DEPENDENT/SPOUSE CARD REQUEST FORM

UNIVERSITY CARD SERVICES
Yeager Center D115

951.552.8552
cardservices@calbaptist.edu

INSTRUCTIONS

☐ **STEP 1**: A current CBU employee/student must submit the completed form to Admissions office (front desk of Yeager Center) for a Dependent ID number to be issued. Please allow up to two (2) business days for processing.

☐ **STEP 2**: Once an ID number is issued, both the CBU employee/student and their dependent will submit this form in person to University Card Services (Yeager D115) along with a valid photo ID. Spouses will need proper marriage documentation (i.e. matching addresses and last names on valid photo ID, marriage license). ***The charge for the card is $10 (cash only).***

REQUESTOR INFORMATION

Requestor's Printed Name: _____

Requestor's Status? FACULTY ☐ STAFF ☐ STUDENT ☐ CBU ID #: _____

DEPENDENT/SPOUSE INFORMATION

BELOW IS THE INFORMATION FOR THE INDIVIDUAL THAT I AM REQUESTING THIS CARD FOR

Full Name: _____
First Middle Last

Address: _____ Home Phone: _____

City: _____ State: _____ Zip: _____ Cell Phone: _____

E-mail Address: _____ Birthdate: _____ / _____ / _____

Dependent's relationship to the requestor? PARENT ☐ SPOUSE ☐ CHILD ☐

Was the dependent/spouse a former CBU student or employee? YES ☐ NO ☐ If yes ID # _____

DISCLAIMER AND SIGNATURE

I hereby verify that the information provided above is true and accurate.

Requestor's Printed Name: _____ Date: _____

Requestor's Signature: _____ Date: _____

***** Please note that only spouses may use Dependent Cards for access to the CBU Recreation Center *****

FOR OFFICE USE ONLY

ADMISSIONS OFFICE

CBU ID# Issued: _____

Issued by: _____

Authorized Signature: _____

UNIVERSITY CARD SERVICES

CBU Card Issued by: _____

Card Issue Number: _____

Date Issued: _____