



Group Visit Guidelines

In preparation for your campus visit, please read and sign below before your scheduled visit date:

1. **CBU Has a No-Backpack Policy regarding all group visitors who come on campus for a formal visit with Admissions. This applies to all student visitors apart from group chaperones and special circumstances.**
2. If your group is dining on campus, the Alumni Dining Commons is the **only** permitted location for students to eat at
3. Please review your day-of schedule in your confirmation email. If you need to cancel or reschedule your visit, please contact Gina Palmieri at gpalmieri@calbaptist.edu
4. Plan to arrive 15 minutes early to allow time for unloading the bus, check-in, and restroom breaks. We can't guarantee a full campus experience if your group arrives late
 - a. If you are running late, please notify our office as soon as possible at 951-343-4212.
5. For bus drop off and parking, please refer to the bus parking directions in your confirmation email.
6. Please remain in the bus until you are greeted by an Admissions Representative. Be prepared to give an accurate student/chaperone count and pay for lunch tickets (if applicable).
7. Please restrict the use of all mobile devices while on campus. We want to ensure the students are receiving a full campus experience.
8. The group must have one adult chaperone for every 10 students
9. Students and chaperones must refrain from disruptive behavior, including excessive talking, inappropriate actions/language, or disrespect toward tour guides.
 - a. If guest behavior disrupts the quality/safety of the tour, staff/students reserve the right to end the tour at any time.
10. Please sign affirming you have read and understand the above terms and will support our requests. Please return the signed form to Gina Palmieri at gpalmieri@calbaptist.edu

We look forward to your visit!

Print name: _____ Sign name: _____

Primary Day-of Contact

Name: _____ Phone #: _____

Secondary Day-of Contact

Name: _____ Phone #: _____

Immediate Supervisor's Contact

Print name: _____ Email: _____