoretical foundations and practical experience in preparation for opportunities available in the fields of political science and public administration, including career positions with local, state and federal governments; fellowship posts for graduate and legal studies; careers in education and various levels of political leadership. Students are encouraged to seek internship opportunities through the department.

Political Science Major (36 - 39 units) BA or BS

(No Emphasis)

Lower Division Requirements

POL 213 American Government

POL 223 American State and Local Government

Upper Division Requirements

POL 395 Political Economy or

BUS 218 Macroeconomics and BUS 313 Microeconomics

12 units from POL 390, 423, 425, 427, 429, 483

15 additional units of Political Science or BEH 355, 383, 385, 390 or HIS 443

(A maximum of nine upper-division Behavioral Science or History units may be applied toward the 27 upper-division units requirement. BEH 113 or BEH 225 must be taken prior to any upper-division Behavioral Science course.)

Public Administration Emphasis

Lower Division Requirements

POL 213 American Government

POL 223 American State and Local Government

Upper Division Requirements

POL 395 Political Economy or

BUS 218 Macroeconomics and BUS 313 Microeconomics

12 units from POL 425, 451, 453, 483, 491, 493

15 additional units of Political Science or BUS 321, 373, 433, 463, 483

(A maximum of nine upper-division Business Administration or Behavioral Science units may be applied toward the 30 upper-division units requirement. BEH 113 or BEH 225 must be taken prior to any upper-division Behavioral Science course.)

Political Science Minor (21 units)

Lower Division Requirements

POL 213 American Government

POL 223 State and Local Government

Upper Division Requirements

POL 395 Political Economy or BUS 218 Macroeconomics and BUS 313 Microeconomics

12 upper division units in Political Science



Pre-Law Program

The department also offers a pre-law certificate program, and provides a full range of counseling services in preparation for law school. The pre-law certificate offers a specific series of courses intended to prepare students for both the LSAT and law school Students can also receive active advice for the LSAT examination. Dr. Tim Luther serves as the pre-law program advisor.

Lower Division Requirements (9 units)

POL 213 American Government

POL 223 American State and Local Government

PHI 253 Logic

Upper Division Requirements (24 units)

ENG 300 Rhetoric and Writing

PHI 323 Ethics

PHI 324 Applied Ethics POL 441 Internship in Law

POL 453 Administrative Law and Bureaucracy

POL 483 Constitutional Law

Six (6) units selected from the following: PHI 363, POL 423, 425, or 429

Certificate in Public Administration

Designed primarily for government employees and persons seeking public employment, the program for a certificate in public administration provides both practical and theoretical training in this field.

A sequence of six courses is required for the certificate. Although these courses are offered in the evenings and late afternoons for the convenience of students who are employed, all courses are open to all Cal Baptist students. The sequence of courses may be completed within one year, but the coursework may be extended over a longer period of time if desired.

Courses beginning with the prefix BEH are listed in Business Administration section of this catalog.

Courses beginning with the prefix BUS are listed in the Business section of this catalog.

Courses beginning with the prefix ENG are listed in the English section of this catalog.

Courses beginning with the prefix HIS are listed in the History section of this catalog.

Political Science Coursework

POL 213	American Government (3) W, M	Fall, Spring
	A study of the origin, organization, principles, and problems of the government of the United States.	(Meets state
	requirement in United States Constitution and California Government)	

POL 223 American State and Local Government (3) W, M

Fall (even years)

A study of state constitutions and the organization, administration, and problems of the state, county, municipal and other local governments in the United States.

POL 323 Political Parties and Interest Groups (3)

The study of the nature, development, organization, function, and methods of political parties. Also designed to furnish an understanding of the pluralist nature of the American system through the dynamics of group action and their methods and impact.

POL 333 International Relations (3) M

A study of background factors principles, and problems which define and influence relations among nation-states. Emphasis is given to the contemporary role of the United States and issues of world peace and security.

POL 366 Juvenile Delinquency (3) M

Fall (even years)

Theories of the causes of delinquency and data on delinquent behavior including gangs, minor and major criminal actions, and methods of correction are covered.

POL 390 Congress and the Presidency (3) M

Fall (even years)

The study of the decision-making structure and function of Congress, including congressional elections, committees, leadership, voting and conflict, and norms. Presidential roles and responsibility are covered, with an emphasis on congressional and bureaucratic relations, constraints and power, and public relations and media.

POL 395 Political Economy (3)

This course provides the student with an introduction to political economy. It begins with the history of economic thought, including Smith, Ricardo, Marx, Keynes, and Friedman. It also provides an overview to microeconomics and macroeconomics. The course examines the mixed American political economy and its main alternatives, and concludes with a look at global and future trends.



Political Science

POL 399 Independent Studies (3) W

Fall, Spring

Independent study of a specific area of political science not offered by the department. This course can be used for a senior research project. Prerequisites: POL 213, upper-division status, and consent of the instructor.

POL 400 Special Studies in Political Science (3)

A rotating study series on special topics in political science. Topics announced each term offered. May be taken twice for credit with a change in content. Prerequisite: POL 213.

POL 415 World Geography (3) M

Spring

An examination of interactions between humans and physical phenomena, such as climate, land forms, and vegetation. The effects of economic, historical, and cultural forces on human populations will also be the object of inquiry.

POL 423 Classical Political Philosophy (3) W

Fall (odd years)

This course examines the origin of Western political, social, and legal thought in order to understand the present through the "great works" of the past. It begins in ancient Greece with Socrates, Plato, and Aristotle and then moves to the classical Rome of Polybius and Cicero. With the advent of Christianity it examines medieval writers such as St. Augustine, St. Thomas Aquinas, Marsilio of Padua, Dante, and Thomas More. Crosslisted with PHI 423.

POL 425 Modern Political Philosophy (3) W

Spring (even years)

This course entails a comparative study of modern social, legal, and political philosophy, which begins with Machiavelli and Thomas Hobbes and continues into the twentieth century. Theorists discussed are included in the "great works" of social, political, and economic theory and include Luther, Locke, Rousseau, Montesqueie, Kant, Hegel, Marx, Mill, Freud, and Weber. Crosslisted with PHI 425.

POL 427 American Political Theory (3) W

Fall (even years

This course is intended to introduce the student to the literature of American political thought. It begins with an examination of the developmental thought of Paine, Jefferson, Madison and Hamilton, and extends through the changes brought by debates on slavery and equality and the rise of industrialization, urbanization of the positive state. The course concludes with contemporary discussions concerning individualism, community, pluralism, diversity, elitism, inequality and a vision toward American future.

POL 429 Critical Political Philosophy & Postmodernism (3) W

Spring (odd years)

Examines critical and postmodern responses to modernity and its social and political theories. It begins with the Frankfurt School of critical theory's assessment of modernity and then moves from Nietzschean and Heideggerian though to the hermeneutical theories of Gadamer and Ricoeur and the post-structuralism and deconstruction of thinkers such as Foucault, Lyotard, Lacan, and Derrida. It concludes with Habermas's theory of communicative action.

POL 433 Criminology (3)

Spring (odd years)

A study in the traditional and theoretical schools of criminology. Theories relating to individual abnormality and theories relating to cultural influence are examined.

POL 440-441 Law and Government Internship (3-3)

Fall, Spring

Internships are offered in various legal and government offices and political parties. Supervision given by instructor and agency head, with scheduled conferences and written work required. Prerequisites: POL 213, 223, and consent of the instructor.

POL 451 Executive Management & Development in the Public Sector (3)

Evening College

Introduce students to executive and management skills necessary for successful leadership in public organizations. Emphasis is on assessment of personal growth needs and enhancement of administrative skills including communication, decision-making, motivation, leadership styles, and team building.

POL 453 Administrative Law and Bureaucracy (3) W, M

Spring (even years)

A study of the place and impact of executive institutions on the formulation and implementation of administrative law and public policy. Emphasis is given to administrative bodies of government and their importance in the regulation of American political and economic systems. An in-depth examination of the adjudication, rule-making, and judicial review of executive administration.

POL 465 Policy Process and Analysis (3)

Evening College

The study of political decision-making in the United States, such as the incremental and rational model. The process under which policy evolves is covered, along with case studies of specific examples. The stages and procedures of policy analysis are studied.

POL 483 Constitutional Law (3) W, M

Spring (odd years)

The growth and development of the American constitutional system from its origin to the present time, including aspects of federalstate relations, judicial review, civil liberties, the separation of powers, changing interpretations of the Federal Constitution, and Supreme Court cases of historic importance. POL 490 Contemporary Issues in Public Administration (3)

Evening College

An updated study of the current developments in public administration, such as public employee unions and strikes, human behavior in organizations, public policy relating to the environment, evaluation of public programs, public relations, financing government programs confronted with tax cutbacks, effective organizational structures, responsiveness to public opinion, and new management techniques.

POL 491 Public Personnel Management (3)

Evening College

The course includes theory and current practices in personnel management at the local, state, and national levels of government. Topics covered include the history and development of public personnel management, the constitutional dimensions of employment law, employee training and development, and current human resource issues such as affirmative action, sexual harassment, and cultural diversity.

POL 493 Principles of Public Administration (3)

This course examines the scope of public administration. Emphasis on practice as well as theory in personnel administration, financial administration, problems of management, administrative organization, merit systems, and intergovernmental relations by the use of case studies.

POL 496 Institutional and Community Corrections (3)

Evening College

This course provides a survey of the historical, philosophical, and legal bases of correctional procedures and institutions and an examination of current problems and innovations. It examines the increasing task of managing persons who have been arraigned or have been sentenced to prisons and various correctional facilities in America. The nature of the institutional environment, issues of community-based policing, and the administrative concerns of safety and efficiency are also included.

POL 497 Comparative Criminal Justice (3) M

Evening College

The functions, institutions, and operations of U.S. and foreign criminal justice systems are compared. Comparisons are made between countries similar to the U.S., such as Canada and Great Britain, as well as those which are quite different, such as Asian or Arabic countries. The underlying concepts of law enforcement, judicial and correctional processes will be studied in current and historic perspectives.

POL 498 Criminal Justice System in America (3)

Evenina College

This course examines the behavior in justice system as influenced by organizational structure, technology, managerial policies, supervisory patterns, individual need and group relations. The history and philosophy of criminal justice administration in America, description of its social and political institutions, and theories of crime and deviant behavior are also studied.

POL 499 Methods of Research for Criminology (3) T

Evening College

Basic research concepts and procedures are examined as foundation for understanding the research literature in criminology. Specific application of processes useful in applied research will be stressed as practical steps in regular policing work for effective report and educational usage.



PSYCHOLOGY

The Psychology major prepares graduates for employment in social service careers, and for graduate study in Psychology, Sociology, Sociology, Social Work, and Anthropology. Students select at least one area of concentration within the major. Students are encouraged to pursue a complimentary minor.

Psychology Major (38-41 units) BA or BS

Core Courses (26 units)

Lower Division Requirements

PSY 213 General Psychology

Upper Division Requirements

PSY 320 Life Span Development* PSY 322 Theories of Personality PSY 325 Tests and Measurements

PSY 383 Statistical Techniques in Social Science PSY 400 Introduction to Experimental Psychology

PSY 443 Social Psychology PSY 473 Psychophysiology

Concentration Courses (12-18 units)

Students must complete all of the prescribed courses listed in one of the following concentrations:

Christian Behavioral Science; Life-Span Development; Research in Psychology; Social Work; General Psychology

Concentrations

Christian Behavioral Science (12 units)

PSY	333	Integration of Behavioral Science and Theology
PSY	303	Marriage and the Family in the Christian Community
PSY	410	Theology as a Behavioral Science
PSY	423	Models of Christian Counseling

Life-Span Development (12 units)

PSY	305	Developmental Psychology: Child or BEH 320 Human Behavior in the Social Environment I
PSY	315	Developmental Psychology: Adolescence or BEH 321 Human Behavior in the Social Environment II
PSY	402	Special Topics in Psychology (must be related to Life-span Development - see Department Chair)
PSY	453	Psychology of Learning

Research in Psychology (12 units)

PSY	385	Methods of Research (Psychology Majors) OR
PSY	495	Research Proposal

PSY 496 Research Project

Social Work (15-18 units)

	BEH 3	300	Introduction	to Social	l Work
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BEH 320 Human Behavior and the Social Environment I**
BEH 321 Human Behavior and the Social Environment II**

General Concentration in Behavioral Sciences or Psychology (12-15 units)

Twelve to fifteen (12-15) units of upper-division Psychology or Behavioral Science not previously taken.

^{*}Students completing BEH 320 and BEH 321 for a concentration in Social Work may waive PSY 320.

BEH 330 Social Work Issues and Policy
 BEH 370 Applications in Social Work I
 BEH 371 Applications in Social Work II

^{**}Psychology majors completing BEH 320 and BEH 321 are waived from the PSY 320 core course requirement.

Psychology Minor (21 Units)

PSY 320 Life Span Development PSY 322 Theories of Personality PSY 473 Psychophysiology

Twelve (12) units of Upper Division Psychology*

Note: PSY 213 is a prerequisite for the Psychology Minor.

Courses beginning with the prefix BEH are listed in the Behavioral Science section of this catalog.

Psychology Coursework

PSY 213 General Psychology (3)

Fall, Spring

This introductory course is a survey of the process of adjustment, growth, learning, remembering, perceiving, thinking, sensation, and emotions. It is meant to better equip the student to predict and control his life, and to understand the behavior of others as well as influence their lives. This course is a prerequisite to all other courses in Psychology.

PSY 303 Marriage and Family in the Christian Community (3)

A comparison of Marriage and Family systems in Biblical and American cultural perspectives. The course will contrast and compare the foundations of marriage in Western Culture and the Judeo-Christian worldview. Family roles and relational development will also be addressed. Marital adjustment including finances, marital sexuality, communication and parenting will be presented from a Biblical approach. Crosslisted with BEH 303.

PSY 305 Developmental Psychology: Child (3)

Principles of psychological development from birth to adolescence.

PSY 315 Developmental Psychology: Adolescence (3)

Principles of psychological development from adolescence to senescence.

PSY 320 Life-Span Development (3)

Fall, Spring

Principles of psychological development from birth to senescence.

PSY 322 Theories of Personality (3)

Fall, Spring

Survey of theories of personality emphasizing structure, dynamics, functions, and development of basic attitudes that influence behavior and develop constructive behavior.

PSY 323 Marriage and the Family (3)

Fall, Spring

A basic study of marital and family relationships, the social and psychological significance of the family, the family in transition, adjustments in marriage, and the divorce problem. Comparison of American cultural and religious marital forms are included. Crosslisted with BEH 323.

PSY 325 Tests and Measurements (3)

Spring

The construction, application, interpretation and evaluation of psychological tests. Tests used to measure general mental abilities, specific abilities and aptitudes, personality, interests and attitudes are surveyed. Prerequisite: PSY 383.

PSY 333 Integration of Behavioral Sciences and Theology (3)

Fall, Spring

This course examines the basic models of integrating the Christian faith and modern behavioral sciences, including the development of Biblical examples of world view and epistemology. Emphasis is placed upon the student's development of a personal theory of integration. Crosslisted with BEH 333.

PSY 335 Group Dynamics (3) M

A study in which personal experience in a group is used to aid individuals in becoming more aware of themselves and the manner in which they affect others and in turn are affected by others. There is some consideration of the various types of groups and group processes.

PSY 346 Abnormal Psychology (3)

Spring

Study of the dynamics, cultural implications and prevention of abnormal behavior including neuroses, psychoses, character disorders, psychosomatic reactions and other abnormal personality patterns. Textual and lecture attention will be given to the impact of the environment and oppressed populations in relation to abnormal behavior.



^{*}Minor students may use elective units toward a Departmental Concentration.

Psychology

PSY 383 Statistical Techniques in Behavioral Science (4) T

Fall, Spring

The collection, treatment, and interpretation of data in research and testing using the SPSS (Statistical Package for the Social Sciences) computer program. Prerequisite: MAT133. Three hours lecture, three hours lab. Crosslisted with BEH 383.

PSY 385 Methods of Research (4) W T

Spring

An examination of philosophical assumptions and scientific methodology in both the laboratory, field and practice settings. Research issues include qualitative and quantitative methods, research design and data analysis with the SPSS (Statistical Package for the Social Sciences) computer program, systematic evaluation of practice, and ethical issues related to research. Prerequisite: PSY 383, BEH 383 or equivalent preparation. Crosslisted with BEH 385.

PSY 399 Independent Study (3)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

PSY 400 Introduction to Experimental Psychology (4) T

Fall

Design and execution of psychological experiments and the preparation of technical manuscripts. Prerequisites: PSY 383. Three hours lecture and two hours laboratory.

PSY 402 Special Topics in Psychology (3) W

An in-depth seminar on a selected topic within Psychology.

PSY 403 Christian Institutions and the Church (3)

An overview of Christian social institutions and their relationship to the larger Christian and secular communities. Primary Institutions: Marriage and Family, Congregation and Christian Education will be emphasized. Secondary institutions such as Christian media, financial and legal structures will also be discussed. In addition, the course will address the implications of Christian institutions in a post-Christian pluralistic America. Crosslisted with BEH 403.

PSY 410 Theology as Behavioral Science (3) W

Spring

An examination of the integration of Systematic Theology, including biology, soteriology, harmartiology, ecclesiology, and anthropology, with particular attention to the areas of conflict and relationship to theories and applications in the behavioral sciences. Prerequisite: PSY 333. Crosslisted with BEH 410.

PSY 422 Theories of Counseling (3) W

Spring

A survey of modern theories of therapeutic counseling with emphasis on gaining an understanding of the psychological principles underlying these methods. Prerequisite: PSY 322.

PSY 423 Models of Christian Counseling (3) W

Spring

An examination of current Christian-oriented and biblically-based approaches to counseling toward the development of a personal integrated model of counseling that is distinctly Christian. Prerequisite: PSY 333

PSY 430 Culture and Personality (3) M

An examination of the interaction between personal patterns of behavior and social influences; consideration of the environment/heredity issue in human life. Crosslisted with BEH 430.

PSY 440-441 Internship in Human Services (3, 3)

Fall, Spring

A practical application of basic psychological and sociological principles in community or campus responsibilities under professional supervision. Prerequisites: PSY 422 or approval of Dean. Open to department majors.

PSY 443 Social Psychology (3) W, M

Fall

Deals with the psychological impact of the customs, norms, institutions, and groups upon the individual and his behavior as influenced by social interaction. Crosslisted with BEH 443.

PSY 453 Psychology of Learning (3) W

Fall (even years)

A study of the learning process in the light of the various systems of learning theory and major research evidence.

PSY 459 Dynamics of Religious Experience (3) W, M

Fall (odd years)

An examination of the social psychological significance of religious experiences and practices viewed from their personal, cultural, and institutional aspects. Crosslisted with BEH 459.

PSY 473 Psychophysiology (3)

Fall, Spring

Introduction to the neural and endocrine processes underlying brain function and behavior. Lecture only,

PSY 495 Research Project I (4) W
Research proposal in topics of psychology. Prerequisite: PSY 385.

PSY 496 Research Project II (4) W

(As requested)

Conducting of the research proposed in PSY 495. Prerequisite: PSY 495.

Public Administration (see Political Science)

SOCIAL SCIENCE

The Social Science major is designed to meet many of the state requirements for single subject matter competency. Within the interdisciplinary curriculum, students select at least one area of concentration. The Social Science major provides students for further study in secondary education. All Social Science majors must meet with the designated faculty advisor in the School of Education.

Social Science Major (66 units) BA

Core Courses (54 units)

I. History and Geography (24 units)

HIS	213	History of the U.S. to Reconstruction
HIS	315	Latin American History
HIS	325	Non-Western Culture and History
HIS	333	Nineteenth Century Europe or HIS 343 Twentieth Century Europe

Three (3) units from HIS 353, HIS 360, HIS 363, or HIS 373 Nine (9) units from HIS 223, HIS 311, HIS 393, or POL 415

II. Government (15 units)

POL	390	Congress and the Presidency
POL	483	Constitutional Law
POL	223	State and Local Government
POL	425	Modern Political Philosophy or POL 427 American Political Theory
POL	333	International Relations

III. Economics (6 units)

POL	395	Political Economics
BUS	218	Macroeconomics

IV. Behavioral Sciences* (6 units)

BEH	390	American Political and Social Institutions
BEH	430	Culture and Personality

V. Final Project (3 units)

POL/HIS 399 Senior Project

Concentration Courses* (12 units)

Students will complete 12 units in one of the following concentrations:

History; Government; Behavioral Science; Interdisciplinary (English, Christian Studies, Art/Music, and Philosophy)



^{*}Prerequisites for all upper division behavioral science courses: BEH 113 or BEH 225, which also fulfill general education requirements.

^{*}Courses applied to the core requirements may not be used to fulfill concentration requirements.

PSY 453

Concentrations

History (select 12 units from the following)		
HIS 333	Nineteenth Century Europe	
HIS 353	Renaissance and Reformation	
HIS 360	Enlightenment Europe	
HIS 363	History of England to 1688	
HIS 383	The West in American History	
HIS 400	Special Topics	
HIS 415	The Ancient World	
Government	(12 units)	
POL 323	Political Parties and Interest Groups	
POL 323 POL 400	Political Parties and Interest Groups Special Studies in Political Science	
POL 400	Special Studies in Political Science	
POL 400 POL 423 POL 427	Special Studies in Political Science Classical Political Philosophy	
POL 400 POL 423 POL 427	Special Studies in Political Science Classical Political Philosophy American Political Theory	
POL 400 POL 423 POL 427 Behavioral So	Special Studies in Political Science Classical Political Philosophy American Political Theory cience * (12 units)	

^{*}Prerequisite for all upper division psychology courses: PSY 213, which also fulfills general education requirements.

Interdisciplinary (select 12 units from the following)

Psychology of Learning

(Students must complete one course from each of the four areas: English, Christian Studies, Art and Music, and Philosophy. Any exceptions must be approved in writing by the Department Chair and forwarded to the student's permanent file.)

ENG 213	Survey of British Literature I	ART 312	History of Art: Ancient to Renaissance
ENG 223	Survey of British Literature II	ART 322	History of Art: Renaissance to Present
ENG 233	Survey of American Literature I	ART 345	Nineteenth Century Art History
ENG 243	Survey of American Literature II	ART 346	History of Modern Painting
ENG 253	Survey of World Literature I	ART 385	Film as Art, Film as Culture
ENG 263	Survey of World Literature II	MUS 313	Music History (to 1750)
ENG 303	Topics in World Literature I	MUS 323	Music History (since 1750)
ENG 304	Topics in World Literature II	MUS 333	Song Literature
ENG 313	Multicultural Literature	MUS 362	Choral Literature
		MUS 492	Arts in Worship
CST 210	Pentateuch and Former Prophets	PHI 323	Ethics
CST 220	Latter Prophets and Writings	PHI 324	Applied Ethics
CST 230	Jesus and the Gospels	PHI 343	Philosophy of Religion
CST 240	Paul and the Early Church	PHI 400	Special Studies
CST 300	History of Baptist Thought	PHI 423	Classical Political Philosophy
CST 370	Christian Doctrine	PHI 425	Modern Political Philosophy
		PHI 429	Critical Political Philosophy &Postmodernism

Requirements for the Social Science Teaching Credential

See the Chair of the Social Sciences Department for details about the social science waiver program.

The Social Science major is an interdisciplinary curriculum, drawing from a broad variety of disciplines. Course descriptions are located in the corresponding major/discipline, listed alphabetically in this catalog.

Social Work (see Behavioral Science)

Sociology (see Behavioral Science)



SPANISH

The Spanish minor is designed to enable students to gain a bilingual proficiency and multicultural adaptability so that they are well-equipped for future professional and ministerial careers where linguistic and cultural knowledge in Spanish is helpful. Students are encouraged to seek study abroad opportunities in Spanish-speaking countries.

Spanish Minor (24 units)

SPA 115	Elementary Spanish I
SPA 125	Elementary Spanish II
SPA 213	Intermediate Spanish I
SPA 223	Intermediate Spanish II
SPA 315	Spanish Oral Traditions
SPA 325	Spanish Grammar in Context & Composition

Two (2) upper division Spanish courses from the following: SPA 335, SPA 345 or SPA 355

Spanish Coursework

SPA 115 Elementary Spanish (3) M

Fall, Spring

A study of the fundamentals of the Spanish language. Emphasis is on the ability to write, read, speak, and understand simple Spanish through a variety of activities, both in and out of the classroom, homework assignments, and language lab participation. Must pass with a C- or better to continue in SPA 125.

SPA 125 Elementary Spanish (3) M

Fall, Spring

Completion of the fundamentals of the Spanish language with emphasis upon correct pronunciation and mastery of a practical vocabulary. Practice on oral and written expression through a variety of activities, both in and out of the classroom, homework assignments, and language lab participation. Simple study of Hispanic civilization. Pre-requisite: SPA 115 with C- or better or equivalent. Must pass with a C- or better to continue in SPA 213.

SPA 213 Intermediate Spanish (3) M

Upon sufficient demand

A review of Spanish grammar with special emphasis upon idiomatic language and verb forms. Conversation, translation, composition, and collateral reading of modern Spanish prose. Prerequisite: SPA 115 and 125, or equivalent, with C- or better.

SPA 223 Intermediate Spanish (3) M

Upon sufficient demand

Continued grammar review and reading, translation, and interpretation of modern Spanish poetry and prose. Classroom activities are supplemented with a variety of homework assignments and language lab participation. Prerequisite: SPA 213 with a grade of C- or better.

SPA 315 Oral Traditions (3) M

Uses storytelling and narrative to expand students communication skill. Studies myths, folk tales, fairy tales, and other traditional literature in Spanish.

SPA 325 Spanish Grammar in Context and Composition (3) M

Focuses on the mechanics of the Spanish language using a variety of literary passages to demonstrate complex semantics and syntax structures.

SPA 335 Spanish in the Professions (3) M

Study of the application of linguistic skills in a professional setting.

SPA 345 Survey of Iberian Literature I (3) M

Covers multiple genres of literature produced in Spain from ancient times to the 17th century.

SPA 355 Survey of Latin American Literature I (3) M

Explores Latin American literature from early periods to the 17th century. Attention will be paid to different genres arising from both indigenous traditions and the ethnographical narratives of the conquest.

SPA 399 Independent Study (1-3) M

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Other courses listed in the catalog may not be taken by independent study.

SPA 400 Special Topics (1-3) M

Focuses on a different topic each time offered. May be repeated with change in subject matter.



Speech (see Communication Arts)

Theatre (see Communication Arts)

VISUAL ARTS

The Visual Arts major provides students with an understanding of and appreciation for traditional and modern expressions of the visual, and to incorporate appropriate technologies. Students may seek careers in graphic design, education, and gallery supervision.

Visual Arts Major (39 units) BA

Lower Division Requirements

ART 204 Basic Drawing

Nine (9) additional lower division units in visual arts

Upper Division Requirements

ART 350 Gallery Methods

9 upper division Art History and Theory units from the following:

ART 312 History of Art: Ancient to Renaissance

ART 322 History of Art: Renaissance to Present

ART 345 Nineteenth Century Art History

ART 346 History of Modern Painting

ART 385 Film as Art/Film as Culture

ART 412 Topics in Art

ART 415 Aesthetics and the Classroom

ART 430 Art and the Bible

Fifteen(15) upper division Studio Art units from the following:

ART 300 Advanced Art: Traditional Media and the Macintosh

ART 315 Advanced Ceramics I

ART 316 Advanced Ceramics II

ART 350 Gallery Methods

ART 383 Painting Workshop

ART 400 Special Problems in Art

ART 432 Advanced Sculpture I

ART 433 Advanced Sculpture II

Visual Arts Minor (24 units)

Lower Division Requirements

Nine (9) units in visual arts, including:

ART 201 Principles of Color and Design

ART 204 Basic Drawing

Upper Division Requirements

ART 350 Gallery Methods

Six (6) upper division Art History and Theory units from the following:

ART 312 History of Art: Ancient to Renaissance

ART 322 History of Art: Renaissance to Present

ART 345 Nineteenth Century Art History

ART 346 History of Modern Painting ART 385 Film as Art/Film as Culture

ART 412 Topics in Art

ART 415 Aesthetics and the Classroom

ART 430 Art and the Bible

Six (6) upper division Studio Art units from the following:

ART 300 Advanced Art: Traditional Media and the Macintosh

ART 315 Advanced Ceramics I

ART 316 Advanced Ceramics II

ART 350 Gallery Methods

ART 383 Painting Workshop

ART 400 Special Problems in Art

ART 432 Advanced Sculpture I

ART 433 Advanced Sculpture II

Visual Arts Coursework

ART 201 Principles of Design and Color (3) T, M

An introduction to the principles of two-dimensional design and color theory and their use as tools for effective visual communication.

ART 204 Basic Drawing (3) T, M

Develops the perceptual and technical skills for effective drawing. Presents drawing as an essential tool for visual expression. May be repeated once for credit.

ART 225 Fundamentals of Sculpture (3) M

Basic elements of sculpture. Creating forms in clay, plaster, paper and multi-media techniques.

ART 226 Intermediate Sculpture (3)

Similar to 225. Emphasis on clay handbuilding and modeling. Some work in found objects and multi-media techniques.

ART 232 Beginning Ceramics (3) M

Introduction to working with clay, using pinch, coil, slab and wheel; applying glazes, exploring decorating techniques using oxides. History of clay as an art form.

ART 253 Intermediate Ceramics (3)

Developing clay as an art form; study of properties of clay, glaze and their origin; fusion of materials; stacking and loading kiln, emphasis on wheel throwing. Prerequisites: ART 232 or consent of instructor.

ART 283 Painting Workshop (3, 3) T, M

Students may work in oils, acrylics, watercolor, mixed media, etc.; course designed to accommodate various levels of proficiency. Practical experience, group discussions, critiques; field trips possible. No prerequisite.

ART 300 Advanced Art: Traditional Media and the Macintosh (3-6) T, M

An essential course for the serious art student. Combines projects in painting and drawing and other areas. Emphasis on developing skills and concepts. (May be repeated for credit with permission of department.) Prerequisites: ART 201 or ART 204 or permission of instructor.



Visual Arts

ART 312 History of Art: Ancient to Renaissance (3) W, T, M

A survey of the history of western art from prehistoric times to the Renaissance. Lecture and slides.

ART 315 Advanced Ceramics I (3)

Advanced pottery with emphasis on wheel throwing and design problems. Individual objectives will more or less regulate the type of work done, although specific assignments will be given. Advanced-level performance is expected. Prerequisite: ART 253 and consent of instructor.

ART 316 Advanced Ceramics II (3)

Advanced pottery with emphasis on wheel throwing and design problems. Individual objectives will more or less regulate the type of work done, although specific assignments will be given. Advanced-level performance is expected. (May be repeated for credit with permission of the department.) Prerequisite: ART 315 and consent of instructor.

ART 322 History of Art: Renaissance to Present (3) W, T, M

A survey of the history of western art from the Renaissance in the Fifteenth Century in Italy to the Twentieth Century in America. Lecture and slides.

ART 345 Nineteenth Century Art History (3) W, T, M

A study of the major developments in the visual arts in Europe from David to the first Impressionist show in 1874. Lecture and slides.

ART 346 History of Modern Painting (3) W, T, M

A study of the development of modern painting from the French Impressionist movement to the present day in the United States. Lecture and slides.

ART 350 Gallery Methods (3) M

Provides an overview of gallery business as well as practical experience in all aspects of gallery presentation. Students work with an advisor in planning, designing, and promoting campus exhibits. Includes visits to local and regional galleries and museums. Involves working closely with exhibiting artists. May be repeated twice for credit. No prerequisite.

ART 383 Painting Workshop (3, 3) T, M

A continuation of ART 283. Students may work in oils, acrylics, watercolor, mixed media, etc.; course designed to accommodate various levels of proficiency. Practical experience, group discussions, critiques; field trips possible. (May be repeated for credit with permission of the department.) Prerequisite: ART 283.

ART 385 Film as Art/Film as Culture (3) W, T, M

A study of major developments in the history of film as they reflect perceptual and cultural changes in the Twentieth Century.

ART 399 Independent Study (credit variable)

An opportunity for students who have demonstrated the ability to do independent work to pursue in depth a topic of particular interest. Courses listed in the catalog may not be taken by independent study.

ART 400 Special Problems in Art (credit variable) T, M

Specialized instruction in various media. For the serious art student wanting to explore a personal direction. Areas might include: painting (oils, watercolor, acrylic, mixed media); drawing (pastel, charcoal, brush and ink); silkscreen; photography; video; computer illustration; multimedia; or others. (May be repeated for credit with permission of the department.)

ART 401 Principles of Design and Color (3) T, M

A continuation of ART 201. Advanced study of the principles of two-dimensional design and color theory and their use as tools for effective visual communication. Prerequisite: ART 201.

ART 412 Topics in Art (1-4) W, T, M

Projects in topics of current interest not normally covered by established courses. Content variable. (May be repeated for credit with permission of the department.) Prerequisite: Consent of instructor.

ART 415 Aesthetics and the Classroom (3) W, T, M

An upper division and graduate level course for the classroom teacher and liberal studies major. Also meets the art history requirement for Visual Arts. Studies assumptions we make about art, investigates our difficulties in understanding art, builds skill in perceiving and communicating about art, and connects lessons learned to practical classroom application. Crosslisted with ART 515

ART 430 Art and the Bible (3) W, T, M

A study of the dynamic relationship which has historically existed between the content of Biblical texts and visual art, with consideration also being given to select examples of music and literature. Crosslisted with ART 530. Prerequisite: Consent of instructor.



ART 432 Advanced Sculpture I (3)

Advanced problems in sculpture and individual problems in various media. For Art majors and those who wish to develop individual statements in a sculptural media. Prerequisite: ART 225 or 226 and consent of the instructor.

ART 433 Advanced Sculpture II (3)

Advanced problems in sculpture and individual problems in various media. For Art majors and those who wish to develop individual statements in a sculptural media. (May be repeated for credit with permission of the department.) Prerequisite: ART 432 and consent of the instructor.





California Baptist University

EVENING COLLEGE

Pat Kircher

Dean of the Evening College

Lupe Solano

Secretary to the Dean of the Evening College Phone (909) 343-4409 FAX (909) 343-4437

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The Evening College provides working adult students baccalaureate degree completion programs within a Christian context. Three site locations offer a variety of accelerated degree plans designed to help students earn a Bachelor of Arts, Bachelor of Science, or Bachelor of Business Administration degree. The evening programs were created specifically for working adults with an educational or occupational background in business, government, information systems, psychology, or education.

ON CAMPUS PROGRAMS

Phone (909) 343-4465 FAX (909) 343-4437

Bachelor of Business Administration Bachelor of Arts in Behavioral Science

Bachelor of Arts in Christian Studies

Bachelor of Arts in Kinesiology

Bachelor of Arts in Liberal Studies

Bachelor of Arts or Bachelor of Science in Political Science (emphasis in Public Administration)

Bachelor of Science in Christian Behavioral Science

Bachelor of Science in Information Systems Management

Bachelor of Science in Organizational Management

SAN BERNARDINO CENTER

Dr. Scott B. Key, Center Director 1325 Auto Plaza Drive, Suite 140 San Bernardino, CA 92408 Phone (909) 885-1898 FAX (909) 381-1866

Bachelor of Arts in Liberal Studies

Bachelor of Arts or Bachelor of Science in Criminal Justice Administration

Bachelor of Arts or Bachelor of Science in Psychology

Bachelor of Science in Behavioral Science (emphasis in Social Work)

HIGH DESERT CENTER

Eva Brown, Center Director 15888 Main Street, Suite #206 Hesperia, CA 92345 Phone (760) 244-6175

Bachelor of Arts in Liberal Studies

Bachelor of Arts or Bachelor of Science in Political Science

Bachelor of Arts or Bachelor of Science in Psychology



Admission

The admission process starts with the program advisors. Program advisors assist students in decisions concerning their program, assist in financial aid needs, help students find answers to their questions, and direct them to the appropriate department.

The following individuals will be considered for admission to the undergraduate degree completion programs offered through the Evening College:

- 1. Those with an educational and occupational background and a career objective in business, government, information systems, psychology, ministry, or education.
- 2. Those who have earned a minimum of 30 semester hours of post- secondary credit or its equivalent. Applicants with less than 30 transferable semester hours may be eligible to earn additional hours through the Bridge Program. Please see program advisor for details.
- 3. Those who have maintained a cumulative grade point average of 2.0 in all post-secondary work.

Students applying to the Evening College must submit an application for admission, a non-refundable application fee of \$45.00, official transcripts from all previously attended institutions, and documentation of military technical training (as applicable).

Bridge Program

This program allows working adults to earn general education hours in an accelerated format. Students may enroll in a maximum of 12 Bridge hours per semester.

Admission to the Bridge Program is separate from admission to the Evening College. Prospective students must be 25 years of age or older and have at least 24 transferable hours, a GPA of 2.0. Students enrolled in the Bridge Program pay the regular rate of tuition, and are eligible for any state and federal financial aid programs for which they qualify. Please see an Evening College program advisor for more information.

Credit for Prior Learning

Students in the Evening College may be awarded credit for prior learning experience. Prior learning is defined as college level learning which has been obtained outside of the traditional college classroom. This learning may have been completed through work related training activities (seminars, workshops, etc.), personal interest, or self-study. Students interested in applying for prior learning credit should speak with their program advisor.

Scholastic Requirements

All students must complete 124 hours of college work. For most Evening College students, this will include 48 hours in the core program, 40-51 hours of general education requirements, and the requisite number of general electives to total 124 hours. Six hours, in addition to the 48 hours in the core program, must be completed through a CLEP test, AP exam, Military Credit, or at an accredited institution which offers a baccalaureate degree.

Maior Requirements

NOTE: Some variations may apply depending on the program. Students should consult an evening college advisor for specific requirements.

Bachelor of Business Administration (Riverside)

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	BUS	303	Business Finance	
	BUS	313	Microeconomics	
	BUS	315	Business Statistics (Prerequisite: College Algebra)	
	BUS	333	Principles of Marketing	
	BUS	337	Administration Based on Biblical Principles	
	BUS	343	Human Resource Management	
	BUS	345	Managerial Accounting I	
	BUS	346	Managerial Accounting II	
	BUS	358	Fundamental Business Law	
	BUS	368	Managerial Quantitative Analysis	
	BUS	369	Intermediate Computing	
	BUS	433	International Economics and Marketing	
	BUS	463	Business and Organizations Management	
	BUS	485	Business Policy and Strategy	
	CST	100	Overview of the Bible	
	HUM	313	Integrated Humanities I	



Behavioral Science: Social Work (San Bernardino) BA or BS

- BEH 225 Cultural Anthropology (BEH 113 Sociology must be taken for general education)
- BEH 300 Introduction to Social Work
- BEH 320 Human Behavior and the Social Environment I
- BEH 321 Human Behavior and the Social Environment II
- BEH 330 Social Work Issues and Policy
- BEH 370 Applications in Social Work I
- BEH 371 Applications in social Work II
- BEH 381 Social Theory
- BEH 383 Statistical Techniques in the Behavioral Sciences (Prerequisite: College Algebra)
- BEH 385 Methods of Research
- BEH 390 American Political and Social Institutions
- BEH 430 Culture and Personality
- PSY 322 Theories of Personality
- PSY 473 Psychophysiology
- PSC 400 Science and Technology
- CST 100 Overview of the Bible

Christian Ministry (Riverside) BA

- CST 210 Pentateuch and Former Prophets
- CST 220 Latter Prophets and Writing
- CST 230 Jesus and the Gospels
- CST 240 Paul and the Early Church
- CST 300 History of Baptist Thought
- CST --- Upper Division New Testament
- CST 350 Biblical Interpretation
- CST 360 History of the Christian Church
- CST 370 Christian Doctrine
- CST 380 Introduction to Christian Education
- CST 381 Christian Missions
- CST --- Upper Division Old Testament
- CST 400 Special Topics in Christian Studies
- CST 480 Pastoral Ministry
- CST 490 Supervised Ministry
- PHI 343 Philosophy of Religion

Criminal Justice (San Bernardino, High Desert) BA or BS

- CST 100 Overview of the Bible
- ENG 300 Rhetoric and Writing: Critical Analysis
- HIS 311 Minorities in America
- POL 223 American State and Local Government
- POL 366 Juvenile Delinquency
- POL 390 Congress and the Presidency
- POL 400 Special Topics in Government
- POL 425 Modern Political Philosophy
- POL 433 Criminology
- POL 465 Policy Process and Analysis
- POL 483 Constitutional Law
- POL 493 Principles of Public Administration
- POL 496 Institutional and Community Corrections in America
- POL 497 Comparative Criminal Justice
- POL 498 Criminal Justice System in America
- POL 499 Methods of Research for Criminology



Information Systems Management (Riverside) BS

- CMP 263 Programming in Q Basic/Visual Basic
- CMP 305 Communication Through Visual Presentation
- CMP 367 Database Management Systems
- CMP 370 Systems Analysis
- CMP 391 Operating Systems
- CMP 393 Networking Basics
- CMP 405 Internet Principles and Practices
- CMP 475 Project and Team Management
- CMP 480 Data Organization and Records Management
- CMP 484 Managing Transitions in Organizational Systems or
- BUS 463 Business and Organizational Management
- CMP 485 Intellectual Property Rights
- CMP 490 Capstone: Information Technology Management
- IDS 450 Ethics in Business Technology
- CST 100 Overview of the Bible
- HUM 313 Humanities I
- HUM 323 Humanities II

Kinesiology (Riverside) BS

- KIN 263 Movement Anatomy
- KIN 276 Sports Officiating
- KIN 303 Foundation of Kinesiology
- KIN 333 Motor Learning
- KIN 353 Care and Prevention
- KIN 363 Movement Experience for Children
- KIN 373 Biomechanics
- KIN 383 Exercise Physiology
- KIN 403 Theory and Analysis of Sports Activities I
- KIN 413 Theory and Analysis of Sports Activities II
- KIN 423 Organization and Administration of Physical Education
- KIN 443 Adaptive Movement Activities
- KIN 463 Psychological Aspects of Movement
- KIN 473 Testing Measurements of Physical Education
- KIN 490 Principles of Conditioning Athletes
- CST 100 Overview of the Bible

Liberal Studies: English (Riverside, San Bernardino, High Desert) BA

- ART 401 Principles of Color and Design
- COA 311 Drama Workshop: Children's Theatre
- CST 100 Overview of the Bible
- EDU 302 Growth Development and Learning
- ENG 303 Topics in World Literature I
- ENG 313 Multicultural Literature
- ENG 3-- Literature
- ENG 350 Advanced Composition
- ENG 353 Children's Theatre
- ENG 413 Shakespeare I
- ENG 463 Introduction to Linguistics
- HIS 311 Minorities in America
- HIS 393 History of California
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- POL 415 World Geography



Liberal Studies: Human Development (Riverside, San Bernardino, High Desert) BA

- ART 401 Principles of Color and Design
- COA 311 Drama Workshop: Children's Theatre
- CST 100 Overview of the Bible
- ECH 320 Cognitive Development: Infancy/Early Childhood
- ECH 330 Language Development: Infancy/Early Childhood
- ECH 340 Perceptual Motor Development: Infancy/Early Childhood
- ECH 350 Social and Emotional Development: Infancy/Early Childhood
- EDU 302 Growth Development and Learning
- ENG 300 Rhetoric and Writing: Critical Analysis
- ENG 353 Children's Literature
- ENG 463 Introduction to Linguistics
- HIS 311 Minorities in America
- HIS 393 History of California
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- POL 415 World Geography

Liberal Studies: Science (Riverside) BA

- ART 401 Principles of Color and Design
- BIO 302 Ecology
- BIO 412 Topics in Biology
- COA 311 Drama Workshop: Children's Theatre
- CST 100 Overview of the Bible
- ENG 353 Children's Literature
- ENG 463 Introduction to Linguistics
- HIS 311 Minorities in America
- HIS 393 California History
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- PHY 213 Astronomy with Lab
- PHY 301 Astronomy
- POL 415 World Geography
- PSC 413 Lab Techniques for Physical Science Teachers
- PSY 320 Life-Span Development

Liberal Studies: Social Science (Riverside, High Desert) BA

- ART 401 Principles of Color and Design
- BEH 335[†] Social Problems
- BEH 430[†] Culture and Personality
- COA 311 Drama Workshop: Children's Theatre
- CST 100 Overview of the Bible
- ENG 353 Children's Workshop
- ENG 463 Introduction to Linguistics
- HIS 311 Minorities in America
- HIS 325 Non-Western Civilization and Culture
- HIS 343[†] History of Modern Europe Since 1918
- HIS 393 California History
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- POL 415 World Geography
- POL 493[†] Principles in Public Administration
- PSY 320 Life-Span Development
- †Designates concentration course



Liberal Studies: Social Science II (Riverside)

- ART 401 Principles of Color and Design
- BEH 335 Social Problems
- POL 390 Congress and the Presidency
- BEH 430[†] Culture and Personality
- COA 311 Drama Workshop: Children's Theatre
- CST 100 Overview of the Bible
- ENG 353 Children's Literature
- ENG 463 Introduction to Linguistics
- HIS 311 Minorities in America
- HIS 315[†] Latin American History
- HIS 325 Non-Western Civilization and Culture
- HIS 393 California History
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- POL 415 World Geography
- PSY 320 Life-Span Development

Organizational Management (Riverside) BS

- BUS 303 Business Finance
- BUS 313 Microeconomics
- BUS 330 Business and Organizational Behavior
- BUS 343 Human Resource Management
- BUS 358 Fundamental of Business Law
- BUS 463 Business/Organizational Management
- CMP 370 Systems Analysis
- COA 425 Organizational Communication
- CST 100 Overview of the Bible
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- IDS 410 Negotiations Workshop
- IDS 450 Ethics in Business and Technology IDS 460 Comparative Management
- DOI 100 COMPARATIVE MANA
- POL 395 Political Economy
- PSY 335 Group Dynamics (Prerequisite: General Psychology)

Political Science: Public Administration (Riverside, High Desert) BA or BS

- POL 223 American State and Local Government
- POL 333 International Relations
- POL 390 Congress and the Presidency
- POL 395 Political Economy
- POL 423 Classical Political Philosophy
- POL 425 Modern Political Philosophy
- POL 451 Executive Management and Development in the Public Sector
- POL 453 Administrative Law and Bureaucracy
- POL 465 Policy Process and Analysis
- POL 483 Constitutional Law
- POL 490 Contemporary Issues in Public Administration
- POL 491 Public Personal Management
- POL 493 Principles of Public Administration
- HUM 313 Integrated Humanities I
- HUM 323 Integrated Humanities II
- CST 100 Overview of the Bible



[†]Designates concentration course

Psychology (San Bernardino, High Desert) BA or BS

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CST	100	Overview of the Bible		
HUM	313	Integrated Humanities I		
HUM	323	Integrated Humanities II		
PSY	320	Life-span Development		
PSY	322	Theories of Personality		
PSY	323	Marriage and the Family		
PSY	325	Test and Measurement		
PSY	346	Abnormal Psychology		
PSY	383	Statistical Techniques in the Behavioral Sciences (Prerequisite: College Algebra)		
PSY	400	Introduction to Experimental Psychology		
PSY	422	Theories of Counseling		
PSY	423	Models of Christian Counseling		
PSY	430	Culture and Personality		
PSY	443	Social Psychology		
PSY	459	Dynamics of Religious Experience		
PSY	473	Psychophysiology		

General Education Requirements

NOTE: Some general education courses may be included in the requirements for a specific major.

Bachelor of Arts Degree

A total of 124 hours is required for graduation and must include the following requirements:

Behavioral Sciences (9 hours)

POL	213	American Government
PSY	213	General Psychology

BEH 113 Introduction to Sociology or BEH 225 Cultural Anthropology

Christian Studies (3 hours)

CST 100 Overview of the Bible¹

Fine Arts (5 hours)

Applied Art or Applied Music

COA 113 Oral Communications

Humanities (24 hours)

ENG	113	Composition ²
TATO	100	T . 1: . C

ENG 123 Intermediate Composition² ENG 213-263 Literature Survey Course

> Foreign Language (first semester) Foreign Language (second semester)

PHI 213 Introduction to Philosophy or PHI 233 Basic Reasoning or PHI 253 Logic

HUM 213/313 Humanities I 3 HUM 223/323 Humanities II 3

Natural Science (10 hours)

MAT 123 Mathematics for the Liberal Arts or higher

Science with Lab Science (no lab)

³ HIS 213 and HIS 223 may be substituted for HUM 213/313 and HUM 223/323, however either both Humanities courses or both History courses must be completed.



¹ Christian Ministry Majors are waived from CST 100 upon completion of CST 210, CST 220, CST 230, and CST 240.

² ENG 113 and ENG 123 may be met by completion of ENG 300.

General Education Requirements

NOTE: Some general education courses may be included in the requirements for a specific major.

Bachelor of Science and Bachelor of Business Administration Degree

A total of 124 hours is required for graduation and must include the following requirements:

Behavioral Sciences (9 hours)

POL 213 American Government PSY 213 General Psychology

BEH 113 Introduction to Sociology or BEH 225 Cultural Anthropology

Christian Studies (3 hours)

CST 100 Overview of the Bible

Fine Arts (3 hours)

COA 113 Oral Communications

Humanities (18 hours)

ENG 113 Composition¹

ENG 123 Intermediate Composition¹ ENG 213-263 Literature Survey Course

PHI 213 Introduction to Philosophy or PHI 233 Basic Reasoning or PHI 253 Logic

HUM 213/313 Humanities I 2 HUM 223/323 Humanities II 2

Natural Science (16 hours)

MAT 123 Mathematics for the Liberal Arts or higher

MAT 133 College Algebra

Science with Lab Science (no lab)

Math or Science Elective (3 hours)

Attendance and Withdrawal Policies

Completion of the registration process constitutes a contract and obligates the student for full payment. The student must secure the appropriate form from an Evening College program advisor to withdraw from a course. To withdraw from the University, the student must submit a Student Withdrawal Form to the Registrar's Office.

Class attendance is of paramount importance. The individual instructor defines in the course syllabus the grading and attendance policies for each class.

Adding/Dropping

Students may make schedule adjustments during the initial Add/Drop period. Evening College students should consult the Evening College Schedule of Classes for specific deadlines. Forms for adding and dropping classes may be obtained from the Evening College program advisor.

During the initial drop period a class may be dropped without a fee and no mark will be entered on the transcript for this class. A fee will be charged



¹ ENG 113 and ENG 123 may be met by completion of ENG 300.

² HIS 213 and HIS 223 may be substituted for HUM 213/313 and HUM 223/323, however either both Humanities courses or both History courses must be completed.

Evening College

for each class withdrawal processed after the initial drop period. A student may not drop a class merely by ceasing to attend. Dropping a class could result in a reduction of already awarded financial aid.

Withdrawal from a Course

Students who wish to withdraw from a course should check the Evening College schedule for withdrawal dates for each class. A "W" will appear on the transcript and a fee will be assessed for each withdrawal. No credit of tuition will be granted.

A student who never attends or stops attending a course for which (s)he is officially registered, without following the accepted withdrawal procedures, will receive a grade of "F" in that course. A student who wishes to initiate withdrawal from a course after the deadline may do so by filing a petition to present a serious and compelling reason for withdrawal. This petition is available in the Academic Affairs Office. Approval for such a withdrawal will be granted only in extreme cases where extenuating circumstances are evident and can be substantiated. No financial adjustments are made. Failing or performing poorly in a class, and dissatisfaction with the subject matter, class or instructor are not acceptable serious and compelling reasons for late withdrawal.

See the Academic Information section of this catalog for information on the following academic policies:

Academic Appeals

Academic Computing

Academic Dishonesty

Academic Resources

Academic Resources

Additional Major or Minor

Advanced Placement Credit

Graduation Check List

Center Graduation Honors

Graduation Requirements

Graduation Under a Particular Catalog

Annie Gabriel Library Incomplete Grade Policy
Approval for Graduation Privacy of Student Records

Auditing a Course Quality Points

Challenging a Course for Credit or Exemption Repeating Courses for Credit Change of Address Scholastic Regulations Classification of Students Second Major

College Level Examination Program (CLEP) and DANTES

Semester Honors

Course Grade Size of Classes
Course Load Transfer Restrictions
Degree Posting Dates Unit Value

Double Major Upper Division
Dropping a Course Veterans Information

Electives Withdrawal from University

Enrollment at Other Institutions Work in Residence

Student Financial Aid

Examinations/Make-up Tests

The financial aid policies in this catalog apply to all eligible students enrolled in the Evening College program. Students of the Evening College may be eligible to apply for a variety of federal, state, private, and/or institutional assistance. Eligibility requirements and procedures for applying for federal, state or private aid are outlined in the Financial Aid section of this catalog. Information concerning these programs is also available through the Financial Aid Office.

Graduation Time Limit for Governmental Financial Aid Programs

An undergraduate who has not graduated according to one of the following time frames or their equivalent will not be eligible for financial aid. For Evening College degree completion programs, the time limit begins when the student starts his/her studies at the University.

• Full-time students taking at least 24 hours per year have five years of financial aid eligibility to complete the degree.

- Three-quarter time students taking at least 18 hours per year have seven years of financial aid eligibility to complete the degree.
- Half-time students taking at least 12 hours per year have ten years of financial aid eligibility to complete the degree.

INSTITUTIONAL PROGRAMS

Common Requirements for Institutional Programs (Evening College Students Only)

With regard to institutional financial assistance, the following common requirements have been established for all students enrolled in the Evening College:

- Students who accept institutional aid designated specifically for the Evening College are ineligible for any other forms of institutional aid.
- All scholarships are applied directly to a student's account. No cash distributions are made directly to the scholarship recipient. Scholarships are
 not transferable to any student other than the recipient.
- In order to maintain aid eligibility, students receiving any financial aid must maintain satisfactory academic progress, as stated in the Financial Aid section of this catalog,
- Institutional scholarships are limited and may not be awarded if all available funds have been appropriated.
- Students must complete their financial aid file by the first published add/drop date of each Summer Session, Fall Semester, Spring Semester, and May- June Session.
- All awards are based on full-time enrollment of 12 hours per semester or session. Students enrolled for less than 12 hours are eligible to receive
 aid, prorated accordingly.
- All institutional aid is tuition-based. If a student receives additional non-institutional tuition-based aid (such as Cal Grant), the amount of tuition-based aid may need to be reduced so the total tuition-based aid does not exceed the cost of tuition.

Scholarships

The following institutional aid programs are available for any eligible students who are enrolled in the Evening College. Students who accept one of the following Evening College scholarships are not eligible to apply for other forms of institutional aid. Potential recipients of any Evening College scholarships should apply through their program advisor. The program advisor will coordinate with the Financial Aid Office.

Evening College Dean's Scholarship

Description

The Evening College Dean's Scholarship is an institutional tuition-based scholarship designed to assist students who are enrolled in the Evening College program and can demonstrate financial need. As with all institutional aid, these funds are limited and will be awarded as long as funds are available.

Eligibility

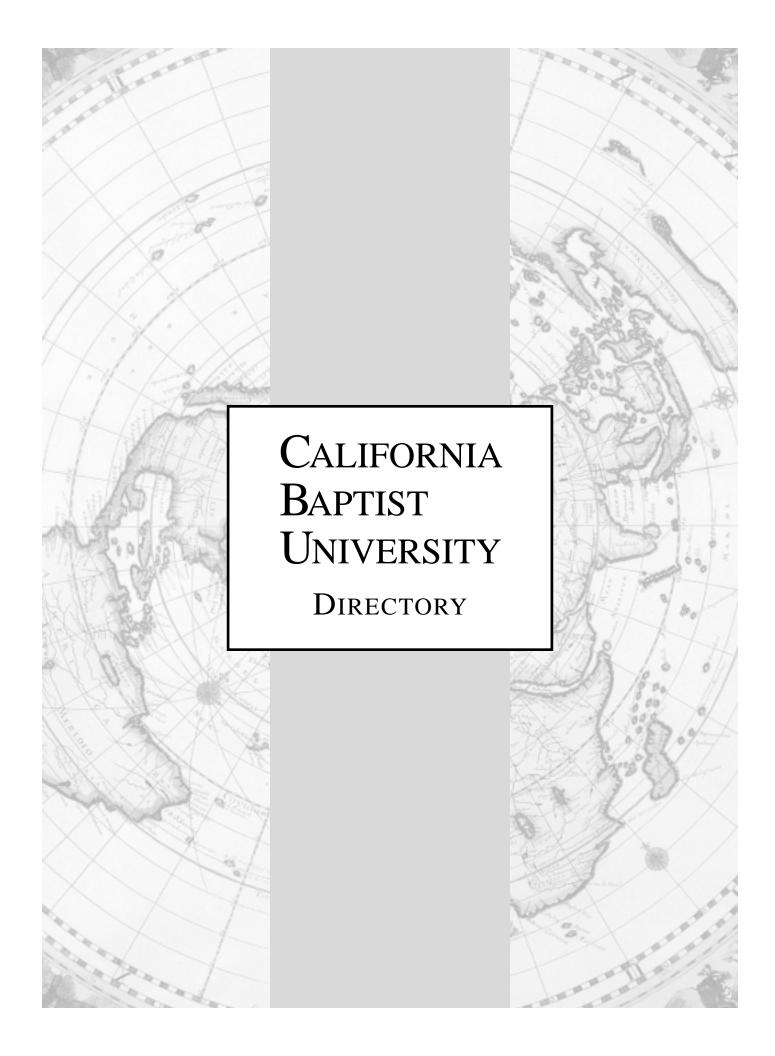
Recipients must be fully accepted into one of the regular Evening College programs or into the Evening College Bridge program. Need will be determined after all other sources of federal and state aid have been applied.

Award

Recipients may receive up to \$500 per semester if enrolled full-time at California Baptist University (12 hours per semester). The scholarship will be pro-rated for students enrolled in fewer than 12 semester hours and for those students whose need is less than \$500. Recipients may receive up to \$1,000 during their entire course of study.







DIRECTORY: ADMINISTRATION & FACULTY

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2001-2002

December 7, 2001 May 3, 2002 September 27, 2002

2002-2003

December 6, 2002

May 2, 2003

September 26, 2003

Dr. Jerry Todd, Chairperson

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Rev. Gil De La Rosa	
Mr. John Funk	Westlake Village, CA
Rev. Chuck Horner	Hayward, CA
Dr. Faith Kim	Santa Ana, CA
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Dr. Patrick Moody	La Mesa, CA
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Rev. Milton Steck	Vacaville, CA
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	California Southern Baptist Convention, Fresno, CA
Dr. Montia Setzler	President
	California Southern Baptist Convention, Riverside, CA
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•	President Emeritus
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	Biology
	History
Genevieve Snavely Thompson; B.A., M.A., Ph.D	Psychology
	Music
	Mathematics and Physics
LeVern B. Young; B.S., M.S., Ph.D	Natural Science



Administration and Faculty

Carole Arnold

Professor of Psychology

B.A., Louisiana State University; M.A., Stanford University; M.L.I.S., University of Texas; Ph.D., University of Illinois.

Gary Barfoot

Assistant Professor of Business Administration

B.A., William Jewell College; M.Ed., University of Massachusetts; Ph.D., Capella University.

Dennis Bideshi

Assistant Professor of Biology

B.A., M.A., California State University, Fullerton; Ph.D., University of California, Riverside.

John Bonagofsky

Associate Professor of Business Administration

B.S., M.B.A., University of Phoenix; Ph.D., Walden University.

Mack Brandon

Professor of Visual Arts

B.F.A., University of Texas; M.A., University of New Mexico; M.F.A., California State University, Long Beach.

Eva Brown

Assistant Professor of Business Administration

B.S., University of La Verne; M.S., University of La Verne.

James R. Buchholz

Professor of Mathematics

B.A., Indiana State University; M.S., Texas A&M University; Ph.D., University of California, Riverside.

Jeff Cate

Associate Professor of Christian Studies

B.A., Samford University; M.Div., Ph.D., New Orleans Baptist Theological Seminary.

Jared Coburn

Assistant Professor of Kinesiology

B.S., M.S., California State University, Fullerton.

Gary G. Collins

Professor of Psychology

B.A. California Baptist College; B.D., Golden Gate Baptist Theological Seminary; M.A., Loma Linda University; Ph.D., United States International University.

Mary F. Crist

Professor of Education

A.B., University of California, Berkeley; M.Ed., Pan American University; Ed.D., Columbia University.

Michael Curtis

Assistant Professor of Mathematics

B.S., M.S., University of California, Riverside.

Joseph DeVol

Assistant Professor of Education

B.S., Cal State, Los Angeles; M.S., University of California, Riverside.

Toni Dingman

Assistant Professor of English

B.A., California Baptist College; M.A., California State University, San Bernardino.

Keith L. Eades

Assistant Professor of Christian Studies

B.A., Oakland City College, Indiana; M.A., University of Evansville, Indiana; M.A., Vanderbilt University, Tenn.; Ph.D., candidate, Claremont Graduate School.

Ronald L. Ellis

Professor of Education

B.A., Houston Baptist University; M.S., Baylor University; Ph.D., Texas A&M University; additional study, Institute for Educational Management, Harvard University.

Kathryn Fagan

Associate Professor of Psychology

B.A., M.A., University of Memphis; M.A., Ph.D., University of California, Irvine.

Thomas Ferko

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