

FACILITIES & PLANNING SERVICES (F&PS)

On-Campus Vehicle and Golf Cart Washing Policy and Procedure

Effective Date: 02/12/2018

Revision Date: 09/27/2021



Policy: According to the mandate of the State Water Resource Control Board (SWRCB) – Storm Water Discharge regulation, the following restrictions apply:

1. **On-campus personal vehicle washing is only permitted to student residents in designated vehicle washing locations.** Staff and faculty are NOT PERMITTED to wash their vehicles on campus property.
2. Designated vehicle washing locations are located at each housing area. Student residents should contact their RD or Residence Life for specific locations and information.
3. Department golf carts may be washed at the F&PS Maintenance & Operations yard.
4. Supplies (i.e., hose, nozzle, soap, or bucket) are to be provided by the vehicle washer or department that owns the golf cart(s).
5. A hose nozzle must be tightly affixed to the hose, not allowing dripping, or running water to escape from the connection site. The nozzle must be of a type that will control the flow of water – allowing the user to stop the flow of water while vehicle is being washed.
6. Use as little water as possible to prevent soapy water from entering the storm drain.
7. Vehicle washing areas must be left clean and free of trash or vehicle washing items.
8. *Performing vehicle maintenance is NOT PERMITTED on campus.*

ONLY EXCEPTION: Fundraising car washes are allowed, only in the designated areas. A Temporary Use Permit for the car wash must be secured by the fundraising organization from the City of Riverside. Instructions for the permit process can be found at <https://riversideca.gov/planning/zoning-commercial.asp> . The Temporary Use Permit application form is located at <https://www.riversideca.gov/planning/pdf/TUPApplication.pdf> .

Permitted Vehicle/Golf Cart Washing Procedure:

1. Wet vehicle completely – turn off water either with nozzle or at valve.
2. With bucket and soapy water, wash vehicle completely.
3. Rinse vehicle completely – turn off water at valve.
4. Empty soapy water into grass or at shop sink in the first bay at F&PS (Building 16).

Any failure to follow the above policy and procedure will result in loss of permission to wash vehicles on campus. For questions, call F&PS at (951) 343-4360.