NursingCAS
Graduate Pre-Nursing Program Specific Information

Thank you for considering California Baptist University’s Graduate Pre-Nursing Program. Applications for all CBU nursing programs are now being processed through NursingCAS which is the online, centralized application service for nursing schools. NursingCAS processes your admission documents on behalf of the university.

Please carefully review all information. Although some sections of the NursingCAS application are marked “optional,” please follow guidelines below for the CBU requirements.

Under Applicant Information complete the following:
- Biographic Information
- Personal Data
- Background Information

Please note: Additional Information and the Parent & Family Information are not required in this section.

Under the Education Section complete the following:
- Secondary (High) School & Colleges Attended & College Degrees: For this section, only college/university-level information is required. Please include ALL undergraduate and graduate coursework even if it is only one course. High school information is not required.
- Coursework: Please first read the instructions for coursework entry prior to beginning. You may continue to update this section as you complete prerequisites for the EL MSN program. Updated transcripts must be mailed directly to NursingCAS for verification. You may want to order official transcripts for our records.
- Tests: Select NLN (National League for Nursing) and enter your intended/completed date of the RN Pre-Entrance Exam. This does not need to be completed to be accepted to the pre-nursing program, however this is needed for the EL MSN program. If you take the exam at CBU no further action is needed. If you take the PAX outside of CBU, please submit official score report to nursing@calbaptist.edu.

Under Additional Sections complete the following:
- Professional Experience: include any of the listed experiences from the drop down menu. If additional experience is completed from the time of applying to the graduate pre-nursing program and the EL MSN application deadline you may update this information via your NursingCAS account.
NursingCAS Additional Sections cont’d

- **References:** Applicants must have three (3) electronic recommendations completed. Recommendations must be from sources who can personally attest to your potential for scholarly and professional success: one personal, one academic, and one employer. Family members may not complete recommendations.

- References will be used for both the Graduate pre-nursing program and the EL MSN program. Once three recommendations are submitted via NursingCAS, no further online references may be completed.

We will allow the replacement of the employment recommendation solely for the purpose of evaluating your volunteer/practical experience that is completed while you are a graduate pre-nursing student.

- **Personal Statement:** NOT REQUIRED in this section; see the DOCUMENT UPLOAD section

- **Document Upload:** Scan all documents listed below into one of the acceptable formats listed on NursingCAS prior to uploading.
  - Comprehensive essay, APA formatted, minimum of two pages that includes the following:
    - Purpose for entering the program
    - Significant events and influences that have affected your approach to life
    - Long-term professional goals
    - Reasons for choosing to study at CBU
  - CBU Privacy Statement form
  - Prerequisite evaluation form and all course descriptions. CBU courses do not require course descriptions
  - Tuition and Fee Agreement
  - Privacy Statement for NursingCAS
  - Designations: Please select only one application period

- **These documents are NOT required pre-nursing. You will submit this documents for the EL MSN program only.**
  - Complete a Conduct Clearance form for each college/university attended regardless of the amount of units completed or whether online or in person with the exception of CBU. CBU students do not need to fill out a conduct clearance form, because the SON will obtain this information independently. All other institutions will complete and return the form to the applicant so you may upload this form to the documents section. This form must be uploaded prior to the deadline so it is recommended that you begin this process early.
  - One copy of the notarized Release & Waiver form

NursingCAS Customer Support
nursingcasinfo@nursingcas.org
617-612-2880

Monday–Thursday
9:00 am–7:00 pm ET

Friday
9:00 am–5:00 pm ET

Mail transcripts to:
NursingCAS
PO Box 9201
Watertown, MA 02471

Admissions Counselor
Kim Bailey, MBA 951-343-4535
kbailey@calbaptist.edu

See if your organization is a Preferred Partner with CBU for a 10% tuition discount.