

## CHICAGO STYLE GUIDE

This Chicago style guide is intended to be a quick reference to the most common types of citations that are used in research papers. If an example of a citation is **not** given, please consult *The Chicago Manual of Style* (18<sup>th</sup> ed.). One copy of the manual is available on Reserve at the Access Services Desk, and one copy is available in the Reference section. The style and citation guidelines set forth by individual professors take precedence.

### Citing Electronic Resources

There are two options for citing the specific online location where you found the item: the DOI (the preferred method of citation) or the URL. When listing the DOI, type <https://doi.org/> followed by the DOI. For example, <https://doi.org/10.1086/589754>. When listing the URL, look for a permalink or similar option. Do NOT use a library-specific link (i.e., a link with “libproxy.calbaptist.edu” in the URL)

### Two Citation Systems

The Chicago style allows you to choose between two systems of providing references. Ask your instructor which they prefer you to use.

1. **Notes-Bibliography:** This system has footnotes or endnotes and may include a separate bibliography at the end of the work. Notes allow space for unusual types of sources as well as commentary as needed. It is a more flexible citation system used by many in literature, history and the arts. Note numbers are superscripted. In the notes themselves, note numbers are full sized, not raised, and followed by a period. The bibliography lists all the sources from your notes in alphabetical order.
2. **Author-Date:** This type of system is similar to MLA and APA with parenthetical in-text citations and a reference list at the end of the work. The reference list contains all the full citations listed alphabetically from your in-text citations. This style is preferred by many scholarly journals and book publishers in the sciences and social sciences.

## Notes-Bibliography System

### Examples of Notes

| Books                                     |                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Single Author<br><i>Short Note (SN)</i>   | 1. Donald Miller, <i>Blue Like Jazz: Nonreligious Thoughts on Christian Spirituality</i> (Thomas Nelson Publishers, 2003), 110.<br>2. Miller, <i>Blue Like Jazz</i> , 110.                                                                                                                                                          |
| Two Authors<br><i>SN</i>                  | 2. Daniel Chirot and Clark McCauley, <i>Why Not Kill Them All? The Logic and Prevention of Mass Murder</i> (Princeton University Press, 2006), 57.<br>3. Chirot and McCauley, <i>Why Not Kill</i> , 57.                                                                                                                             |
| Three or More Authors<br><i>SN</i>        | 4. Justina Ray et al., <i>Large Carnivores and the Conservation of Biodiversity</i> (Island Press, 2005), 140.<br>5. Ray et al., <i>Large Carnivores</i> , 140.                                                                                                                                                                     |
| Chapter in an Edited Book<br><i>SN</i>    | 6. Anne Carr and Douglas J. Schuurman, "Religion and Feminism: A Reformist Christian Analysis," in <i>Religion, Feminism, and the Family</i> , ed. Anne Carr and Mary Stewart Van Leeuwen (Westminster John Knox Press, 1996), 14.<br>7. Carr and Schuurman, "Religion and Feminism," 14.                                           |
| Edition<br><i>SN</i>                      | 8. G.G. Chowdhury, <i>Introduction to Modern Information Retrieval</i> , 2nd ed. (Facet Publishing, 2004), 218.<br>9. Chowdhury, <i>Introduction to Modern Information</i> , 218.                                                                                                                                                   |
| eBook (database)<br><i>SN</i>             | 12. Thomas Nagel, <i>Concealment and Exposure: And Other Essays</i> (Oxford University Press, 2002), 64, ProQuest Ebook Central.                                                                                                                                                                                                    |
| eBook (e-reader)<br><i>SN</i>             | 13. Nagel, <i>Concealment and Exposure</i> , 64.<br>14. Thomas Nagel, <i>Concealment and Exposure: And Other Essays</i> (Oxford University Press, 2002), chap. 2, Kindle.<br>15. Nagel, <i>Concealment and Exposure</i> , chap. 2.                                                                                                  |
| Bible                                     | 16. 1 Thess. 4:11 (New Revised Standard Version)<br>17. Heb. 13:8; 13:12 (NRSV)                                                                                                                                                                                                                                                     |
| Periodicals and Websites                  |                                                                                                                                                                                                                                                                                                                                     |
| Print Journal<br><i>SN</i>                | 17. Walter Blair, "Americanized Comic Braggarts," <i>Critical Inquiry</i> 4, no. 2 (1977): 331.<br>18. Blair, "Americanized Comic Braggarts," 331.                                                                                                                                                                                  |
| Print Magazine or Newspaper<br><i>SN</i>  | 19. Lori Hines, "Medical Care in a Hurry Debuts in Inland Stores," <i>Press Enterprise</i> , January 23, 2008.<br>20. Hines, "Medical Care."                                                                                                                                                                                        |
| Online Journal Article<br><i>SN</i>       | 21. Helen Groth, "Photography, Novelty, and Victorian Poetry," <i>Victorian Poetry</i> 61, no. 4 (2024): 493, <a href="https://doi.org/10.1353/vp.2024">https://doi.org/10.1353/vp.2024</a> .<br>22. Groth, "Photography," 493.                                                                                                     |
| Online Magazine or Newspaper<br><i>SN</i> | 23. Spencer S. Hsu, "Disaster Plan is Set for Release; New Blueprint Will Restore Power to FEMA," <i>Washington Post</i> , January 20, 2008, <a href="http://www.lexisnexis.com/hottopics/lnacademic/?verb=sr&amp;csi=8075">http://www.lexisnexis.com/hottopics/lnacademic/?verb=sr&amp;csi=8075</a> .<br>24. Hsu, "Disaster Plan." |

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|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Webpage | 25. Jim Milliot, "Profits Jump at McGraw-Hill on 7% Sales Gain," <i>Publishers Weekly</i> , January 24, 2008, <a href="http://www.publishersweekly.com/article/CA6525205.html">http://www.publishersweekly.com/article/CA6525205.html</a> . |
| SN      | 26. Milliot, "Profits Jump."                                                                                                                                                                                                                |

## Examples of Bibliography Entries

| Books                        |                                                                                                                                                                                                                                                                                                    |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Single Author                | Miller, Donald. <i>Blue Like Jazz: Nonreligious Thoughts on Christian Spirituality</i> . Thomas Nelson Publishers, 2003.                                                                                                                                                                           |
| Two Authors                  | Chirot, Daniel and Clark McCauley. <i>Why Not Kill Them All?: The Logic and Prevention of Mass Murder</i> . Princeton University Press, 2006.                                                                                                                                                      |
| Three to Six Authors         | Adams, Clark, Kieran J. Lindsey, and Sara Ash. <i>Urban Wildlife Management</i> . CRC Press, 2006.                                                                                                                                                                                                 |
| More than Six Authors        | Ray, Justina et al., eds. <i>Large Carnivores and the Conservation of Biodiversity</i> . Island Press, 2005.                                                                                                                                                                                       |
| Chapter in an Edited Book    | Carr, Anne and Douglas J. Schuurman. "Religion and Feminism: A Reformist Christian Analysis." In <i>Religion, Feminism, and the Family</i> , edited by Anne Carr and Mary Stewart Van Leeuwen. Westminster John Knox Press, 1996.                                                                  |
| Edition                      | Chowdhury, G.G. <i>Introduction to Modern Information Retrieval</i> . 2nd ed. Facet Publishing, 2004.                                                                                                                                                                                              |
| Bible                        | Not necessary to place in bibliography, see your instructor for instructions.                                                                                                                                                                                                                      |
| eBooks                       | Nagel, Thomas. <i>Concealment and Exposure: And Other Essays</i> . Oxford University Press, 2002. ProQuest Ebook Central.<br>Nagel, Thomas. <i>Concealment and Exposure: And Other Essays</i> . Oxford University Press, 2002. Kindle.                                                             |
| Periodicals and Websites     |                                                                                                                                                                                                                                                                                                    |
| Print Journal                | Blair, Walter. "Americanized Comic Braggarts." <i>Critical Inquiry</i> 4, no. 2 (1977): 331-49.                                                                                                                                                                                                    |
| Print Magazine or Newspaper  | Lepore, Jill. "That Man Who Broke the Music Business." <i>New Yorker</i> , April 17, 2015.                                                                                                                                                                                                         |
| Online Journal Article       | Groth, Helen. 2024. "Photography, Novelty, and Victorian Poetry." <i>Victorian Poetry</i> 61, no. 4 (2024): 493–505. <a href="https://doi.org/10.1353/vp.2024">https://doi.org/10.1353/vp.2024</a> .                                                                                               |
| Online Magazine or Newspaper | Hsu, Spencer S. "Disaster Plan is Set for Release; New Blueprint Will Restore Power to FEMA." <i>Washington Post</i> . January 20, 2008. <a href="http://www.lexisnexis.com/hottopics/lnacademic/?verb=sr&amp;csi=8075">http://www.lexisnexis.com/hottopics/lnacademic/?verb=sr&amp;csi=8075</a> . |
| Web page                     | Milliot, Jim. "Profits Jump at McGraw-Hill on 7% Sales Gain." <i>Publishers Weekly</i> . January 24, 2008. <a href="http://www.publishersweekly.com/article/CA6525205.html">http://www.publishersweekly.com/article/CA6525205.html</a> .                                                           |

## Author-Date System

### Examples of In-text Citations

| Books                                 |                                                                                           |
|---------------------------------------|-------------------------------------------------------------------------------------------|
| Single Author                         | (Miller 2003, 110)                                                                        |
| Two Authors                           | (Chirot and McCauley 2006, 57)                                                            |
| Three to Six Authors                  | (Adams, Lindsey, and Ash 2006, 85)                                                        |
| More than Six Authors                 | (Daly et al. 2005, 119)                                                                   |
| Chapter in an Edited Book             | (Carr and Schuurman 1996, 14)                                                             |
| Edition                               | (Chowdhury 2004, 218)                                                                     |
| Bible – use abbr. listing 10.51-10.54 | (Isa. 43:1-7 NASB) <i>Identify the translation in the first citation</i><br>(Luke 2:9-14) |
| eBooks                                | (Nagel 2002, 44)<br>(Nagel 2002, chap. 2)                                                 |
| Journal & Newspaper Articles          |                                                                                           |
| Print Journal                         | (Blair 1977, 331)                                                                         |
| Print Magazine or Newspaper           | (Hines 2008)                                                                              |
| Online Journal Article                | (Mathis 2007, 18)                                                                         |
| Online Magazine or Newspaper          | (Hsu 2008)                                                                                |
| Webpage                               | (Milliot 2008)                                                                            |

### Examples of References

| Books                     |                                                                                                                                                                                                                                  |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Single Author             | Miller, Donald. 2003. <i>Blue Like Jazz: Nonreligious Thoughts on Christian Spirituality</i> . Thomas Nelson Publishers.                                                                                                         |
| Two Authors               | Chirot, Daniel and Clark McCauley. 2006. <i>Why Not Kill Them All?: The Logic and Prevention of Mass Murder</i> . Princeton University Press.                                                                                    |
| Three to Six Authors      | Adams, Clark, Kieran J. Lindsey, and Sara Ash. 2006. <i>Urban Wildlife Management</i> . CRC Press.                                                                                                                               |
| More than Six Authors     | Daly, John, Sandra Speedy, Debra Jackson, Vickie A. Lambert, and Clinton E. Lambert, eds. 2005. <i>Professional Nursing: Concepts, Issues, and Challenges</i> . Springer Publishing.                                             |
| Chapter in an Edited Book | Carr, Anne and Douglas J. Schuurman. 1996. "Religion and Feminism: A Reformist Christian Analysis" in <i>Religion, Feminism, and the Family</i> , edited by Anne Carr and Mary Stewart Van Leeuwen. Westminster John Knox Press. |

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|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Edition                      | Chowdhury, G.G. 2004. <i>Introduction to Modern Information Retrieval</i> . 2nd ed. Facet Publishing.                                                                                                                                    |
| Bible                        | Generally, not needed. See your instructor for instructions.                                                                                                                                                                             |
| Ebooks                       | Nagel, Thomas. 2002. <i>Concealment and Exposure: And Other Essays</i> . Oxford University Press. ProQuest Ebook Central.<br>Nagel, Thomas. 2002. <i>Concealment and Exposure: And Other Essays</i> . Oxford University Press. Kindle.   |
| Journal & Newspaper Articles |                                                                                                                                                                                                                                          |
| Print Journal                | Blair, Walter. 1977. "Americanized Comic Braggarts." <i>Critical Inquiry</i> 4 (2): 331-49.                                                                                                                                              |
| Print Magazine or Newspaper  | Hines, Lori. 2008. "Medical Care in a Hurry Debuts in Inland Stores." <i>Press Enterprise</i> , January 23.                                                                                                                              |
| Online Journal Article       | Liu, Jui-Ch'i. 2015. "Beholding the Feminine Sublime: Lee Miller's War Photography." <i>Signs</i> 40 (2): 308-19. <a href="https://doi.org/10.1086/678242">https://doi.org/10.1086/678242</a> .                                          |
| Database – Newspaper         | Hsu, Spencer S. 2008. "Disaster Plan is Set For Release; New Blueprint Will Restore Power to FEMA." <i>Washington Post</i> . January 20, 2008. Nexis Uni.                                                                                |
| Webpage                      | Milliot, Jim. 2008. "Profits Jump at McGraw-Hill on 7% Sales Gain." <i>Publishers Weekly</i> . January 24. <a href="http://www.publishersweekly.com/article/CA6525205.html">http://www.publishersweekly.com/article/CA6525205.html</a> . |